

**Borough Council Meeting
August 16, 2012**

Call to Order -- Mr. Farley called the meeting to order at 6:00pm and Mr. Flick offered the prayer and led the flag salute.

Roll Call – The following members of the Borough Council were present; Mr. Cerutti, Mr. Farley, Mr. Flick, Mr. Hickey, Mrs. Howland, and Mr. Osmun, and

Also Present; Denny Thomas, Mayor; Elizabeth J. Fice, Borough Finance Coordinator; David Jarrett, Borough Manager; and Attorney Jonathan Foster Sr., Borough Solicitor. **Excused:** Ms. Sabatura.

Approval of the Minutes – There were no questions or comments of the minutes of the July regular meeting. The minutes will stand as presented.

Citizens to be Heard – The following residents addressed the Borough Council;

- Gary Mullen of 312 Harrison Street asked the Borough Council to reconsider the decision to prohibit parking in the 300 block of Harrison Street. Mr. Mullen explained that motorists are already speeding on the street since they don't have to yield to oncoming traffic.
- Shelly Northrop of Francis Street informed the Borough Council about the court ruling against Act 13 zoning requirements. Ms. Northrop also asked about the properties the Code Enforcement Agency has identified as slum & blight properties. Mr. Jarrett explained that the properties are all abandoned and have been an outstanding issue for several years.

Finance Report – There were no questions or comments of the June 30, 2012 finance report. The report will be filed for audit.

Bills List – A motion was made by Mr. Hickey and seconded by Mr. Flick. **Under the question:** There were none. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Ms. Sabatura; Excused. Motion Carries.**

Correspondence Summary – There were no questions.

Appointed & Elected Official's Reports: The following reports were given;

- **Borough Manager/CDBG Coordinator** – Mr. Jarrett reviewed the schedule for the paving project and the notification process for parking lot renters and downtown businesses. Mr. Jarrett explained that the encasement of the sanitary sewer line in Cayuta Creek would be completed by the end of the week. Mr. Jarrett also stated that an open house for the new police building and Public Works building will be held on Saturday, September 29th from 11:00pm to 2:00pm in conjunction with the Sayre High School homecoming events.
- **Fire Chief's Report** – There were no questions or comments.
- **Police Chief's Report** – There were no questions or comments.
- **Code Enforcement** – Mayor Thomas asked that additional information regarding complaints of high grass/weeds and sidewalk violations be provided.
- **Borough Solicitor** – Attorney Foster explained that the closing documents for the purchase of the former Calvin Cole property on South Higgins Avenue will be completed in the next few weeks, and that the surveillance and repeat offender ordinances were prepared for advertisement.
- **Mayor** – Mayor Thomas stated that he was concerned with the condition of North Elmer Avenue and asked the Borough Council to consider fixing the roadway. Mayor Thomas also commented on the number of single family dwellings in the Borough that are occupied by several members of the same family.
- **Council President** – Mr. Farley commented on the various projects underway by the Borough.
- **Valley Joint Sewer Authority** - Mr. Farley explained that the Authority Board approved another pay request for the project and that a credit of \$44,000 was given to the authority by the project contractor.

Vote to approve request submitted by the Sons of Italy Roma Madre Lodge 1342 for permission to close Hayden Street on August 26, 2012 between 12:00pm and 6:00pm. A motion was made by Mr. Osmun and seconded by Mrs. Howland to approve the request for the street closure. **Under the question:** There were no questions or comments. ***Motion Carries.***

Vote to authorize the Borough Manager to advertise the project specifications for the Cayuta Creek Bank Stabilization Project and to award the bid to the lowest responsible bidder contingent review and approval of the Borough Solicitor as recommended by the Public Works Committee. A motion was made by Mr. Osmun and second by Mr. Flick to authorize the Borough Manager to advertise the project specifications for the Cayuta Creek Bank Stabilization Project and to award the bid to the lowest responsible bidder contingent review and approval of the Borough Solicitor. **Under the question:** Mr. Osmun asked if it was permissible for the Borough Manager to award the bid, and Attorney Foster explained that it would be a better practice to have the Public Works Committee award the bid on behalf of the Borough Council. Mr. Osmun amended his motion to relegate the authority to award the bid to the Public Works Committee and Mr. Flick seconded the amended motion. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Ms. Sabatura; Excused. Motion Carries.**

