

Borough Council Meeting March 15, 2012

Public Hearing – 2012 Community Development Block Grant Application – Mr. Farley called the first public hearing for the Borough’s 2012 Community Development Block Grant program to order at 5:30pm. Mr. Jarrett explained that the Borough’s 2012 entitlement is approximately \$91,000 which is a reduction of \$17,000 compared to the 2011 entitlement amount. Mr. Jarrett explained that he would like to allocate a majority of the Borough’s 2012 allocation to installing detectable warning surfaces at crosswalks in the downtown area. Mr. Jarrett stated that in the area of the downtown between Hayden Street and West Lockhart Street and Desmond Street and South Wilbur Avenue, there are more than 70 individual locations where the detectable warning surfaces would be needed. Mr. Jarrett estimated the cost of each individual intersection to be \$750 to \$1000 because additional concrete work would be needed. Mr. Farley stated that a second public hearing will be held on April 19, 2012 prior to the Council meeting at 5:30pm. Mr. Jarrett stated that the Borough’s application must be submitted by May 25, 2012. The public hearing was adjourned at 5:45pm without objection.

Call to Order – Mr. Farley called the meeting to order at 6:00pm and Mr. Flick led the flag salute.

Roll Call – The following members of the Borough Council were present; Mr. Cerutti, Mr. Farley, Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, and Ms. Sabatura. Also Present; Ms. Fice, Borough Finance Coordinator, Mr. Jarrett, Borough Manager, and Attorney Foster, Borough Solicitor.

Approval of the Minutes – There were no questions or comments of the minutes of the February meeting. The minutes will stand as presented.

Citizens to be Heard – Shellie Northrup of 118 Francis Street, Sayre addressed the Council regarding the Natural Gas Impact Fee legislation that was signed by Governor Corbett. Ms. Northrup stated to the Council that the Borough Council cannot change the legislation and the portion of the fees that will be received by the Borough is better than nothing.

Mary Ellen Onofre, 605 Desmond Street, Sayre addressed the Borough Council to request permission for the 2nd annual Jean & Pete Onofre Memorial 5K Run/Walk to raise funds for the Nancy Quatrini Fund and the National Breast Cancer Foundation. Ms. Onofre explained that the event would begin in Athens, travel through Sayre, and end back in Athens at the Valley Playland. Ms. Onofre stated that event will take place on April 14th and Athens Borough will provide traffic control at intersections in Athens. Ms. Onofre will provide a map of the event route to the Police Department so that traffic control can be coordinated in Sayre.

A motion was made by Ms. Sabatura and seconded by Mr. Hickey to approve Ms. Onofre’s request. Under the question: There were no questions or comments. Motion Carries.

Finance Report – There were no questions or comments regarding the finance report and it will be placed on file for review by the Borough’s auditor.

Bills List – A motion was made by Mr. Cerutti and seconded by Mr. Flick to approve the bills.

Under the question: There were no questions or comments. **Roll Call:** Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; YES. *Motion Carries.*

Correspondence Summary – There were no other questions or comments regarding the correspondence summary.

Appointed & Elected Official's Reports:

✚ Borough Manager / CDBG Coordinator – Mr. Jarrett announced that the Borough's 2012 Entitlement Application is due May 25th and explained that a public hearing was held prior to the Council meeting and that one use of the entitlement funds could be earmarked for installing detectable warning devices at intersections in the downtown. Mr. Jarrett stated that several projects are included on the meeting agenda for advertisement for bids and that those projects will start a busy summer for the Borough. Mr. Jarrett also stated that the police department building is moving forward on schedule and that completion is expected by mid-May.

✚ Fire Chief – There were no questions or comments of the Chief's Report.

✚ Police Chief – There were no questions or comments.

✚ Code Enforcement Officer – Mr. Cerutti stated that the Code Agency sent the first round of sidewalk violation letters. Mr. Jarrett explained that the first area of inspections included neighborhoods around the medical campus and the downtown.

