

## Sayre Borough Council Minutes – July 28, 2016

**Call to Order** – Mr. Farley called the meeting to order at 10:00am, and Mr. Flick led the Pledge of Allegiance and offered the meeting prayer.

**Roll Call** – The following members of the Borough Council were present; James Daly, Robert Flick, Eugene Osmun, Irene Slocum, Eugene Cerutti, and Henry Farley. **Excused:** Timothy Shaw. **Also Present:** Mayor Denny Thomas, Attorney Jonathan Foster, Daniel Reynolds, Police Chief; Gil Crossett, Fire Chief; Tracy Stroup, 1<sup>st</sup> Assistant Fire Chief; Blane Lathrop, DPW Foreman; Derrick Hall, GVEMS Chief; Christopher Kaiden, Code Enforcement Director; Elizabeth Fice, Finance Coordinator; and David Jarrett, Borough Manager.

**Approval of Minutes** – The minutes of the June 23<sup>rd</sup> Borough Council meeting were approved as presented.

**Citizens to be Heard** - The following citizens addressed the Borough Council regarding parking restrictions on Center Street;

- Ed Garrity, 106 Center Street explained that the new parking regulations have made it difficult for his family to park at his home. Mr. Garrity stated that his family has four vehicles and long driveway that requires him to move vehicles around.
- John Allen, 104 Center Street explained that his situation is similar to Mr. Garrity's and that the new parking regulation makes it difficult to park the family's vehicles.
- Matt Hicks, 116 Center Street explained that the new parking regulations have created a hardship for his family and asked the Borough Council to reconsider imposing the regulations on the street.
- Chief Reynolds explained that the parking regulations were implemented due to an increase in non-resident vehicles on the street. Mr. Allen stated that he did not have an issue with non-resident vehicles parking near his house.
- Mr. Farley stated that the parking regulations are only temporary and can be suspended by the Borough Council.

**A motion was made by Mr. Daly and seconded by Mrs. Slocum to suspend the temporary parking regulations on Center Street pending further review. There were no objections.**

**Correspondence Report** – There were no questions or comments.

**Finance Report** – Mr. Cerutti stated that he was happy with the status of the budget line items for the current six months of the year.

**Committee Report** – The following reports were presented to the Borough Council;

Administration Committee – Mr. Cerutti reviewed the items discussed at the Committee's July meeting.

Public Works Committee – Mr. Flick reviewed the items discussed at the Committee’s July meeting. Mr. Flick commended the DPW crew for their efforts with clean-up following the storm on Monday.

Public Safety Committee – Mr. Daly reviewed the items discussed at the Committee’s July meeting.

Code Enforcement Agency – Mr. Cerutti reviewed the items discussed at the Agency’s July meeting.

Planning Commission – Mr. Daly distributed the minutes of the Commission’s July 26<sup>th</sup> meeting and reviewed the proposed changes to the Borough’s sign ordinance at that meeting.

Library Board – Mrs. Slocum explained that the Board did not meet in July. Mrs. Slocum stated that Library’s Christmas Sale is scheduled for August 19<sup>th</sup>.

**Elected and Appointed Official’s Reports** – The following reports were presented to the Borough Council;

Police Chief - Chief Reynolds reported that Officer Nikki Hoffman secured a \$6,000 grant from the Children’s Advocate Center of Northeast Pennsylvania and that three (3) officers will be attending a conference addressing crimes against children in Dallas, Texas. Chief Reynolds explained that the grant funds will cover the cost of transportation, conference fees, and lodging.

Borough Manager – Mr. Jarrett reviewed the items outlined in his report including the \$352,000 grant for the Cayuta Creek Project, additional work completed with grant funding at the Oliver Lane Pump Station and East Hayden Street compost property, and the 3<sup>rd</sup> Annual End of Summer Celebration scheduled on August 27<sup>th</sup>.

Code Enforcement Director – Mr. Kaiden reported that the asbestos abatement process has started at the site of the proposed Dunkin Donuts project at the corner of West Lockhart Street and South Keystone Avenue. Mr. Kaiden stated that the project developer expects the new business to open by the end of October.

Fire Chief - Chief Crossett reported that Engine 2 was taken out of service for emergency repairs last week and the apparatus was placed back into service on Tuesday.

Sewer Authority – Mr. Farley stated that plant is operating as normal.

Emergency Management - Mr. Daly explained that he is working on the Incident Management Plan for the 3<sup>rd</sup> Annual End of Summer Celebration and Fireworks event and also working on the Emergency Action Plan for the Borough’s levee system. Mr. Daly stated that he will be discussing the EAP with PEMA to clarify what information the organization wants included in the plan.

Borough Solicitor – Attorney Foster explained that he is continuing to work with Mr. Kaiden to resolve slum & blight issues in the Borough. Attorney Foster also stated that the Borough will receive all revenue generated by the proposed Local Services Tax.