Vote to advertise the Repeat Code Violation Offender Ordinance as recommended by the Administration Committee. A motion was made by Mrs. Howland and seconded by Mr. Hickey to advertise the Repeat Code Violation Offender Ordinance. **Under the question:** Mayor Thomas thanked the Mr. Cerutti and the Administration Committee for their work on developing the ordinance and stated that he will support the ordinance but he felt the fines should be higher. There were no objections. **Motion Carries.**

Vote to advertise the Surveillance Camera Ordinance as recommended by the Administration Committee. A motion was made by Mr. Cerutti and seconded by Mr. Osmun to advertise the Surveillance Camera Ordinance. **Under the question:** There were no questions. **Motion Carries.**

Vote to advertise amendment to Chapter 163-63 Schedule X: Parking Prohibited at All Times of the Sayre Borough Code as recommended by the Public Works Committee. A motion was made by Mr. Flick and seconded by Mr. Hickey to advertise amendment to Chapter 163-63 Schedule X: Parking Prohibited at All Times of the Sayre Borough Code. **Under the question:** There were no questions. **Ayes – 5 Nays – 1 Excused – 1 Motion Carries.**

Vote to advertise amendment to Chapter 163-65. Schedule XII: Time Limit Parking of the Sayre Borough Code as recommended by the Public Works Committee. A motion was made by Mr. Hickey and seconded by Mr. Flick to advertise amendment to Chapter 163-65. Schedule XII: Time Limit Parking of the Sayre Borough Code. **Under the question:** There were no questions. ***Motion Carries.***

Vote to award the Sayre Public Library Carpet Replacement Project to Jay's Carpet One of Athens, Pennsylvania in the amount of \$28,690 pending final approval of the Library's Board of Directors. Funding for this project is through the Commonwealth Libraries Grant Program which the Borough administers for the Library. A motion was made by Mrs. Howland and second by Mr. Hickey to award the Sayre Public Library Carpet Replacement Project to Jay's Carpet One of Athens, Pennsylvania in the amount of \$28,690 pending final approval of the Library's Board of Directors. **Under the question:** Mr. Osmun asked how many bids were submitted, and Mr. Jarrett explained that only one bid was submitted. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Ms. Sabatura; Excused. Motion Carries.**

Committee Reports

- **Public Works** – Mr. Flick reviewed the issues discussed at the Committee's August meeting.
- **Public Safety** – Mr. Osmun reviewed the issues discussed at the Committee's August meeting.

A motion was made by Mr. Osmun and seconded by Mr. Flick to send a letter in support of the purchase of the CodeRed Emergency Notification System by Bradford County. Under the question: Mr. Daly stated that if the Borough purchased the system on its own, it would cost approximately \$4,800 for a one-year contract. There were no other questions or comments. There were no objections. **Motion Carries.**

- **Administration** – Mr. Cerutti reviewed the issues discussed at the Committee's August meeting and explained that the budget process will begin after Labor Day and that the preliminary budget will be reviewed by the Committee at the end of September.

- **Library** – Mr. Farley stated that the Library completed a very successful Summer reading program.
- **Shade Tree Commission** – Mr. Jarrett stated that there are not any tree plantings scheduled in the fall.

Recess – Mr. Farley recessed the meeting at 6:40pm prior to the start of Executive Session.

Executive Session – The Borough Council went into Executive Session at 6:48pm to discuss the status of the contract negotiations with the Police Department. The session ended at 7:39pm.

Adjourn – A motion was made by Mr. Cerutti and seconded by Mr. Osmun to adjourn the meeting at 7:30pm. There were no objections. **Motion Carries.**

Respectfully submitted,

David M Jarrett, Manager/Secretary