

Borough Council Minutes – September 24, 2015

Call to Order – Mr. Farley called the meeting to order at 6:00pm, and asked members of the audience who were recording the meeting to identify that they are doing so. Warren Howeler, Morning Times; Ron Cole, WATS/WAVR; and James Daly, Borough Councilman all indicated that they were audio recording the meeting. Mr. Flick offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; James Daly, Robert Flick, Eugene Osmon, Eugene Cerutti, and Henry Farley. Excused: JoAnn Sabatura and Timothy Shaw. Also present; Elizabeth Fice, Finance Coordinator; Daniel Reynolds, Police Chief; Gilbert Crossett, 1st Assistant Fire Chief; Tracy Stroup, 2nd Assistant Fire Chief; and David Jarrett, Borough Manager.

Approval of the Minutes – The minutes of the regular Borough Council meeting on August 20th and special Borough Council meeting on August 31st were approved as presented.

Citizens To Be Heard – The following citizens addressed the Borough Council;

- Michele Souva, 412 Oneida Street addressed the Borough Council regarding an issue with a property on the corner of Mohawk Street and Iroquois Street that is attracting skunks. Ms. Stark asked the Borough Council to look into the creation of an ordinance that would deal with ferrell cats and prohibit people from feeding those types of cats. Mr. Farley explained that the Code Enforcement Officer is researching the issue and that the Code Agency and Administration Committee will discuss the issue further in October.
- Marlene Rohe, 265 Sullivan Drive addressed the Borough Council regarding the request by DRIFT to host a candelight vigil in Howard Elmer Park in October. Ms. Rohe explained the mission of the organization and stated that event has been rescheduled to October 22.

Approval of Bills List – A motion was made by Mr. Osmun and seconded by Mr. Daly to approve the bills list.

Under the question: There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES.**

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Reports – The following reports were presented to the Borough Council;

- Administration Committee – Mr. Cerutti reviewed the issues discussed by the Committee at their September meeting. Mr. Cerutti explained that the first draft of the 2016 budget is nearly completed and that all contracted services such as insurance will be reviewed and possibly advertised for competitive bids.
- Public Works Committee – Mr. Flick reviewed the issues discussed by the Committee at their September meeting and the projects that are currently underway in the Borough.
- Public Safety Committee – Mr. Daly explained that the Committee was unable to meet due to the lack of a quorum.
- Code Enforcement Agency – Mr. Cerutti reviewed the issues discussed by the Agency at their September meeting which included the Agency's efforts to address slum & blight properties, and the sale of 105 Chemung Street.
- Planning Commission – Mr. Daly explained that the Commission met on August 25th and was addressed by residents that wanted the Commission to recommend to the Borough Council to temporarily cease enforcement of the Borough's parking ordinance. Mr. Daly stated the Commission met again on September 8th and had a very productive meeting and completed more work on definitions. Mr. Daly explained that the Commission will only meet once each month for the remainder of the year.
- Library – Mr. Farley stated that the Library's recent fundraiser was very successful.

Elected & Appointed Officials Report – The following reports were presented to the Borough Council;

- Police Chief – Chief Reynolds explained that the Department has been utilizing the recently purchased bicycles and that the bikes were very helpful in the investigation of recent car break-ins. Chief Reynolds also provided information about speed detection devices that could be used for traffic enforcement. Chief Reynolds explained that the device is portable and indicates a vehicle's speed, provides data pertaining the number of vehicles that go past device, the speeds of the vehicles, and can take a photograph of vehicles that exceed the speed limit. Chief Reynolds further explained that the data received from the device can be sent to smart phone devices and the computers in the patrol cars, and that the data will help the Department determine when the greatest number of violations occurs and patrols can be assigned.

Mr. Farley explained that there is \$5,333 available in line item 410.1890 and that those funds can be used for the purchase of the device. A motion was made by Mr. Osmun and seconded by Mr. Daly to purchase the speed detection device from All Traffic Solutions of State College, PA. **Under the question:** There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerruti, and Mr. Farley; YES.**

Borough Manager – Mr. Jarrett provided an update on the projects under construction. Mr. Jarrett also explained that priority must be given to repairing the sewer lines on Valor Street and South Keystone Avenue in advance of PennDOT's plan to repave the streets in 2016. Mr. Jarrett also stated that the Chemung Street project should also be given priority in 2016. Mr. Jarrett reported that the Borough's 2nd Annual End of Summer Fireworks event was a success and explained that \$3,300 in donations was distributed to local organizations.

Mr. Farley thanked Mr. Jarrett for taking over the responsibility of coordinating the event.

- Code Enforcement Officer – There were no questions or comments.
- Fire Chief – Assistant Chief Crossett explained that the Department has seven new members.

- Valley Joint Sewer Authority – Mr. Farley explained that plant is operating well and that the project will be closed out soon.
- Emergency Management – Mr. Daly explained that he attended a pipeline safety class in Wysox earlier this month.
- Solicitor’s Report – Attorney Foster stated that the issues on his report were covered by Mr. Cerutti during the Code Agency report.
- Council President – Mr. Farley announced that the October Borough Council meeting will be held on Thursday, October 22nd at 6:00pm. Mr. Farley also announced The 2016 Minimum Municipal Obligations have been completed for the Uniform and Non-Uniform Pension Plans and have be reviewed and approved by Univest Municipal Pension Services.