Mayor's Report – Mayor Thomas commented on the efficiency of the County's Code Red alert system during the storm earlier this week. Mayor Thomas stated that the change order for the Oliver Lane Pump Station project seemed higher than normal. Mr. Jarrett explained that the value of Change Order #5 included the cost of repaving Oliver Lane and the installation of a security camera system. Mr. Jarrett stated that grant funds were used for the cost of the additional work. Mayor Thomas commented on the proposed Local Services Tax Ordinance and stated that he is concerned with the amount of money the Borough is spending. Mr. Jarrett explained that a majority of the revenue received from the Local Services Tax will be allocated to the construction cost of the new firehouse and the purchase of fire apparatus. The remaining portion of the funds will be allocated to the Police Department and roadway paving.

**Vote to advertise the Local Services Tax Ordinance as recommended by Administration Committee.** A motion was made by Mr. Daly and seconded by Mr. Flick to advertise the ordinance. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Vote to sell the Borough's 2010 Dodge Charger to Greater Valley EMS for \$1.00 as recommended by the Public Safety Committee.** A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve the sale of the vehicle for \$1.00. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Vote to allocate \$10,000 of Impact Fee Revenue for the purchase of Ballistic Gear for the Fire Department as recommended by the Public Safety Committee.** A motion was made by Mr. Flick and seconded by Mr. Daly to allocate \$10,000 of Impact Fee Revenue for the purchase of Ballistic Gear for the Fire Department. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Vote to approve Change Order #1 for the 2016 Paving Project in the amount of \$29,868.00 submitted by Glenn O. Hawbaker for curbing work on Chemung Street.** A motion was made by Mr. Daly and seconded by Mr. Flick to approve Change Order #1 in the amount \$29,868. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Vote to approve Change Order #2 for the 2016 Paving Project in the amount of \$22,589.00 submitted by Glenn O. Hawbaker for the construction of a parking area on South Lehigh Avenue near the Packer Avenue Bridge.** A motion was made by Mr. Flick and seconded by Mr. Daly to approve Change Order #2 in the amount of \$22,589. **Under the question:** Mr. Osmun asked if the parking area will be constructed under the Packer Avenue Bridge, and Mr. Jarrett explained that a very small portion of the parking lot would be underneath the bridge. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Vote to approve Change Order #5 in the amount of \$92,778.88 submitted by Vacri Construction for the Oliver Lane Pump Station Project.** A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve Change Order #5 in the amount of \$92,778.88. **Under the question:** Mr. Jarrett explained that the change order includes the cost of paving Oliver

Lane and the security camera system. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Vote to approve Pay Application 7F – Final Payment Application in the amount of \$97,278.88 submitted by Vacri Construction for the Oliver Lane Pump Station Project.** A motion was made by Mr. Daly and seconded by Mrs. Slocum to approve Pay Application 7F in the amount of \$97,278.88. **Under the question:** Mr. Jarrett stated that this is the final pay application for the project. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Vote to approve Pay Application #4 – Final Payment Application in the amount of \$53,091.45 submitted by Vacri Construction for the Chemung / Desmond Stormwater Improvement Project.** A motion was made by Mr. Flick and seconded by Mr. Daly to approve Pay Application #4 in the amount of \$53,091.45. **Under the question:** Mr. Jarrett explained that the pay application includes the \$39,000 change order the Borough Council approved in April for additional work which was necessary due to trench collapses during the project. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Vote to approve the request from Arthur Barry, Valley Cities Church of Christ Evangelist for the use of the Riverfront Park Pavilion on August 14, 2016.** A motion was made by Mr. Osmun and seconded by Mr. Daly to approve the request. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.

**Vote to approve the request from the Community Events Committee for vending rights, parking restrictions, and road closures in conjunction with the 2016 End of Summer Celebration & Fireworks Display.** A motion was made by Mr. Daly and seconded by Mr. Osmun to approve the request. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.

**Vote to approve Resolution 2016-12 – Chacona Restaurant Liquor License.** A motion was made by Mr. Osmun and seconded by Mrs. Slocum to approve Resolution 2016-12. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.

**Vote to approve the sale of 1999 Ford Dump Truck.** A motion was made by Mr. Flick and seconded by Mr. Daly to approve the sale of Borough's 1999 Ford F-550 Dump Truck to Andrew Russo of Chemung, New York for \$5,000. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

**Recess** – Mr. Farley recessed the meeting at 10:55am prior to going into Executive Session.

**Executive Session** – The Borough Council went into executive session at 11:05am to discuss a real estate issue involving the proposed firehouse project. The session ended at 11:35am.

**Adjourn** – A motion was made by Mr. Flick and seconded by Mr. Osmun to adjourn the meeting at 11:35am without objection.

Respectfully submitted,

David M. Jarrett, Borough Manager/Secretary

