

Sayre Borough Council

Regular Meeting – June 16, 2011

Call to Order – Mr. Farley called the meeting to order at 6:00pm and Mr. Osmun offered the prayer and flag salute.

Roll Call – The following members of the Borough Council were present; Mr. Cerutti, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun and Mr. Farley. Also present; Mayor Thomas, Mr. Jarrett, Borough Manager, Ms. Fice, Finance Coordinator, Tim Phinney, CDBG Coordinator, and Attorney Jonathan Foster, Borough Solicitor. Excused: Mr. Daly.

Approval of Minutes – There were no questions or comments of the minutes from the May Regular Council Meeting and June Special Meeting, and the minutes will stand as presented.

Citizens to be Heard – There were no citizens to be heard.

Finance Report – There were no questions or comments of the May 2011 finance report and it will be placed on file for audit.

Bills List – A motion was made by Mr. Hickey and seconded by Mr. Osmun to approve the bills list. **Under the question:** There were no questions or comments. **Roll Call:** Mr. Cerutti, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun and Mr. Farley. Excused: Mr. Daly.

Motion Carries.

Correspondence Summary – There were no questions or comments of the monthly correspondence summary.

Appointed and Elected Officials Reports:

- a. **CDBG Coordinator** – There were no questions or comments
- b. **Fire Chief** – Mr. Cerutti stated that he received an inquiry about members of the Fire Department who are receiving a state funded pension ability to be training inspectors. Attorney Foster and Mr. Jarrett both stated that they were not aware of restriction but they will look into the issue. There were no questions or comments.
- c. **Police Chief** – There were no questions or comments.
- d. **Code Enforcement** – There were no questions or comments.

- e. **Borough Manager** – Mr. Jarrett provided an explanation of the Payment Application Request submitted by Middendorf Construction for Phase I of the DPW/EOC construction project.
- f. **Borough Solicitor** – Attorney Foster explained that he will be meeting with the Planning Commission next week and provided an explanation for the early advertisement of the proposed zoning amendment that was published in the Morning Times.
- g. **Mayor's Report** – Mayor Thomas had nothing to report.
- h. **Council President** – Mr. Farley commended the efforts of the Public Works staff with clean up of storm damage from the storm in May. Mr. Farley stated that in spite of being short-handed the Department has done a good job and suggested that an appreciation luncheon be provided for the employees.

Vote to advertisement an amendment to Chapter 163-74 of the Sayre Borough Code.
This item was tabled until the July meeting so that the amendment can include parking restrictions on Chestnut Street.

Vote to amend Resolution 2011-06 authorizing the re-allocations of \$12,600 of CDBG funds for Housing Rehabilitation projects. A motion was made by Mr. Hickey and second by Mr. Flick to amend Resolution 2011-06 authorizing the re-allocations of \$12,600 of CDBG funds for Housing Rehabilitation projects. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to amend Resolution 2011-07 authorizing the modification of the 2008 CDBG Budget and re-allocate \$98,568 in funding that were originally budgeted for sanitary sewer improvements and now be budgeted for a previously approved activity to be funded in multiple fiscal years. A motion was made by Mr. Osmun and seconded by Mr. Hickey to adopt Resolution 2011-07 authorizing the modification of the 2008 CDBG Budget and re-allocate \$98,568 in funding that were originally budgeted for sanitary sewer improvements and now be budgeted for a previously approved activity to be funded in multiple fiscal years. **Under the question:** Mr. Phinney provided an explanation for the modification. There were no other questions or comments. **Motion Carries.**

Vote to approve request for street closing request from the East Side Neighborhood Watch to close Holly Street between North Thomas Avenue and North Higgins Avenue on July 2, 2011. A motion was made by Mr. Cerutti and seconded by Mr. Dydynski to approve the request from the East Side Neighborhood Watch to close Holly Street between North Thomas Avenue and North Higgins Avenue on July 2, 2011. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to approve request to close Harris Street between Peck Street and Shepard Road on Saturday, July 9, 2011 for the neighborhood's 6th Annual Block Party. A motion was made by Mr. Flick and seconded by Mr. Osmun to approve the request to close Harris Street between Peck Street and Shepard Road on Saturday, July 9, 2011 for the neighborhood's 6th Annual Block Party. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to authorize the Council President to send a letter asking Senator Yaw and Representative Pickett to oppose Senate Bill 1100. A motion was made by Mr. Dydynski and seconded by Mr. Flick to authorize Mr. Farley to send the letter. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to advertise specifications for crack and joint sealing of Borough streets. A motion was made by Mr. Cerutti and seconded by Mr. Osmun to advertise the specifications for crack and joint sealing of Borough streets. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to advertise specifications for alleyway repairs in Chacona Lane, unnamed alleyway between Onondaga Street and Stroehmann Bakery parking lot, unnamed alleyway between Hayden Street and the municipal parking area, and other sections of alleyway designated. A motion was made by Mr. Cerutti and seconded by Mr. Osmun to advertise the specifications for the alleyway repairs. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to advertise specifications the Borough's 2011 paving project. A motion was made by Mr. Dydynski and seconded by Mr. Hickey to advertise the specifications for the Borough's 2011 paving project. **Under the question:** Mr. Jarrett explained that the project scope of work includes portions of West Lockhart Street between Elmer Avenue and Keystone Avenue, portions of Cayuta Street, and South Thomas Avenue between the Packer Avenue bridge and Riverfront Park Road. Mr. Osmun asked if there was an estimate for the project. Mr. Jarrett stated that blacktop is expected to exceed \$95 per ton. **Motion Carries.**

