

**Sayre Borough Council
Minutes – September 22, 2011**

Community Development Block Grant Public Hearing: Mr. Farley called the CDBG Public Hearing to order at 5:35pm and turned the meeting over to Mr. Jarrett, CDBG Administrator. Mr. Jarrett announced that the Borough will be receiving approximately \$110,000 in CDBG Entitlement Funds and that those funds would be used for the Hoover-Bradford-Draper Infrastructure Project. Mr. Jarrett explained that the Borough had designated the 2010 Entitlement Funds for the project, and that a \$250,000 CDBG Competitive Grant is expected for the project totaling \$450,000 in CDBG funds for the project. Mr. Jarrett stated that the Borough would need to allocate approximately \$110,000 from the established line of credit to complete the project. Mr. Jarrett stated that \$10,516.25 from the Borough's 2007 CDBG Entitlement allocation is available for housing rehabilitation projects. There were no questions or comments regarding the use of funds, and Mr. Farley adjourned the meeting at 5:40pm without objection.

Call to Order – Mr. Farley called the September meeting of the Borough Council to order at 6:00pm and announced that the Borough Council had met in executive session prior to the start of the Council meeting to discuss personnel and real estate issues. Mr. Flick offered the prayer and flag salute.

Roll Call – The following members of the Borough Council were present; Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley. Also present: Mayor Thomas, Mr. Jarrett, Ms. Fice, Assistant Fire Chief Crossett, and Attorney Foster. Excused; Mr. Daly.

Approval of the Minutes --- The minutes of the August meeting and September special meeting will stand as presented.

Citizens to be Heard – Dale Reynard of Austin Street (formally Highland Road) expressed his concern with the re-addressing on his street. Mr. Reynard asked for a clarification of the addresses on the street.

Finance Report – The August finance report will be filed for audit.

Bills List – A motion was made by Mr. Flick and seconded by Mr. Cerutti to pay the bills as funds become available. Under the question: There were no questions or comments. Roll Call: Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused. **Motion Carries.**

Correspondence Summary – There were no questions or comments regarding the correspondence summary.

Appointed and Elected Officials Reports –

- ❖ CDBG Coordinator – Mr. Jarrett reviewed the use of the Borough's 2011 Entitlement allocation, and Mayor Thomas commended Mr. Jarrett for the securing the grant funding to minimize the Borough's share of the Hoover-Bradford-Draper project.
- ❖ Fire Chief – Assistant Chief Crossett thanked of everyone involved in the flooding event, and commended the leadership demonstrated by Assistant Fire Chief Tom Yonkin at the Borough's Emergency Operations Center.
- ❖ Police Chief – There were no questions or comments of the Chief's reports.
- ❖ Code Enforcement – Mr. Jarrett explained that Mr. Cahill and Mrs. Joyce have been very busy with the flood recovery.
- ❖ Borough Manager – Mr. Jarrett outlined the projects planned for the remainder of the year including the street paving, sewer improvements, Police Building construction, alleyway improvements, parking lot expansions, compost area improvement & expansion, and the completion of the DPW/EOC building.
- ❖ Borough Solicitor – Attorney Foster reviewed the projects he is working on for the Borough.

- ❖ Mayor's Report – Mayor Thomas commended the efforts of all Borough Departments for their dedication throughout the flood event and ongoing recovery. Mayor Thomas also thanked State Line Auto Auction, Chesapeake Energy, Douglas Brothers, and Sweet Water Pumping for their assistance with the flood event. Mayor Thomas also stated that the cooperation from the residents has been outstanding.
- ❖ Council President – Mr. Farley echoed Mayor Thomas' comments regarding the flood event and also announced that the Borough's 2012 Minimum Municipal Obligation for the Police and Non-Uniform Pension Plans have been completed and reviewed by the Borough's Pension Administrator. These amounts will be placed in the 2012 budget as required.

Vote to award the bid for the Borough Hall Roof Replacement Project – Action on this item was tabled due to the fact that the Borough did not receive any bids for the project. Council authorized the re-advertisement of the project specifications.

Vote to approve Pay Application #7 for Matco Electric Corporation of Vestal, NY in the amount of \$5,067 – A motion was made by Mr. Hickey and seconded by Mr. Osmun to approve the pay application. Under the question: There were no questions or comments. Roll Call: Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused. **Motion Carries.**

Vote to approve Pay Application #8 for Matco Electric of Vestal, NY in the amount of \$16,422.60 – A motion was made by Mr. Cerutti and Seconded by Mr. Flick to approve the pay application. Under the question: There were no questions or comments. Roll Call: Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused. **Motion Carries.**

Vote to approve Payment Application \$5 for G. Webster Inc, in the amount of \$55,451.39 pending final approval by the project architect. A motion was made by Mr. Dydynski and seconded by Mr. Hickey to approve the payment application. Under the question: There were no questions or comments. Roll Call: Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly; Excused. **Motion Carries.**

Vote to accept the resignation of Eric Chase from the Sayre Hospital Authority Board. A motion was made by Mr. Cerutti and seconded by Mr. Osmun to accept the resignation. Under the question: There were no questions or comments. **Motion Carries.**

Vote to approve the request received from St. John's Lutheran Church to use Howard Elmer Park. A motion was made by Mr. Dydynski and seconded by Mr. Hickey to approve the request. Under the question: There were no questions or comments. **Motion Carries.**

Committee Reports – Due to the flooding event, the Committee meetings were cancelled in September.

Adjourn – A motion was made by Mr. Hickey and seconded by Mr. Dydynski to adjourn the meeting at 6:20pm. There were no objections. **Motion Carries.**