

Borough Council Meeting

May 17, 2012

Public Hearing – 2012 Community Development Block Grant Application ~ Mr. Farley called the second public hearing for the Borough's 2012 Community Development Block Grant program to order at 5:30pm. Mr. Jarrett explained that the Borough's 2012 entitlement is approximately \$91,854 and that it is his recommendation that the funds be allocated to Hoover/Bradford/Draper Infrastructure Project to offset the additional paving work approved for the project. Mr. Jarrett explained that DCED has pre-approved the use of the money for the project, and that a Resolution was prepared for Council's approval earmarking the 2012 entitlement funds for the project. With no other comments, Mr. Farley adjourned the Public Hearing at 5:40pm.

Call to Order ~ Mr. Farley called the meeting to order at 6:00pm and Ms. Sabatura offered the prayer and led the flag salute.

Roll Call – The following members of the Borough Council were present; Mr. Cerutti, Mr. Farley, Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, and Ms. Sabatura. **Also Present;** Elizabeth J. Fice, Borough Finance Coordinator, Mr. Jarrett, Borough Manager, and Attorney Foster, Borough Solicitor.

Approval of the Minutes – There were no questions or comments of the minutes of the April regular or special meeting. The minutes will stand as presented.

Citizens to be Heard – The following individuals addressed the Borough Council;

- ❖ Gary Mullen – 312 Harrison Street, asked the Borough Council about the reasoning behind the parking change on Harrison Street. Mr. Flick explained that the parking restriction on Harrison Street is under a 90 day trial period that was enacted after concerns were raised by the Borough's DPW staff. Mr. Farley recommended to Mr. Mullen that he attend the next Public Works Committee meeting in June to discuss the issue further.
- ❖ Ken Conklin ~ 307 Harrison Street stated that he understands that parking on both sides of the street can make things difficult to get big trucks through, and suggested that alternate side parking be considered.
- ❖ Shelly Northrop – 118 Frances Street asked why the Borough Council needed to appoint alternates to the Planning Commission. Mr. Farley explained that it has been difficult recently to ensure that a quorum is in place at Commission meetings. Ms. Northrup expressed concern with appointing Sam Thrush because he is an employee of the Bradford County Planning Office.

Finance Report – There were no questions or comments of the April 30, 2012 finance report. The report will be filed for audit.

Bills List – A motion was made by Mr. Flick and seconded by Mr. Hickey to approve the bills as presented. **Under the question:** Mr. Osmun asked about the Borough's lease with Norfolk Southern. Mr. Jarrett explained that the current lease with Norfolk Southern is a consolidated lease agreement for all sewer, pump stations, and parking lot. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; YES. Motion Carries.**

Correspondence Summary – There were no questions or comments.

Appointed & Elected Official's Reports: The following reports were given;

- Borough Manager/CDBG Coordinator – Mr. Jarrett stated that a resolution would need to be approved for the Borough's 2012 CDBG application and that the police building project and Hoover/Bradford/Draper infrastructure project will be completed soon and that a ribbon cutting for both projects will be held on June 1, 2012.
- Fire Chief's Report – There were no questions or comments.
- Police Chief's Report – There were no questions or comments.
- Code Enforcement – There were no questions or comments.
- Borough Solicitor – Attorney Foster explained that he met with the Administration Committee to discuss the Transitional Residential District Ordinance, zoning amendment for Birchwood Apartments, and possible amendment to the Flood Plain Ordinance.
- Mayor – Mayor Thomas was excused from the meeting.
- Council President – Mr. Farley reminded the Borough Council that Sayre is hosting the annual Valley Memorial Day Parade and stated that he would be participating in the parade and invited all of the members of the Borough Council to participate.
- Valley Joint Sewer Authority - Mr. Jarrett provided an update on the upgrade project.

