

# Sayre Borough Council

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## Minutes - September 22, 2016

**Call to Order** – Mr. Farley called the meeting to order at 6:00pm and Mr. Flick led the Pledge of Allegiance and offered the meeting prayer.

**Roll Call** – The following members of the Borough Council were present; James Daly, Robert Flick, Eugene Osmun, Timothy Shaw, Irene Slocum, Eugene Cerutti, and Henry Farley. Also present; Gil Crossett, Fire Chief; Elizabeth Fice, Finance Coordinator; Attorney Jonathan Foster Jr., Borough Solicitor; Blane Lathrop, DPW Foreman; Tracy Stroup, 1<sup>st</sup> Assistant Fire Chief; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

**Approval of Minutes** – The minutes of the Borough Council meeting held on August 25, 2016 were approved as presented.

**Citizens to be Heard** – There were none.

**Approval of Bills List – September 2016** – A motion was made by Mr. Shaw and seconded by Mrs. Slocum to approve the September Bills List. Under the question: There were none.

**Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Correspondence Report September 2016** – There were no questions or comments.

**Finance Report August 31, 2016** – There were no questions or comments.

**Committee Minutes** – The following reports were provided;

Administration Committee – Mr. Cerutti reviewed the issues discussed at the Committee's September 20<sup>th</sup> meeting.

Public Works Committee – Mr. Flick reviewed the issues discussed at the Committee's September 12<sup>th</sup> meeting.

Public Safety Committee – Mr. Daly reviewed the issues discussed at the Committee's September 12<sup>th</sup> meeting.

Code Enforcement Agency – Mr. Cerutti reviewed the issues discussed at the Committee's September 20<sup>th</sup> meeting.

Planning Commission – Mr. Daly stated that the Commission's next meeting is scheduled for September 27<sup>th</sup>.

Library Board – Mrs. Slocum reported that planning is underway for the Library's annual fundraiser.

**Elected & Appointed Official's Reports** – The following reports were provided;

Police Chief Report – There were no questions or comments.



Borough Manager – Mr. Jarrett provided an update on the issues included in his report.

Code Enforcement Director – There were no questions or comments.

Fire Chief – Chief Crossett reported that October will be a busy month Department and activities include an Open House at J.E. Wheelock's Firehouse on October 8<sup>th</sup>, Fire Prevention Program at the School District, and ongoing firefighter training.

Valley Joint Sewer Authority – There were no questions or comments.

Emergency Management – Mr. Daly reported that he attended a training program presented by the National Weather Service on September 8<sup>th</sup>, and also attended an 811 – Call Before You Dig training seminar.

Council President – Mr. Farley announced the Borough's 2017 Minimum Municipal Obligation (MMO) has been calculated and approved by Uninvest and the amount will be included in the 2017 budget.

**Vote to authorize the purchase of a hydraulic sign post driver from Bradco Supply Company in the amount of \$2,640.00 as recommended by the Public Works Committee.** A motion was made by Mr. Flick and seconded by Mr. Osmun to authorize the purchase of a hydraulic sign post driver from Bradco Supply Company in the amount of \$2,640.00. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to approve the bid in the amount of \$9,523.00 submitted by Bradco Supply Company for the conversion of the Borough's old street sweeper to a flat bed truck.** A motion was made by Mr. Daly and seconded by Mr. Flick to approve the bid in the amount of \$9,523.00 submitted by Bradco Supply Company for the conversion of the Borough's old street sweeper to a flat bed truck. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to approve the requests received for the use of Howard Elmer Park as recommended by the Administration Committee.** A motion was made by Mr. Shaw and seconded by Mrs. Slocum to approve the requests received for the use of Howard Elmer Park. **Under the question:** Mr. Jarrett was asked to remind the groups using the park to be very careful with the use of candles on and near the bandstand. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.**

**Vote to approve the purchase of Howard Replica / Seth Thomas Clock from the Verdin Company of Cincinnati, Ohio in the amount of \$26,486.00 as recommended by the Administration Committee.** A motion was made by Mr. Osmun and seconded by Mr. Cerutti to approve the purchase of Howard Replica / Seth Thomas Clock from the Verdin Company of Cincinnati, Ohio in the amount of \$26,486.00. **Under the question:** Mr. Jarrett explained that the Borough has received approximately \$9,000 in donations so far and more are expected as the project moves forward. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to approve Change Order #2 for the Island Pond Handicap Accessibility Improvement Project for an amount not to exceed \$13,500 as recommended by the Administration Committee pending final review by the Project Engineer.** A motion was made by Mr. Shaw and seconded by Mr. Flick to approve Change Order #2 for the Island Pond



Handicap Accessibility Improvement Project for an amount not to exceed \$13,500. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to approve Pay Application #1 submitted by Vacri Construction in the amount of \$41,473.98 for the Keystone/Valor Infrastructure Project as approved by the Project Engineer.** A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve Pay Application #1 submitted by Vacri Construction in the amount of \$41,473.98 for the Keystone/Valor Infrastructure Project. **Under the question:** Mr. Osmun asked about the progress of the project, and Mr. Jarrett explained that the contractor completed the installation of the new main between Lincoln Street and the Borough line and now are working from Lincoln Street toward Chemung Street. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Recess** – Mr. Farley recessed the meeting at 6:27pm before the Council went into executive session.

**Executive Session** – Real Estate Issue / Firehouse Project – The Borough Council went into executive session at 6:35pm to discuss the Firehouse Project. The executive session concluded at 6:48pm.

**Adjourn** - A motion was made by Mr. Shaw and seconded by Mrs. Slocum to adjourn the meeting at 6:48pm. There were no objections.

**Respectfully submitted,**

**David M Jarrett**  
**Borough Manager/Secretary**

