

Borough Council - Regular Meeting  
May 19, 2011

**Call to Order** – Mr. Farley called the regular meeting of the Borough Council to order at 6:00pm and Mr. Hickey offered the prayer and led the pledge of allegiance.

**Roll Call** – The following members of the Borough Council were present; Mr. Daly, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley. **Also present;** Mr. Jarrett, Borough Manager, Ms. Fice, Borough Finance Coordinator, Gil Crossett, Assistant Fire Chief, Attorney Foster, Borough Solicitor, and Tim Phinney, CDBG Coordinator. Excused: Mr. Dydynski.

**Approval of the Minutes** – The minutes of the April regular meeting will stand as presented.

**Citizens to be Heard** – The Borough Council was addressed by Shellie Northrop of Sayre who provided information regarding legislations introduced in the Pennsylvania Senate pertaining to Marcellus Shale drilling. Mrs. Northrop asked the Borough Council to consider holding a special meeting with Aqua PA representatives to discuss water issues in the Valley and recommended that all Valley Community be invited to attend.

**Finance Report** - The finance report for April 2011 was accepted and filed for audit.

**Bills List** – A motion was made by Mr. Daly and seconded by Mr. Cerutti to approve the bills list. **Under the question:** There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Dydynski; Excused. Motion Carries.**

**Correspondence Report** – There were no questions or comments of the correspondence report. Mr. Osmun asked if the sub-division request for a property in Milltown was distributed. Mr. Farley explained that the action needed by the Borough was a formality and he provided Mr. Osmun with a the application to review.

## **Appointed and Elected Officials Reports:**

- **CDBG Coordinator** – There were no questions or comments of Mr. Phinney’s report.
- **Fire Chief** – There were no questions or comments for the Fire Chief.
- **Police Chief** – There were no questions or comments of the Police Chief’s report.
- **Code Enforcement Officer** -- There were no questions or comments for the code program.
- **Borough Manager** – Mr. Jarrett reviewed the status of the projects listed on his report. Mr. Jarrett asked for an executive session following the meeting to discuss a personnel issue.
- **Borough Solicitor** – Attorney Foster explained that a Public Hearing will be needed before July 2, 2011 before the Borough can amend the Zoning Definition Ordinance. There were no questions on the Solicitor’s report, and Attorney Foster also asked for an executive session at the conclusion of the regular meeting.
- **Mayor** – Mayor Thomas stated that with summer approaching, the Police Department will begin aggressive speed limit enforcement throughout the Borough utilizing both marked and unmarked patrol cars. Mayor Thomas asked about the lily pads in Island Pond, and Mr. Jarrett explained that the contractor hired last fall to spray the lily pads will be back in June to complete another treatment and remove the dead lily pads.
- **Council President** -- Mr. Farley had nothing new to report.
- **Valley Joint Sewer Authority** – Mr. Jarrett stated that the authority will be providing a counterproposal to Niagra Oil and Gas Services for the sale of the effluent from the treatment plant.

## **Vote to approve the proposal submitted by Stiffler-McGraw & Associates for architectural and engineering services for the new Police Department building.**

A motion was made by Mr. Flick and seconded by Mr. Daly to approve the proposal submitted by Stiffler-McGraw & Associates for architectural and engineering services for the new Police Department building. **Under the question:** There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Hickey,**

**Mr. Cerutti, and Mr. Farley; YES. Mr. Osmun; NO. Mr. Dydynski; Excused. Motion Carries.**

**Vote to adopt Resolution 2011 -05 establishing the fee for the demolition permit required for a structure in the Historic District.** A motion was made by Mr. Cerutti and seconded by Mr. Osmun to adopt Resolution 2011 -05 establishing the fee for the demolition permit required for a structure in the Historic District. **Under the question:** There were no questions. **Motion Carries.**

**Vote to accept the Civil Service List for the position of Patrol Officer as submitted by the Civil Service Commission.** A motion was made by Mr. Hickey and seconded by Mr. Osmun to accept the Civil Service List for the position of Patrol Officer as submitted by the Civil Service Commission. **Under the question:** There were no questions. **Motion Carries.**

**Presentation of bids for Hoover/Bradford/Draper Infrastructure Project**  
Mr. Jarrett presented the bids for the project and stated the Borough is still waiting for an announcement of grant funding for the project and that the bids may be held for sixty (60) days before action is must be taken by the Borough Council. Mr. Jarrett also distributed a letter of recommendation from Bill Sauserman, P.E., Stiffler-McGraw & Associates stating G. DeVencentis & Son is the lowest responsible bidder for the project.

