

Borough Council Minutes – June 23, 2016

Call to Order – Mr. Farley called the meeting to order at 10:00am and Mr. Flick offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; James Daly, Robert Flick, Timothy Shaw, Irene Slocum, Eugene Cerutti, and Henry Farley. **Also present;** Gil Crossett, Fire Chief; Elizabeth Fice, Finance Coordinator; Jonathan Foster, Solicitor; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; Tracy Stroup, 1st Assistant Fire Chief; and David Jarrett, Borough Manager. Excused: Eugene Osmun.

Approval of Minutes – The minutes of the May Borough Council meeting were approved as presented.

Citizens To Be Heard – There were none.

Approval of Bills List – A motion was made by Mr. Shaw and seconded by Mr. Daly to approve the bills list. **Under the question:** Mr. Jarrett explained that the Teledair Communication invoice is under review. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Minutes – The following reports were provided to the Borough Council;

Administration Committee – Mr. Cerutti reviewed the items discussed at the Committee's June meeting.

Public Works – Mr. Flick reviewed the issues discussed at the Committee's June meeting. Mr. Flick commended the DPW staff for their hard work and explained that he has received many positive comments from the public regarding the DPW staff.

Public Safety - Mr. Daly reviewed the issues discussed at the Committee's June meeting.

Code Enforcement Agency – Mr. Cerutti reviewed the issues discussed at the Agency’s June meeting.

Planning Commission – Mr. Daly explained that the Commission is currently reviewing sample sign ordinances with Attorney Foster Jr.

Library Board – Mrs. Slocum reported that the Library’s next fundraiser will be in August.

Elected & Appointed Officials Reports – The following reports were presented to the Borough Council;

Police Chief – Chief Reynolds reported that the Department has been filing traffic violations through the E-file system for the past month and there have been no issues. Mr. Farley thanked Chief Reynolds for taking the initiative to implement the new program to make the Department more efficient.

Borough Manager – Mr. Jarrett reviewed the status of several projects. Mrs. Slocum asked if it was permissible for ATVs to be on the outside of the levee. Mr. Jarrett stated that any type of motorized vehicle is not permitted within fifteen (15) feet of the toe of the levee.

Code Enforcement Director – There were no questions or comments.

Fire Chief – Chief Crossett commended Patrol Officers George Nichols and Tom Zebrowski for their efforts to extinguish a structure fire on North Higgins Avenue.

Valley Joint Sewer Authority – There were no questions or comments.

Emergency Management – Mr. Daly explained that additional responsibilities will be given to local EMA officials from the Commonwealth. Mr. Daly also reported that he is attempting to coordinate a training program for municipal officials later this year.

Borough Solicitor – Attorney Foster explained that he is working with the Code Enforcement Officer on several property maintenance issues.

Council President – Mr. Farley explained that the Borough Council needed to take action on a repair issue with the ladder truck. A motion was made by Mr. Daly and seconded by Mr. Shaw to approve the proposal submitted by Emerald Fire Equipment to degrease and

re-grease the ladder truck for a cost of \$1,900. Under the question: There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Island Pond Handicap Accessibility Improvement Project – A motion was made by Mr. Daly and seconded by Mr. Shaw to table the vote on the project until the bid can be reviewed to determine what items can be eliminated or reduced. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Keir Retirement – A motion was made by Mr. Flick and second by Mr. Shaw to amend Patrol Officer Eric Keir's retirement date from May 31, 2016 to June 30, 2016 as recommended by the Administration Committee. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Sayre Theatre Façade Grant – A motion was made by Mr. Cerutti and seconded by Mr. Shaw to award the Sayre Theatre Façade Grant project a \$10,000 façade grant as recommended by the Public Works Committee. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Recycling Body Purchase – A motion was made by Mrs. Slocum and seconded by Mr. Flick to approve the purchase of a new recycling body from Eagle Truck Equipment in the amount of \$46,950. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Hayden Street Compost Facility Fence – A motion was made by Mr. Shaw and seconded by Mr. Daly to approve the purchase of 288 linear feet of fencing at the Hayden Street Compost Facility in the amount of \$13,980. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Per Diem Patrol Officer Position – A motion was made by Mr. Flick and seconded by Mrs. Slocum to extend an offer of employment to Brie Hollenback pending completion of the required background check as recommended by the Public Safety Committee. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Resolution 2016 – 11 – A motion was made by Mr. Shaw and seconded by Mr. Daly to adopt Resolution 2016 – 11 establishing temporary parking restrictions on Center Street, Woodworth Street, and Delaware Street as recommended by the Public Safety Committee. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

Endless Mountains Rotary Request – A motion was made by Mr. Shaw and seconded by Mr. Daly to approve the request from the Endless Mountains Rotary to use Riverfront Park on October 9, 2016 as recommended by the Administration Committee. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

Sayre Sons of Italy Request – A motion was made by Mr. Shaw and seconded by Mr. Daly to approve the request from the Sayre Sons of Italy requesting the closure of Hayden Street between Desmond Street and South Lehigh. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

Oliver Lane Pump Station Project – Change Order #5 - A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve Change Order #5. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

Purchase of Security Camera System – A motion was made by Mr. Flick and seconded by Mr. Daly to approve the purchase of an IP camera system from Teledair Communications. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

Recess – Mr. Farley recessed the meeting at 10:38am before going into executive session.

Executive Session – The Borough Council went into executive session at 10:45am to discuss the firehouse. The session ended at 11:25am.

Property Appraisal – A motion was made by Mr. Flick and seconded by Mrs. Slocum to authorize the Borough Manager to ask for a property appraisal for an amount not to exceed \$750. **Under the question:**

There were none. Roll Call: Mr. Daly, Mr. Flick, Mr. Shaw, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.

Adjourn – A motion was made by Mr. Daly and seconded by Mr. Flick to adjourn the meeting at 11:25am without objection.

Respectfully submitted,

David M. Jarrett
Borough Manager/Secretary