

Borough Council -- Regular Meeting
January 20, 2011

Call to Order – Mr. Farley called the regular meeting of the Borough Council to order at 6:00pm and Mr. Cerutti offered the prayer and led the pledge of allegiance.

Roll Call – The following members of the Borough Council were present; Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley. **Also present;** Mr. Jarrett, Borough Manager, Ms. Fice, Borough Finance Coordinator, and Attorney Foster, Borough Solicitor. **Excused:** Mr. Daly and Mr. Dydynski,

Special Presentation – Prior to addressing the agenda items for the meeting, Mr. Farley and Chief Crossett presented Certificates of Recognition and Letters of Commendation to Nathan Ross, Matthew Davidson, Toby Lee, and John Hadlock for their heroic efforts during a fire on December 17, 2010. Mayor Thomas thanked the four individuals for their bravery, and commended the mutual aid cooperation between all of the Valley communities.

Approval of the Minutes – The minutes of the December regular meeting and December 5th special meeting will stand as presented.

Finance Report - The finance report for December 2010 was accepted and filed for audit.

Bills List – A motion was made by Mr. Hickey and seconded by Mr. Osmun to approve the bills list. **Under the question:** There were no questions or comments. **Roll Call: Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly, Mr. Dydynski, Excused. Motion Carries.**

Citizens to be Heard – There were no citizens to be heard.

Correspondence Report – There were no questions regarding the monthly correspondence report.

Appointed and Elected Officials Reports:

- **CDBG Coordinator** – Mr. Phinney is on vacation and did not submit a report.
- **Fire Chief** – There were no questions or comments of the Fire Chief's report.

- **Police Chief** – There were no questions or comments of the Police Chief’s report.
- **Code Enforcement Officer** -- Mr. Jarrett reported that the Code Office move to the Borough Hall was completed and the office is operating smoothly.
- **Borough Manager** – Mr. Jarrett reported that the Borough’s CDBG competitive grant for the Hoover/Bradford/Draper Infrastructure project has been preliminarily reviewed and forwarded to the DCED Executive for further review. Mr. Jarrett stated that a decision could be made as soon as February after the new Secretary of DCED is appointed.
- **Borough Solicitor** – Attorney Foster reported that the Borough resolved two personnel issues this month.
- **Mayor** – Mayor Thomas read a letter from Chief Guinane recognizing the efforts of Officer Bruce Hoffman and Officer Nathan Ross at the structure fire on South Keystone Avenue in December. Mayor Thomas asked for a brief executive session.
- **Council President** -- Mr. Farley read an invitation issued to the Borough Council by the Sayre Historical Society inviting the them to the 120th Birthday celebration be hosted by the Society on Saturday, January 29, 2011 between 10am – 4pm at the Museum.
- **Valley Joint Sewer Authority** – Mr. Farley and Mr. Jarrett reported that the design for the upgrade to the sewer plant will be submitted to the Board in the Spring and that there has been nothing new to report regarding the sale of the affluent from the sewer plant.

Vote to adopt Ordinance 880 establishing a Deferred Retirement Option Plan for Non-Uniform employees as recommended by the Administration Committee. A motion was made by Mr. Osmun and seconded by Mr. Flick to adopt Ordinance 880 establishing a Deferred Retirement Option Plan for Non-Uniform employees as recommended by the Administration Committee. **Under the question:** There were no questions or comments. **Roll Call: Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly, Mr. Dydynski, Excused.**
Motion Carries.

Vote to promote Officer Bruce Hoffman from Patrol Officer Probationary to Patrol Officer I effective January 3, 2011 as recommended by Chief Guinane. A motion was made by Mr. Cerutti and seconded by Mr. Flick to promote Officer Bruce Hoffman from Patrol Officer Probationary to Patrol Officer I effective January 3, 2011. **Under the question:** Mayor Thomas praised Officer Hoffman and read a letter from Chief GUinane in support of Officer Hoffman's promotion. **Roll Call: Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly, Mr. Dydynski, Excused. Motion Carries.**

Vote to accept the resignation of Steven Burlingame as a Police Department Sergeant and approve his reclassification as Patrol Officer VI effective January 6, 2011. A motion was made by Mr. Hickey and seconded by Mr. Cerutti to accept the resignation of Steven Burlingame as a Police Department Sergeant and approve his reclassification as Patrol Officer VI effective January 6, 2011. **Under the question:** There were no questions or comments. **Roll Call: Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly, Mr. Dydynski, Excused. Motion Carries.**

