

Borough Council

Minutes – May 26, 2016

Call to Order – Mr. Farley called the meeting to order at 6:00pm and Mr. Flick led the Pledge of Allegiance and offered the meeting prayer.

Roll Call – The following members of the Borough Council were present; James Daly, Robert Flick, Eugene Osmun, Irene Slocum, Eugene Cerutti, and Henry Farley. **Also present;** Gil Crossett, Fire Chief; Elizabeth Fice, Borough Finance Coordinator; Jonathan Foster, Borough Solicitor; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

Excused: Mr. Shaw.

Approval of Minutes – The minutes of the April 28, 2016 and May 19, 2016 Council meetings were approved as presented.

Citizens to be Heard - The following individuals addressed the Borough Council;

- Jan Scott, 204 Hayden Street asked if the Borough was responsible for assisting property owners in securing grant funds for historic preservation if permission was not granted to demolish a structure. Attorney Foster explained that under the current Historic Boundary Ordinance, the Planning Commission is responsible for reviewing applications and making a recommendation to the Borough Council. Attorney Foster explained that the property must have true historic significance to be preserved.
- Robert Diltz, 115 Hospital Place stated that he lives between the two properties that Twin Tier Management owns and requested permission to demolish and he is concerned with asbestos abatement before the properties are demolished.
- George Bizilia, 106 South Wilbur Avenue also stated that he was concerned with asbestos abatement and concerned that the Borough Council has a lack of concern with the historic significance of the properties. Mr. Bizilia also stated that the buildings could be renovated by the owner and that funding could be allocated for renovation instead of demolition and that an independent review board is needed for future demolition of structures.
- Janice Gardner, 103 Park Place stated that she is also concerned with the demolition of the structures and the future of the Borough as Guthrie expands and that an independent review board is needed.
- Barbara Ault, 332 West Lockhart Street stated that she believes that 311 Hayden Street should not be demolished due to the historic significance of the property.

Approval of Bills List – A motion was made by Mr. Daly and seconded by Mr. Osmun to approve the May Bills List. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Reports - The following reports were presented to the Borough Council;

- Administration Committee – Mr. Cerutti reviewed the issues discussed by the Committee at their meeting on May 10th.
- Public Works – Mr. Flick reviewed the issues discussed by the Committee at their meeting on May 9th.
- Public Safety – Mr. Daly reviewed the issues discussed by the Committee at their meeting on May 9th.
- Code Enforcement Agency – Mr. Cerutti reviewed the issues discussed by the Agency Board at their meeting on May 10th. Mr. Osmun explained that a resident approached him regarding the recent new development on South Keystone Avenue and the lack of curbs.
- Planning Commission – Mr. Daly explained that the Commission met on May 3rd to interview candidates for the Commission's alternate position and that the recommendation of the Commission is to appoint Christopher Bradley. The Commission also met on May 10th to review definitions and on May 24th to review the demolition request submitted by Twin Tier Management and the recommendation of the Commission is to approve the organization's request.
- Library Board – Mrs. Slocum reported that the Library's fund raiser was successful.

Elected & Appointed Official's Reports – The following reports were presented to the Borough Council;

- Police Chief – There were no questions or comments.
- Borough Manager – Mr. Jarrett presented the paving bid results to the Borough Council and explained that Glenn O. Hawbaker is the apparent low bidder. Mr. Jarrett also provided an update on the projects currently underway and projects scheduled to begin this summer.
- Code Enforcement Director – There were no questions or comments.
- Fire Chief – There were no questions or comments.
- Valley Joint Sewer Authority – There were no questions or comments.
- Emergency Management – There were no questions or comments.
- Borough Solicitor – Attorney Foster asked for a brief executive session to discuss a personnel issue following the regular meeting.

