

Borough Council Meeting July 19, 2012

Call to Order -- Mr. Farley called the meeting to order at 6:00pm and Mr. Osmun offered the prayer and led the flag salute.

Roll Call – The following members of the Borough Council were present; Mr. Cerutti, Mr. Farley, Mr. Flick, Mr. Hickey, Mr. Osmun, and Ms. Sabatura. **Also Present;** Denny Thomas, Mayor; Elizabeth J. Fice, Borough Finance Coordinator; David Jarrett, Borough Manager; and Attorney Jonathan Foster Jr., Borough Solicitor. **Excused:** Mrs. Howland

Approval of the Minutes – There were no questions or comments of the minutes of the June regular meeting. The minutes will stand as presented.

Citizens to be Heard – There were none.

Finance Report – There were no questions or comments of the June 30, 2012 finance report. The report will be filed for audit.

Bills List – A motion was made by Mr. Flick and seconded by Mr. Osmun. **Under the question:** There were none. **Roll Call:** Mr. Flick, Mr. Hickey, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; **YES.** Mrs. Howland; **Excused. Motion Carries.**

Correspondence Summary – Mr. Farley stated that the Borough received a request to use Howard Elmer Park for the annual Rosary ceremony and a letter from the Sayre Christian Church regarding parking on Lincoln Street. Mr. Farley asked that the parking issue be discussed by the Public Works Committee and Public Safety Committee at their August meetings.

Appointed & Elected Official's Reports: The following reports were given;

- **Borough Manager/CDBG Coordinator** – There were no questions or comments.
- **Fire Chief's Report** – There were no questions or comments.
- **Police Chief's Report** – There were no questions or comments.
- **Code Enforcement** – Ms. Sabatura asked if the Borough was collecting debris from flood damaged homes, and Mr. Jarrett stated that the Borough stopped providing dumpsters at the end of December 2011. Ms. Sabatura explained that a home on South East Street had placed debris out at the curb. Mr. Jarrett stated that the homeowner would need to make arrangements for removing the debris because it cannot go in the garbage truck.
- **Borough Solicitor** – There were no questions or comments.
- **Mayor** – Mayor Thomas stated that the electrical work in Howard Elmer Park is nearing completion and that grant funds may be available from the Elks Club to remove the dock at Island Pond and replace it with a concrete walkway that would include brick pavers

recognizing everyone listed on the current dock. Mayor Thomas explained that the plan is in the preliminary stages.

- **Council President** -- Mr. Farley stated that the Borough's PILOT agreement with Guthrie Healthcare automatically renewed on January 1, 2012 and that the Borough received two sub-division requests for properties located on Perry Street and South Thomas Avenue. Mr. Farley stated that the plans have been forwarded to the Bradford County Planning Office for review and approval.
- **Valley Joint Sewer Authority** - Mr. Farley explained that the Authority Board approved a major pay request in excess of \$1.3 million for the project.

Vote to award the 2012 street paving to Glenn O. Hawbaker Incorporated in the amount of \$127,132.00. A motion was made by Mr. Flick and seconded by Mr. Cerutti to award the 2012 street paving to Glenn O. Hawbaker Incorporated in the amount of \$127,132.00. **Under the question: There were no questions or comments. Roll Call:** Mr. Flick, Mr. Hickey, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; **YES.** Mrs. Howland; **Excused. Motion Carries.**

Vote to award the Parking Lot Improvement Project to Glenn O. Hawbaker Incorporated in the amount of \$142,390.75 A motion was made by Mr. Cerutti and seconded by Mr. Flick to award the Parking Lot Improvement Project to Glenn O. Hawbaker Incorporated in the amount of \$142,390.75 **Under the question:** Mr. Jarrett explained that the Borough presently has \$96,000 in the parking lot fund and a five year loan of \$60,000 from the UDAG fund would be needed to complete the project. **Roll Call:** Mr. Flick, Mr. Hickey, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; **YES.** Mrs. Howland; **Excused. Motion Carries.**

Vote to approve the submission of a loan application to the UDAG Board for a loan in the amount of \$60,000 for a term of five (5) years to be used for the Parking Lot Improvement Project. A motion was made by Mr. Flick and seconded by Mr. Cerutti to approve the submission of a loan application to the UDAG Board for a loan in the amount of \$60,000 for a term of five (5) years to be used for the Parking Lot Improvement Project. **Under the question:** Mr. Jarrett explained the revenue received for the parking lot would enable the Borough to pay the loan back sooner than five years, but a reduction in the number of spaces rented could make it difficult to pay the loan off sooner. Mr. Jarrett stated that there is \$550,000 in the UDAG fund. **Roll Call:** Mr. Flick, Mr. Hickey, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; **YES.** Mrs. Howland; **Excused. Motion Carries.**