✚ Borough Solicitor – Attorney Foster clarified a question asked under citizens to be heard regarding the natural gas impact fee. Attorney Foster explained that if the County Commissioners did not vote for the impact fee prior to the April 16th deadline, the Commissioners could vote again at a later date but would forfeit the funds it would have received if voted the first time.

✚ Mayor – Mayor Thomas was excused from the meeting.

✚ Council President – Mr. Farley explained that the VJSA upgrade project continues to move forward and that the Authority Board approved payments for work completed at their meeting.

Vote to adopt Ordinance #887 designating the Eastside of South Lehigh Avenue between Hayden Street and the Packer Avenue Bridge as No Parking Anytime and West Lockhart Street between Brock Street and Stedman Street as Residential Parking. A motion was made by Mr. Osmun and seconded by Mr. Flick to adopt Ordinance #887 designating the Eastside of South Lehigh Avenue between Hayden Street and the Packer Avenue Bridge as No Parking Anytime and West Lockhart Street between Brock Street and Stedman Street as Residential Parking. **Under the question:** There were no questions or comments. **Roll Call:** Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; YES. *Motion Carries.*

Vote to approve agreement with Aquatic Environmental Consultants in the amount of \$2,280 for vegetation control treatments in Island Pond. A motion was made by Mr. Cerutti and seconded by Mr. Hickey to approve the agreement with Aquatic Environmental Consultants in the amount of \$2,280 for vegetation control treatments in Island Pond. **Under the question:** Mr. Osmun questioned the placement of chemicals in the pond and the affect it may have on the fish in the pond. *Mr. Jarrett explained that the agreement.* **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; YES. Mr. Osmun; NO. Motion Carries.**

Vote to approve final pay application in the amount of \$26,968.80 submitted by Jeff Paul Plumbing and Heating for work completed at the DPW/EOC building. A motion was made by Mr. Cerutti and seconded by Mr. Hickey to approve final pay application in the amount of \$26,968.80 submitted by Jeff Paul Plumbing and Heating for work completed at the DPW/EOC building. **Under the question:** There were no questions. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; YES. Motion Carries.**

Vote to approve pay application # 5 submitted by G. Webster Inc. in the amount of \$64,703.46 for work completed at police department building project. A motion was made by Mr. Flick and seconded by Mr. Cerutti to approve pay application # 5 submitted by G. Webster Inc. in the amount of \$64,703.46 for work completed at police department building project. **Under the question:** Mr. Osmun asked if the bill was reviewed by the project architect, and Mr. Jarrett stated that it was reviewed and approved for payment. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Mr. Osmun, Ms. Sabatura, Mr. Cerutti, and Mr. Farley; YES. Motion Carries.**

Vote to advertise the specifications for paving work at the Borough's recycling center. A motion was made by Mr. Osmun and seconded by Mr. Flick to advertise the specifications for paving work at the Borough's recycling center. **Under the question:** Mr. Osmun asked if the project was being advertised as an individual project or as part of a larger project, and Mr. Jarrett explained that the project would be advertised as one large project with the parking lots and DPW building paving projects but that the bidder would be required to itemize their bid for billing purposes. There were no other questions. **Motion Carries.**

Vote to advertise the specifications for paving work at the Borough's Department of Public Works Building. A motion was made by Mr. Osmun and seconded by Mr. Hickey to advertise the specifications for paving work at the Borough's Department of Public Works Building. **Under the question:** There were no questions. **Motion Carries.**

Vote to advertise the specifications for paving work in the Borough's south parking areas. A motion was made by Mr. Flick and seconded by Mrs. Howland to advertise the specifications for paving work in the Borough's South parking areas. **Under the question:** Mr. Osmun asked about the scope of work for the project, and Mr. Jarrett explained that project scope includes the main parking lot, the parking area which was oil and stoned last Fall, and the area directly across from the new police building. There were no questions or comments. **Motion Carries.**