Vote to promote Probationary Patrol Officer Nikki Hoffman to Patrol Officer I effective September 29, 2015 as recommended by Police Chief Daniel Reynolds. A motion was made by Mr. Flick and seconded by Mr. Osmun to promote Probationary Patrol Officer Nikki Hoffman to Patrol Officer I effective September 29, 2015. Under the question: There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES.**

Vote to award or reject the bid in the amount of \$31,607.00 submitted by G.O. Hawbaker of Milan, Pennsylvania for paving work at the South Higgins Avenue Compost area. A motion was made by Mr. Flick and seconded by Mr. Daly to award the bid of \$31,607.00 to G.O. Hawbaker. **Under the question:** There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES.**

CALVIN COLE PROPERTY PAVING PROJECT
 BID OPENING: SEPTEMBER 21, 2015

Contractor	Bid Amount
Nelson & Streeter Construction Co. Inc. (dba) Airport Striping PO Box184 Pine City, NY 14871	\$ 42,275.00
G.O. Hawbaker 29293 Route 220 Milan, PA 18831	\$ 31,607.00

Vote to authorize Pay Request #2 in the amount of \$229,596.30 submitted by Vacri Construction Corporation for work completed on the *Oliver Lane Pump Station Project* as recommended by the project engineer. A motion was made by Mr. Flick and seconded by Mr. Osmun to authorize Pay Request #2. **Under the question:** There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES.**

Vote to authorize Pay Request #1 in the amount of \$30,558.21 submitted by Vacri Construction Corporation for work completed on the *Chemung / Desmond Stormwater Project* as recommended by the project engineer. A motion was made by Mr. Flick and seconded by Mr. Daly to authorize Pay Request #1. Under the question: Mr. Cerutti asked when the project would be completed, and Mr. Jarrett explained that the project should be completed by the end of October. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES.**

Vote to approve the request from Tressa Wells to host the annual Public Rosary Rally on October 10, 2015 in Howard Elmer Park. A motion was made by Mr. Osmun and seconded by Mr. Daly to approve the request from Tressa Wells. **Under the question:** There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to adopt Resolution 2015-08 waiving the 5% employee contribution to the pension fund for the Police Officers for fiscal year 2015. A motion was made by Mr. Osmun and seconded by Mr. Daly to adopt Resolution 2015-08. **Under the question:** Mr. Osmun asked if this included the non-uniform pension employees, and Ms. Fice stated it only pertained to Police Officers. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to approve the request Marlene Rohe, President of DRIFT, to host a candlelight vigil in Howard Elmer Park on October 22, 2015 from 5:00pm to 8:30pm and for the organization to plant tulips in the Borough's Fourth Ward Park and other locations as recommended by the Public Works Committee. A motion was made by Mr. Flick and seconded by Mr. Daly to approve the request. **Under the question:** Ms. Rohe explained the role of the organization. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to authorize the Borough Manager to solicit Request for Proposals for the Section 106: Phase 1 Archaeological Study on the proposed Diahoga Trail Project. A motion was made by Mr. Daly and seconded by Mr. Flick to authorize the Borough Manager to solicit Request for Proposals for the Section 106: Phase I Archaeological Study on the proposed Diahoga Trail Project. **Under the question:** Mr. Jarrett explained that the RFP is necessary due to a decision by the Pennsylvania Historic and Museum Commission to determine if there is any historic artifacts in the area where the trail will be constructed. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; AYE.**

Vote to approve Change Order #1 in the amount of \$15,261.40 submitted by G.O. Hawbaker of Milan, Pennsylvania for additional paving work in conjunction with the Cayuta/Thomas Paving Project. A motion was made by Mr. Flick and seconded by Mr. Daly to approve Change Order #1 in the amount of \$15,261.40. **Under the question:** Mr. Farley stated that the additional work includes the approaches to the bridge from Spring Street. Mr. Cerutti asked what the schedule is for the project. Mr. Jarrett explained that the project will begin on October 5th. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES.**

Citizen Questions - Mr. Farley asked if there were any questions or comments about the actions taken during the meeting by the Borough Council.

Recess – Mr. Farley recessed the meeting at 6:40pm before going into executive session.

Executive Session - The Borough Council went into executive session at 6:50pm to discuss a personnel issue regarding the collective bargaining agreement between the Borough and the Police Officers. The executive session ended at 7:19pm.

Approval of Collective Bargaining Agreement - A motion was made Mr. Flick and seconded by Mr. Cerutti to approve the proposal prepared by the Borough's negotiation team for the four year Collective Bargaining Agreement between the Borough and Police Department. **Under the question:** There were no questions. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES.**

Extension of Civil Service List – A motion was made by Mr. Osmun and seconded by Mr. Flick to request to the Civil Service Commission that the current list of qualified applicants be extended an additional six months. Under the question: Mr. Jarrett explained that a retirement is possible during the next six months and that there are two (2) qualified applicants on the current civil service list. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES.**

Adjourn – A motion was made by Mr. Daly to adjourn the meeting at 7:20pm. There were no objections.

Respectfully Submitted,

David M. Jarrett
Borough Secretary/Manager