Elected & Appointed Official's Reports – continued

- Mayor - Mayor Thomas stated that the patriotic banners look very nice and that the DPW is doing a great job with street sweeping. Mayor Thomas also stated that he is in favor of constructing the new firehouse but that he wants to see the Borough Offices moved into the new building because he is concerned with the cost for improvements to the roof and the boiler.
- Council President - Mr. Farley thanked Mr. Daly for submitting the Commission's annual reports for the previous three years.

Vote to accept or reject the recommendation of the Planning Commission to approve the request for the demolition of 112 South Wilbur Avenue; 111 Hospital Place, 311 Hayden Street. A motion was made by Mr. Daly and seconded by Mrs. Slocum to accept the recommendation of the Planning Commission to approve the request for the demolition of 112 South Wilbur Avenue; 111 Hospital Place, and 311 Hayden Street. **Under the question:** Mr. Osmun stated that he would like to see the decision postponed until a full evaluation can be completed. **Roll Call: Mr. Daly, Mr. Flick, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES. Mr. Osmun; NO.**

Vote to award bid for the Keystone/Valor Infrastructure Improvement Project submitted by Vacri Construction Corporation of Binghamton, New York in the amount of \$873,000 as recommended by the Public Works Committee and the Borough's Engineer. A motion was made by Mr. Flick and seconded by Mr. Daly to award bid for the Keystone/Valor Infrastructure Improvement Project submitted by Vacri Construction Corporation of Binghamton, New York in the amount of \$873,000. **Under the question:** Mr. Cerutti asked if there was a schedule for the project. Mr. Jarrett stated that the project should begin after the July 4th holiday. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Vote to award the 2016 Paving Project to the lowest responsible bidder. A motion was made by Mr. Flick and seconded by Mr. Osmun to award the paving bid to Glenn O. Hawbaker of Milan, PA in the amount of \$219,163.70. **Under the question:** Mr. Jarrett explained that the project will most likely begin in July and that the scope of work includes improvements in the 800 block of North Wilbur Avenue. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Contractor	Bid Amount	
G.O. Hawbaker 29293 Route 220 Milan, PA 18831	Total Base Bid	\$ 191,444.20
	Total Base Bid + Alternate Bid Amount	\$ 219,163.70
Bishop Brothers Construction PO Box 289 Ulster, PA 18850	Total Base Bid	\$ 226,329.00
	Total Base Bid + Alternate Bid Amount	\$ 259,114.45
M.R. DIRT 21186 Route 187 Towanda, PA 18848	Total Base Bid	\$ 347,230.64
	Total Base Bid + Alternate Bid Amount	\$ 397,499.14