**BID RESULT – HOOVER/BRADFORD/DRAPER INFRASTRUCTURE IMPROVEMENT PROJECT  
Bid Opening – Wednesday, May 18, 2011**

<b>Bidder</b>	<b>Company Information</b>	<b>Bid Amount</b>
G. Devincentis & Son Construction	7 Beldon Street Binghamton, NY 13903	\$ 577,000.00
Vacri Construction	1 Brick Avenue Binghamton, NY 13901	\$ 674,000.00
Deninis Construction	138 Burr Avenue Binghamton, NY 13903	\$ 799,195.00

**Announcement** – Mr. Farley announced that the Borough received a sub-division/land development application for property owned by Joseph & Mary Gabauer. The application has been reviewed by the Code Enforcement Office and will be forwarded to the Bradford County Planning & Development Office for review and comment.

**Vote to adopt Resolution 2011 -06 authorizing the re-allocation of approximately \$11,400 from the CDBG budget category Removal of Architectural Barriers to the CDBG budget category Housing Rehabilitation.**

A motion was made by Mr. Daly and seconded by Mr. Hickey to adopt Resolution 2011 -06 authorizing the re-allocation of approximately \$11,400 from the CDBG budget category Removal of Architectural Barriers to the CDBG budget category Housing Rehabilitation. **Under the question:** There were no questions.

**Motion Carries.**

**Vote to approve Change Order #11, Change Order #13, Change Order #14, and Change Order #15 in the total amount of \$37,870.62 for additional work completed during the construction of the DPW/EOC building pending the approval of the project architect.** A motion was made by Mr. Osmun and

seconded by Mr. Daly to approve Change Order #11, Change Order #13, Change Order #14, and Change Order #15 in the total amount of \$37,870.62 for additional work completed during the construction of the DPW/EOC building pending the approval of the project architect. **Under the question:** Mr. Jarrett provided a

explanation of each change order. **Roll Call: Mr. Daly, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Dydynski; Excused. Motion Carries.**

**Vote to approve Payment Application #2 submitted by G. Webster Inc. in the amount of \$143,572.69 for work completed and materials purchased to date on the construction of the DPW/EOC building pending the approval of the project architect. Note: Payment Application amount includes Change Orders 11, 13, 14, and 15.** A motion was made by Mr. Cerutti and seconded by Mr. Flick to

approve Payment Application #2 submitted by G. Webster Inc. **Under the question:** There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Mr. Dydynski; Excused. Motion Carries.**

### **Committee Reports**

- Administration – Mr. Cerutti explained that the Committee is reviewing new and proposed legislation relating to slum and blight, natural gas drilling, and land use.
- Public Safety – Mr. Daly stated that Fire Chief Repasky will be offering classroom instruction of IC 100 for anyone interested in taking that class.

- Library – Mr. Farley explained that bids were sought for the repair of the roof, and that the interior renovation project will begin after the roof is repaired.
- Planning & Zoning – Mr. Jarrett stated the Committee reviewed draft ordinances amendments relating to zoning definitions, zoning map changes, and land use.
- ♣ Police – Mr. Hickey stated that the Committee discussed the abuse of the handicap parking spaces in the downtown and that Chief Guinane will review the motor vehicle regulation to determine if there is a way to limit the time that a vehicle is parked in a handicap parking space. Mr. Hickey also stated that the Committee discussed the construction of the new police department building.
- ♣ Public Works – Mr. Osmun reviewed the issues discussed at the Committee's meeting including stormwater issues on Center Street and roadway conditions on Pleasant Street.
- ♣ Shade Tree Commission – Mr. Jarrett explained that 20 new trees were planted on April 29<sup>th</sup> and asked if the fall tree planting can be postponed until next year. Mr. Farley asked if it would be possible to only replace the trees that have died from previous plantings.

**Recess** – Mr. Farley recessed the meeting at 6:45pm prior to beginning the executive session.

**Executive Session** – The Borough Council went into executive session at 6:50pm and came out at 7:15pm.

**Employment Advertisement** – Mr. Jarrett announced that the Borough will be accepting applications for the position of Systems Operator/Laborer – Probationary in the Department of Public Works.

**Adjourn** – With no other business to discuss, a motion was made by Mr. Hickey and seconded by Mr. Osmun to adjourn the meeting at 7:15pm. There were no objections. **Motion Carries.**

Respectfully submitted:

David M Jarrett  
Borough Manager/Secretary