

# Borough Council

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## Special Meeting Minutes – May 19, 2016

**Call to Order** – Mr. Farley called the meeting to order at 4:02pm

**Roll Call** – The following members of the Borough Council were present; James Daly, Robert Flick, Irene Slocum, Eugene Cerutti, and Henry Farley. Also present; Gil Crossett, Fire Chief; Elizabeth Fice, Borough Finance Coordinator; Jonathan Foster, Borough Solicitor; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; and David Jarrett, Borough Manager. Excused: Timothy Shaw and Eugene Osmun were excused from the meeting.

**Citizens to be Heard** – Barbara Ault, 332 West Lockhart Street addressed the Borough Council regarding the streetscape project and the traffic study. Mr. Jarrett provided an overview of both projects.

**Desmond Street Streetscape Project** - A motion was made by Mr. Flick and seconded by Mr. Daly to award the project to JD Ward Contracting of Sayre in the amount of \$46,222. **Under the question:** Mr. Jarrett explained that two bids were received for the project and that JD Ward Contracting was the lowest responsible bidder. Mr. Jarrett stated that JD Ward Contracting is prepared to begin the project on May 20<sup>th</sup> and complete the first 150 linear feet of sidewalk and curb by June 1<sup>st</sup> and the entire project by June 30<sup>th</sup>. **Roll Call: Mr. Daly, Mr. Flick, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

Contractor	Bid Amount
JD Ward Contracting 1517 Meadowlark Road - Sayre, PA	\$ 46,222.00
MR Dirt 21186 Route 187 - Towanda, PA	\$ 88,388.00

**Traffic Study Project** – A motion was made by Mr. Flick and seconded by Mrs. Slocum to award the traffic study project to SRF & Associates of Rochester, New York in the amount of \$18,070. **Under the question:** Mr. Jarrett explained that the Traffic Study Committee interviewed three firms and that the consensus of the Committee was to recommend SRF & Associates who will be working on the project with Fagan Engineering of Elmira, New York. Mr. Jarrett explained that the data collection for the Brock Street portion of the traffic study will be completed before the school year ends. **Roll Call: Mr. Daly, Mr. Flick, Mrs. Slocum, Mr. Cerutti, and Mr. Farley; YES.**

**Adjourn** – A motion was made by Mr. Daly and seconded by Mr. Flick to adjourn the meeting at 4:07pm. There were no objections.

Respectfully submitted,

David M Jarrett  
Borough Manager/Secretary