Vote to approve the purchase of a 1996 Ford Bucket Truck from Jeff Paul Plumbing

& Heating in the amount of \$8,000 as recommended by the Public Works Committee. A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve the purchase of a 1996 Ford Bucket Truck from Jeff Paul Plumbing & Heating in the amount of \$8,000. **Under the question:** Mr. Cerutti asked if the vehicle has been inspected and if there were any issues. Mr. Jarrett explained that Mr. Paul allowed the Borough to use the vehicle for the past two weeks to install banners and there have been no issues. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Vote to approve the purchase of Thirteen (13) Tactical Vests, Ballistic Helmets, and Helmet Rails from Starr Uniform of Scranton, Pennsylvania in the amount of \$39,195.00. A motion was made by Mr. Cerutti and seconded by Mr. Flick to approve the purchase of Thirteen (13) Tactical Vests, Ballistic Helmets, and Helmet Rails from Starr Uniform of Scranton, Pennsylvania in the amount of \$39,195.00. **Under the question:** Chief Reynolds provided an overview of the vests and explained that each vest is fitted for each officer and not worn every day. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Vote to approve the purchase of Twelve (12) Ballistic Vests from Starr Uniform of Scranton, Pennsylvania in the amount of \$9,900. A motion was made by Mr. Daly and seconded by Mr. Cerutti to approve the purchase of Twelve (12) Ballistic Vests from Starr Uniform of Scranton, Pennsylvania in the amount of \$9,900. **Under the question:** Chief Reynolds explained that these are vests that officers wear daily and that grant funding may be possible but not guaranteed. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Vote to reject all bids for the replacement of the boiler in the Borough Hall and authorize the Borough Manager to re-advertise the project. A motion was made by Mr. Flick and seconded by Mr. Daly to reject all bids for the replacement of the boiler in the Borough Hall and authorize the Borough Manager to re-advertise the project. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Vote to approve the proposal from Montour Glass in the amount of \$3,600 to install new doors on the Borough Hall rear addition. A motion was made by Mr. Daly and seconded by Mrs. Slocum to approve the proposal from Montour Glass in the amount of \$3,600 to install new doors on the Borough Hall rear addition. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Vote to approve the 2016 Telephone Answering Service Agreement between the Borough and Bradford County as recommended by the Administration Committee. A motion was made by Mr. Cerutti and seconded by Mr. Flick to approve the 2016 Telephone Answering Service Agreement between the Borough and Bradford County. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Vote to approve Resolution 2016 – 09 - Temporary Parking Restrictions. A motion was made by Mr. Daly and seconded by Mrs. Slocum to adopt Resolution 2016-09. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to approve Resolution 2016 – 10 – Planning Commission Alternate. A motion was made by Mr. Daly and seconded by Mr. Flick to adopt Resolution 2016-10. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to approve the appointment of Christopher Bradley of Valor Street, Sayre as an alternate member of the Planning Commission as recommended by the Planning Commission and the Administration Committee. A motion was made by Mr. Flick and seconded by Mr. Daly to approve the appointment of Christopher Bradley of Valor Street, Sayre as an alternate member of the Planning Commission. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE. Mr. Osmun; NAY.**

Vote to authorize the Borough Solicitor to file a complaint with the Pennsylvania Utility Commission on behalf of the Borough against Penelec's proposed rate increase as recommended by the Administration Committee. A motion was made by Mr. Cerutti and seconded by Mr. Daly to authorize the Borough Solicitor to file a complaint with the Pennsylvania Utility Commission on behalf of the Borough against Penelec's proposed rate increase. **Under the question:** Attorney Foster explained that he will be preparing a joint complaint on behalf of Sayre, Athens, and South Waverly. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to approve the requests for the use of Howard Elmer Park and Riverfront Park as recommended by the Administration Committee. A motion was made by Mr. Daly and seconded by Mr. Osmun to approve the requests for the use of Howard Elmer Park and Riverfront Park. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to approve the closure of West Lockhart Street between Brock Street and North Hopkins and North Hopkins Street between the High School Parking Lot and West Lockhart Street during graduation ceremonies on June 3, 2016. A motion was made by Mr. Daly and seconded by Mr. Osmun to approve the closure of West Lockhart Street between Brock Street and North Hopkins and North Hopkins Street between the High School Parking Lot and West Lockhart Street during graduation ceremonies on June 3, 2016. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to hire Jeremiah Rogers as a per diem fire truck driver as recommended by Fire Chief Gil Crossett. A motion was made by Mr. Flick and seconded by Mr. Daly to hire Jeremiah Rogers as a per diem fire truck driver. **Under the question:** Chief Crossett introduced Mr. Rogers to the Borough Council. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Vote to approve the purchase of a security camera system for the Hayden Street Compost Site & Salt Shed Property. A motion was made by Mrs. Slocum and seconded by Mr. Daly to approve the purchase of a security camera system for the Hayden Street Compost Site & Salt Shed Property in the amount of \$4,695.00. **Under the question:** Mr. Jarrett explained that grant funds will be used for 90% of the project cost. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Recess – Mr. Farley recessed the meeting at 6:55pm.

Executive Session – The Borough Council went into executive session at 7:05pm to discuss a personnel issue. The session ended at 7:20pm.

Adjourn - A motion was made by Mr. Flick and seconded by Mr. Daly to adjourn the meeting at 7:20pm. There were no objections.

Respectfully submitted,

David M Jarrett
Borough Secretary/Manager