Vote to adopt Resolution 2012 – 08 waiving the 5% employee contribution for the Police Pension Fund. A motion was made by Mr. Osmun and seconded by Mr. Flick to adopt Resolution 2012 – 08 waiving the 5% employee contribution for the Police Pension Fund. **Under the question:** There were none. **Motion Carries.**

Vote to authorize consent for a joint TEFRA Hearing for the Central Bradford Progress Authority Revenue Bonds (Guthrie Health Issue) Series of 2012. A motion was made by Mr. Hickey and seconded by Mr. Flick **Vote to authorize consent for a joint TEFRA Hearing for the Central Bradford Progress Authority Revenue Bonds (Guthrie Health Issue) Series of 2012.** **Under the question:** There were none. **Ayes: 5 Nays: 1. Motion Carries.**

Vote to approve the request submitted by the Sayre Public Library to use Howard Elmer Park on August 9, 2012 for the Summer Reading Carnival. A motion was made by Mr. Cerutti and seconded by Ms. Sabatura to approve the request submitted by the Sayre Public Library to use Howard Elmer Park on August 9, 2012 for the Summer Reading Carnival. **Under the question:**

Attorney Foster stated that the library should carry event insurance to cover the moon bounce.
Motion Carries.

Committee Reports

- **Public Works** – Mr. Flick reviewed the issues discussed at the Committee’s meeting on July 2nd including the possibility of designating Warren Street between South Waverly border and the driveway of the new Croft Townhouses as one-way South. Mr. Flick stated that a joint meeting with representatives from Sayre Borough, South Waverly Borough, and Mr. Croft is planned to discuss the issue.
- **Public Safety** – Mr. Osmun reviewed the issues discussed at the Committee’s meeting including the possibility of hosting a Bike Rodeo to promote bicycle safety. Mr. Flick suggested that the event be coordinated with the Sayre Summer Recreation Program.
- **Administration** – Mr. Cerutti reviewed the issues discussed at the Committee’s meeting and that the quarterly report of the Borough’s investment plan has been distributed to Borough Council.
- **Library** – Mr. Farley stated that the Library Board does not meet during the summer.
- **Shade Tree Commission** – Mr. Jarrett stated that there are not any tree plantings scheduled in the fall.

Vote to reclassify the employment classification of Barbara Sudol from per diem employee to Temporary Full-Time Administrative Assistant for the period of June 15, 2012 to December 31, 2012 at the current wage rate for that position. A motion was made by Mr. Osmun and seconded by Mr. Hickey to classify Barbara Sudol as a Temporary Full-Time Administrative Assistant for the period of June 15, 2012 through December 31, 2012. **Under the question:** Ms. Sabatura asked if this action is required every six months, and Mr. Jarrett explained that Mrs. Gillette was expected back to work on in June however she was unable to return to work full time and is not expected back for the remainder of the year. **Roll Call:** Mr. Flick, Mr. Hickey, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; **YES.** Mrs. Howland; **Excused.**
Motion Carries.

Vote to appoint Ronald Cole, 609 North Elmer Avenue to the Valley Joint Sewer Authority fulfilling the unexpired term of Robert Dydynski. A motion was made by Mr. Hickey and seconded by Mr. Cerutti to appoint Ronald Cole to fulfill the unexpired term of Robert Dydynski on the Valley Joint Sewer Authority that expires on December 31, 2012. **Under the question:** Mr. Cole explained that he would be available to represent the Borough in spite of his other obligations that include the Sayre School Board, Library Board, and the Borough’s Civil Service Commission. Mayor Thomas thanked Mr. Cole for his willingness to serve on the Authority.
Ayes: 5 Nays: 1. Motion Carries.

Vote to approve the request from Tressa Wells to use Howard Elmer Park. A motion was made by Mr. Hickey and seconded by Mr. Flick to approve the request from the Tressa Wells to use Howard Elmer Park on October 12, 2012 for the annual Rosary Day of Prayer. Under the question: Ms. Sabatura asked how many people are expected to attend the event, and Mr. Farley explained that in previous years, approximately 30 people attended the event. **Motion Carries.**

Adjourn – A motion was made by Mr. Flick and seconded by Mr. Hickey to adjourn the meeting at 6:28pm without objection. There were no objections. Motion Carries.

Respectfully Submitted,

**David M Jarrett
Borough Manager/Secretary**