Vote to approve Pay Application #6 submitted by G. Webster Incorporated in the amount of \$50,297.96 for work completed on the new police department building. A motion was made by Mr. Cerutti and seconded by Mrs. Howland to approve Pay Application #6 submitted by G. Webster Incorporated in the amount of \$50,297.96. **Under the question:** There were no questions or comments. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; YES. Motion Carries.**

Vote to approve Pay Application #7 submitted by G. Webster Incorporated in the amount of \$91,553.53 for work completed on the new police department building. A motion was made by Mr. Cerutti and seconded by Mr. Hickey to approve Pay Application #7 submitted by G. Webster Incorporated in the amount of \$91,553.53. **Under the question:** There were no questions or comments. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; YES. Motion Carries.**

Vote to approve the request from the Valley Veteran's Memorial Day Parade Committee for the 2012 Memorial Day Parade & Ceremony on May 28, 2012. A motion was made by Ms. Sabatura and seconded by Mr. Osmun to approve the request from the Valley Veteran's Memorial Day Parade Committee. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to approve the request received from Tom King on behalf of the Athens Senior Citizens Group to use Riverfront Park on Wednesday, August 8, 2012 for the organization's annual picnic. A motion was made by Ms. Sabatura and seconded by Mrs. Howland to approve the request received from Tom King. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to accept the resignation of John Sweeney as a member of the Health Care Facilities Authority of Sayre. A motion was made by Mr. Flick and seconded by Mr. Hickey to accept the resignation of Mr. Sweeney. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to appoint two (2) Borough residents to fill the unexpired terms of John Sweeney and John Stetz to the Health Care Facilities Authority of Sayre. A motion was made by Mr. Hickey and seconded by Mr. Flick to accept letters of interest for the two vacancies. **Under the questions:** There were no questions or comments. **Motion Carries.**

Vote to accept the recommendation of the Administration Committee to amend the zoning map for the properties owned by Birchwood Apartments from Single Family Residential to Multi-Family Residential as part of the overall amendment to the zoning map in conjunction with the Transitional Residential Zoning District change. A motion was made by Mr. Flick and seconded by Mr. Hickey to accept the Committee's recommendation. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to appoint two (2) Borough residents to serve as Alternate Members on the Planning Commission. *This agenda item was tabled at the recommendation of the Borough Solicitor until further research can be completed.*

Vote to approve Resolution 2012-06 approving and adopting the Bradford County Emergency Operations Plan as the Borough's Emergency Operations Plan. A motion was made by Mr. Osmun and seconded by Mr. Hickey to approve Resolution 2012-06. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to approve Resolution 2012-07 approving the 2012 Community Development Block Grant Application in the amount of \$91,854 to be used for the Hoover/Bradford/Draper Infrastructure Project. A motion was made by Mr. Osmun and seconded by Mr. Flick to approve Resolution 2012-07. **Under the question:** There were no questions or comments. **Motion Carries.**

Committee Reports

- Public Works - Mr. Flick reviewed the issues discussed at the Committee's May meeting.
- Public Safety - Mr. Osmun reviewed the issues discussed at the Committee's May meeting and stated that he would like to see the flashing light at the intersection of Wilbur Avenue and Mohawk Street re-activated. Mr. Daly stated that the Borough's floodplain map is unchanged and asked if any action has been taken to certify the levee.

- Administration – Mr. Cerutti stated that the Committee discussed the Transitional Residential Zoning District with Mrs. Ault and Ms. Scott from the Borough’s Planning Commission.
- Library – Mr. Farley stated that the carpet replacement project will begin at the end of the summer.
- Shade Tree – Mr. Jarrett stated that there was nothing to report.

Recess – Mr. Farley recessed the meeting 6:37 prior to going into executive session at 6:45pm to discuss a litigation issue. The executive session ended at 6:50pm.

Adjourn – A motion was made by Ms. Sabatura and seconded by Mr. Flick to adjourn the meeting at 6:50pm without objection. There were no objections. Motion Carries.

Respectfully submitted,

David M. Jarrett
Borough Manager/Secretary