Vote to advertise specifications for the construction of the new police department building. A motion was made by Mr. Cerutti and seconded by Mr. Flick to advertise the specifications for the construction of the new police department building. **Under the**

question: There were no questions or comments. Mr. Osmun opposed the advertisement of the specifications. **Motion Carries**

Vote to approve the request from Guthrie Healthcare approving the consent request to hold a joint TEFRA hearing as part of the organization's refinancing plan. A motion was made by Mr. Cerutti and seconded by Mr. Osmun approving the consent request submitted by Guthrie Healthcare to hold a joint TEFRA hearing as part of the organization's refinancing plan. **Under the question:** Bernard Smith, Vice President of Finance explained the purpose of the hearing and stated that Guthrie is working with the Central Bradford Progress Authority on the refinancing due to the fact that the project also includes land in Troy Borough, and CBPA ability to author grants. Mr. Jarrett stated that there is an unopened alleyway located between North Elmer Avenue and North Lehigh Avenue that the Borough has no use for. Mr. Jarrett stated that the area where the alleyway is located is actually a dead-end alleyway that would be expensive for the Borough to develop. Mr. Hickey abstained from voting due to the fact that he is a member of the organization's board of trustees. **Motion Carries.**

Vote to vacate unopened alleyway located at the rear of Keystone Manor between North Elmer Avenue and North Lehigh Avenue. A motion was made by Mr. Flick and seconded by Mr. Hickey to vacate an unopened alleyway located at the rear of Keystone Manor between North Elmer Avenue and North Lehigh Avenue. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to re-classify Gary Wheeler from the position of Operator/Laborer Probationary to Systems Operator Class 4 effective July 1, 2011. A motion was made by Mr. Flick and seconded by Mr. Osmun to re-classify Gary Wheeler from the position of Operator/Laborer Probationary to Systems Operator Class 4 effective July 1, 2011. **Under the question:** There were no questions or comments. **Roll Call:** Mr. Cerutti, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun and Mr. Farley. **Excused:** Mr. Daly. **Motion Carries.**

Vote to hire Zachary Keir of Sayre as a per diem employee at the Borough's drop-off recycling center. A motion was made by Mr. Cerutti and seconded by Mr. Flick to hire Zachary Keir as a per diem recycling center employee. **Under the question:** There were no questions or comments. **Roll Call:** Mr. Cerutti, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun and Mr. Farley. **Excused:** Mr. Daly. **Motion Carries.**

Vote to accept resignation of Tim Phinney as the Borough's CDBG and UDAG Coordinator effective June 30, 2011. A motion was made by Mr. Hickey and seconded by Mr. Osmun to accept the resignation of Tim Phinney as the Borough's CDBG and

UDAG Coordinator effective June 30, 2011 with regret and thanks for his 30 years of service to the Borough. **Under the question:** There were no questions or comments.
Roll Call: Mr. Cerutti, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun and Mr. Farley.
Excused: Mr. Daly. **Motion Carries.**

Committee Reports – The following Committee reports were presented;

- a. **Administration Committee** – Mr. Cerutti reviewed the issues discussed at the Committee's June meeting.
- b. **Public Safety** – Mr. Daly was excused from the meeting, but Mr. Jarrett stated the Committee will be moving their monthly meeting to the first Monday of each month at 6:00pm following the Police Committee meeting. Mr. Jarrett also stated that the Committee will review the actions during the May storm and determine what portions of the Borough's response could be improved.
- c. **Sayre Public Library** – Mr. Farley explained that the Library is moving forward with the repair of their roof and then the interior renovations will be completed.
- d. **Planning & Zoning** – Mr. Dydynski reviewed the Code Enforcement Agency's report and the Committee's June meeting.
- e. **Police Committee** – Mr. Hickey explained that the Committee is continuing to work on the handicap parking ordinance amendment.
- f. **Public Works** – Mr. Osmun explained that the issue discussed at the Committee's June meeting were addressed on the Council meeting agenda.
- g. **Shade Tree Commission** – Mr. Farley stated that there are two trees in Howard Elmer Park which are dead and should be removed.

Vote to approve Payment Application #3 for the first phase of the Borough DPW/EOC Building Project: A motion was made by Mr. Hickey and seconded by Mr. Osmun to approve the payment application. **Under the question:** Mr. Flick stated that he was concerned with the payment application because of the outstanding issues with the project. Mr. Jarrett explained that the payment application has been under review for more than three months by the project architect and that the contractor was only being paid for what work has been completed, and only a percentage of the payment was approved. Mr. Jarrett further stated that the Borough is retaining over \$42,000 to ensure that all outstanding issues are corrected. **Roll Call:** Mr. Cerutti, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun and Mr. Farley. **Excused:** Mr. Daly. **Motion Carries.**

Adjourn – With no other business to discuss, a motion was made by Mr. Dydynski and seconded by Mr. Osmun to adjourn the meeting. There were no objections. **Motion Carries.**