Vote to adopt Resolution 2011 -1 Establishing Fees for Employees and Equipment to be charged for services rendered by the Borough. A motion was made by Mr. Osmun and seconded by Mr. Cerutti to adopt Resolution 2011 -1 Establishing Fees for Employees and Equipment to be charged for services rendered by the Borough. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to adopt Resolution 2011-2 Establishing Hourly Rates for Permanent Part-Time and Per Diem Employees. A motion was made by Mr. Flick and seconded by Mr. Cerutti to adopt Resolution 2011-2 Establishing Hourly Rates for Permanent Part-Time and Per Diem Employees. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to adopt Resolution 2011-3 waiving the 5% employee contribution to the Police Pension Fund as the Pension Fund is fully funded. A motion was made by Mr. Osmun and seconded by Mr. Hickey to adopt Resolution 2011-3 waiving the 5% employee contribution to the Police Pension Fund as the Pension Fund is fully funded. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to adopt Resolution 2011-4 as a supplement to RESOLUTION 1995-05 ADOPTING ACT 537 of the Pennsylvania Sewage Facility Act. A motion was made by Mr. Osmun and seconded by Mr. Flick to adopt Resolution 2011-4 as a supplement to RESOLUTION 1995-05 ADOPTING ACT 537 of the Pennsylvania Sewage Facility Act. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to accept the 2011 Officers list of the Sayre Fire Department to be effective February 1, 2011 as presented by Fire Chief Gil Crossett. A motion was made by Mr. Cerutti and seconded by Mr. Hickey to accept the 2011 Officers list of the Sayre Fire Department to be effective February 1, 2011 as presented by Fire Chief Gil Crossett. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to approve the request submitted by Sayre Engine Company No. 1 for the 2011 Valley Fireworks Show. A motion was made by Mr. Hickey and seconded by Mr. Osmun to approve the request submitted by Sayre Engine Company No. 1 for the 2011 Valley Fireworks Show. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to approve the request from the Bradford County Medical Association for the 2011 Turkey Trot. A motion was made by Mr. Cerutti and seconded by Mr. Osmun to approve the request from the Bradford County Medical Association for the 2011 Turkey Trot. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to accept the proposal from Valley Taxi Inc. for the purchase of the 2005 Ford Crown Victoria in the amount of \$2,500. A motion was made by Mr. Flick and seconded by Mr. Hickey to accept the proposal from Valley Taxi Inc. for the purchase of the 2005 Ford Crown Victoria in the amount of \$2,500. **Under the question:** Mr. Jarrett explained that the Borough received three (3) bids for the vehicle. There were no questions or comments. **Roll Call: Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Daly, Mr. Dydynski, Excused. Motion Carries.**

Committee Reports –

Administration – Mr. Cerutti stated that the Committee set its goals and objectives for the new year, and other issues discussed by the Committee were on the meeting agenda addressed by the Borough Council.

Public Safety – Mr. Daly was excused from the meeting due to illness, but Mr. Farley commended Mr. Daly for his efforts to keep the Borough Council informed about the winter weather.

Library – Mr. Farley reported that Director of the Bradford County Library met with the Board and explained that State funding will not be cut this year and that the Library can expect the same amount in funding for this year that it received last year. Mr. Farley also reported that planning its Spring fundraiser is underway.

Planning & Zoning – Mr. Dydynski was excused from the meeting due to a family illness.

Police – Mr. Hickey reported that the Police Officers will participate in the mandatory annual training session in February and that the new pads were purchased for the Department's AED units. Mr. Hickey explained that in addition to new adult pads, pediatric pads were also purchased. Mr. Hickey also reported that the Committee reviewed the draft lay-out for the new police department at their meeting.

Public Works – Mr. Osmun reported that the Committee established their goals and objectives for the new year.

Shade Tree Commission – Mr. Osmun reported that the Commission did not meet and that there were no issues pending.

Recess – Mr. Farley recessed the meeting at 6:25pm before going into executive session.

Executive Session – The Council went into executive session at 6:30pm to discuss a personnel issue, and the session ended at 7:00pm.

Adjourn – With no other business to discuss, a motion was made by Mr. Osmun and seconded by Mr. Flick to adjourn the meeting at 7:00pm. There were no objections. **Motion Carries.**

Respectfully submitted:

David M Jarrett
Borough Manager/Secretary