

Sayre Borough Council

Minutes - May 21, 2015

Call to Order – Mr. Farley called the meeting to order at 6:00pm and asked individuals audio recording the meeting to identify themselves. Warren Howeler, Morning Times; Ron Cole, WATS/WAVR; James Daly, Borough Councilman; and Jan Scott, 204 Hayden Street all indicated that they were recording the meeting. Mr. Shaw led the Pledge of Allegiance and offered the meeting prayer.

Roll Call – The following members of the Borough Council were present; James Daly, Robert Flick, Eugene Osmun, Timothy Shaw, and Henry Farley. **Also present;** Gilbert Crossett, 1st Assistant Fire Chief; Elizabeth Fice, Borough Finance Coordinator; Christopher Kaiden, Code Enforcement Director; and David Jarrett, Borough Manager. **Excused:** Eugene Cerutti and JoAnn Sabatura.

Approval of the Minutes – The minutes of the Borough Council meeting held on April 22, 2015 were approved as presented.

Citizens To Be Heard – There were none.

Approval of Bills List – A motion was made by Mr. Daly and seconded by Mr. Flick to approve the bills list including the payment to Alpha Card in the amount of \$1,545. Under the question: There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Correspondence Report – There were no questions or comments.

Finance Report – There were no questions or comments.

Committee Report/Minutes – The following items were discussed;

+ Administration - The minutes from the Committee's meeting were reviewed.

+ Public Safety – The minutes from the Committee's meeting were reviewed.

+ Public Works - The minutes from the Committee's meeting were reviewed and explained that the 2015 paving project will include Hayden Street, South Hopkins Street, Harris Street, Chacona Lane, and Repasky

Lane. Mr. Flick also reported that the Sayre Rotary will be donating the funds to install three (3) benches at Island Pond.

- ✚ Code Enforcement Agency – Mr. Kaiden presented photos of the sidewalk in front of the Anderson property on Elsbree Street and explained that there would be no reason for Mr. Anderson to extend his sidewalk past his front door because the sidewalk would dead end by a gas regulating station. Mr. Kaiden explained that the School District approved the Agency's request for the forgiveness of taxes on 105 Chemung Street, and the Agency is moving forward with the purchase of the property.

A motion was made by Mr. Flick and seconded by Mr. Shaw to approve William Anderson's request to end his sidewalk at his front door. Under the question: Mr. Osmun stated that the property is deteriorated and that its value would be lowered. There were no objections. Motion Carries.

- ✚ Planning Commission – Mr. Daly explained that the Commission was unable to meet on May 12th due to the lack of a quorum, but the Commission will meet again on May 26th to review the Natural Gas Ordinance one more time before it is presented to the Borough Council for approval to advertise.
- ✚ Library Board – Mr. Farley explained that the Library's annual fundraiser was a success, and that staff is preparing for the Summer Reading Program. Library Board member Suzanne Jarrett stated that the new librarian is doing a good job.

Elected & Appointed Official's Reports – The following items were discussed;

- ❖ Police Chief – Chief Reynolds explained that the Department's new 10 hour shift schedule is working well, and that training for the hand held ticket device will be scheduled soon. Chief Reynolds also stated that there were DARE graduation ceremonies held at the Snyder Elementary School and Epiphany School and that several parents expressed their appreciation to the Borough for continuing the DARE program. There were no questions or comments.
- ❖ Borough Manager – Mr. Jarrett provided an update on several projects and announced that the Summer Concert Series will begin on June 17th with a performance by the Kirby Band.

- ❖ Fire Chief – Assistant Chief Crossett reported that active members in the Department will need to complete a background check and be fingerprinted as part of Pennsylvania’s new laws to protect children. There were no questions or comments.
- ❖ Valley Joint Sewer Authority – Mr. Farley explained that the project is nearly completed.
- ❖ Code Enforcement – There were no questions or comments.
- ❖ Emergency Management – Mr. Daly explained that that he attended a training program hosted by Chesapeake Energy and that he will be attending another training program on June 18 and 19 that will allow him to complete his required training courses to be a certified EMA Coordinator.
- ❖ Borough Solicitor – There were no questions or comments.
- ❖ Council President – Mr. Farley reminded the Council and the audience that the Memorial Day Parade will be held in Sayre on Monday, May 25th at 10:00am.
 - A motion was made by Mr. Flick and seconded by Mr. Daly to prohibit parking along the Memorial Day Parade route beginning at 9:30am until the conclusion of the parade. Under the question: There were none. Motion Carries.
 - Mr. Farley announced that he, Mr. Flick, and Mr. Daly will be on the negotiation team for the Police Department Contract, and that he, Mr. Cerutti, and Mr. Flick will be the negotiation team for all other agreements expiring this year.
 - A motion was made by Mr. Osmun and seconded by Mr. Daly to adopt Resolution 2015-05 supporting Tioga Downs efforts to become a casino. **Under the question:** There were none. **Motion Carries.**
 - Mr. Farley also announced at that the June Council meeting will be on Thursday, June 18th at 10:00am.