Vote to designate parking restrictions on 300 block of Madison Street, 300 block of Harrison Street, 200 block of Onondaga Street, and 200 block of Reilly Street for a ninety day trial period as recommended by the Public Works and Public Safety Committee. A motion was made by Mr. Flick and seconded by Mr. Osmun to designate parking restrictions on 300 block of Madison Street, 300 block of Harrison Street, 200 block of Onondaga Street, and 200 block of Reilly Street for a ninety day trial period as recommended by the Public Works and Public Safety Committee. **Under the question:** There were no questions. **Motion Carries.**

Vote to authorize the Council President to send a letter to the Bradford County Commissioners in support the Natural Gas Impact Fee. A motion was made by Mr. Cerutti and seconded by Mr. Osmun Vote to authorize the Council President to send a letter to the Bradford County Commissioners in support the Natural Gas Impact Fee. **Under the question: There were no questions. Ayes – 6 Nays – 1 Motion Carries.**

Vote to advertise the Slum and Blight Ordinance as recommended by the Administration Committee. A motion was made by Mr. Cerutti and seconded by Mr. Hickey to advertise the Slum and Blight Ordinance as recommended by the Administration Committee. **Under the question:** Attorney Foster explained that that the ordinance was adapted from a boilerplate version previously adopted by another municipality. There were no questions. **Motion Carries.**

Vote to approve the request from Sayre Engine Co. #1 for vending rights and street closures in conjunction with the 2012 Valley Fireworks Event. A motion was made by Mr. Cerutti and seconded by Ms. Sabatura to approve the request from Sayre Engine Co. #1 for vending rights and street closures in conjunction with the 2012 Valley Fireworks Event. **Under the question:** There were no questions. **Motion Carries.**

Vote to approve the request from the Sayre Elks Lodge 1148 to use Howard Elmer Park for the organization's annual Easter Egg Hunt. A motion was made by Mr. Osmun and seconded by Mr. Hickey to approve the request from the Sayre Elks Lodge 1148 to use Howard Elmer Park for the organization's annual Easter Egg Hunt. **Under the question:** There were no questions. **Motion Carries.**

Vote to approve the Mutual Aid Agreement with the Chemung Fire District.

A motion was made by Mr. Hickey and seconded by Mr. Osmun to approve the Mutual Aid Agreement with the Chemung Fire District. **Under the question:** There were no questions. **Motion Carries.**

Committee Reports – The following reports were made;

- ❖ **Public Safety** – Mr. Osmun reviewed the issues discussed at the Committee's March meeting and reminded the Council that an emergency response tabletop exercise will be held on Sunday, April 15th at the DPW/EOC Building. The exercise will be from 9am – 3pm.
- ❖ **Public Works** – Mr. Flick reviewed the issues discussed at the Committee's March meeting.
- ❖ **Administration** – Mr. Cerutti updated the Council on the Borough's 2011 pension report and explained that the downturn in the stock market had an obvious impact on the balance of the pension funds however the fund's value has increased by 7% during the first two months in 2012.
- ❖ **Library** – Mr. Farley reported that the interior painting project is complete and that planning continues for the annual Wine & Cheese fund raiser at the Library which is scheduled for April 16th.
- ❖ **Shade Tree Commission** – Mr. Jarrett explained that the Borough will be conducting one tree planting in 2012 and that it will be in spring and includes 30 – 40 trees.

Vote to adopt Resolution 2012 – 04 Plan Revision for New Land Development for the proposed Croft Apartments Project. A motion was made by Mr. Flick and seconded by Mr. Cerutti to adopt Resolution 2012 – 04. **Under the question:** There were no questions. **Motion Carries.**

Recess – Mr. Farley recessed the meeting at 6:43pm prior to going into executive session.

Executive Session – The Borough Council met in executive session from 6:47pm to 7:13pm to discuss a litigation issue.

Adjourn – With no other business to discuss, a motion was made by Mr. Flick and seconded by Mr. Osmun to adjourn the meeting at 7:13pm. There were no objections. ***Motion Carries.***

Respectfully submitted,

David M. Jarrett
Borough Manager/Secretary