Vote to promote Public Works Laborer Probationary Jason Bean to Public Works Laborer Class 4 retroactive to May 12, 2015 as recommended by the Public Works Committee. A motion was made by Mr. Osmun and seconded by Mr. Flick to promote Justin Bean to Public Works Laborer Class 4

retroactively to May 12, 2015. **Under the question:** Mr. Flick stated that Jason Bean has been doing a very good job. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to promote Probationary Patrol Officer Travis Snyder to Patrol Officer I retroactive May 8, 2015 as recommended by the Public Safety Committee. A motion was made by Mr. Daly and seconded by Mr. Flick to promote Travis Snyder to Patrol Officer I retroactively to May 8, 2015. Under the question: Chief Reynolds was asked for his comments, and he said that Officer Snyder is an asset to the Department. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to approve a \$0.50 per hour increase for Kandy Ferguson effective June 1, 2015 as recommended by the Administration Committee. A motion was made by Mr. Flick and seconded by Mr. Daly to approve a \$0.50 increase for Ms. Ferguson effective June 1, 2015. **Under the question:** Mr. Flick congratulated Ms. Ferguson for her efforts with collecting delinquent sewer fees. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to authorize the purchase of flag poles in each of the Borough's neighborhood parks for an amount not to exceed \$700 each and a flag pole at the DPW building for an amount not to exceed \$1,600 as recommended by Public Works Committee. A motion was made by Mr. Flick and seconded by Mr. Daly to approve the purchase of flag poles in each of the Borough's neighborhood parks for an amount not to exceed \$700 each and a flag pole at the DPW building for an amount not to exceed \$1,600. **Under the question:** Mr. Osmun asked if the flags will be left up and if so they will need to have lights. Mr. Farley explained that each flag pole will be illuminated. Mr. Shaw asked what the difference was between the flag poles for the parks and the DPW building. Mr. Jarrett explained that the flag pole for the DPW building will be taller and heavier gauge. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to approve the purchase of two (2) computer units and installation for the Police Department from PC Patrol in the amount of \$10,500 as recommended by the Public Safety Committee. A motion was made by Mr. Daly and seconded by Mr. Osmun to approve the purchase of two (2) computer units and installation for the Police Department from PC Patrol in the amount of \$10,500. **Under the question:** Chief Reynolds explained that the computer installed as a demonstrator model has been very beneficial to the

Department and the Officers. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to authorize the purchase of emergency traffic control equipment from the Fire Store in the amount of \$1,142. A motion was made by Mr. Osmun and seconded by Mr. Daly to authorize the purchase of emergency traffic control equipment in the amount of \$1,142. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to authorize the purchase a base radio unit and accessories for the Borough's Emergency Operations Center from Police Safety Systems Inc, of Shavertown, PA in the amount of \$3,386. A motion was made by Mr. Daly and seconded by Mr. Osmun to authorize the purchase a base radio unit and accessories from Police Safety Systems Inc, of Shavertown, PA in the amount of \$3,386. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to advertise the position of Full-Time Fire Department Apparatus Driver as recommended by the Administration Committee. A motion was made by Mr. Flick and seconded by Mr. Daly to advertise the position of Full-Time Fire Department Apparatus Driver. **Under the question:** Mr. Osmun asked if the position will be posted in house first, and Mr. Jarrett explained that it would be posted in accordance with the Borough's hiring policy. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to allocate \$100,000 from the Borough's Impact Fee Account for the repaving of Hayden Street as recommended by the Administration Committee. A motion was made by Mr. Flick and seconded by Mr. Daly to allocate \$100,000 from the Borough's Impact Fee Account for the repaving of Hayden Street. **Under the question:** Mr. Osmun stated that the roadway is a major thoroughfare into the Borough and Medical Campus and that curbs would make the street look better. Mr. Jarrett explained that curbs would be added cost and that it may be necessary to put in a retaining wall along the south side of the roadway which would cost more. Mr. Jarrett further explained that there are only two areas on the street where there were water issues, and they have already been addressed. Mr. Osmun suggested that Guthrie be approached to help with the cost of the curbing. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **YES.**

Vote to advertise the 2015 Paving Project. A motion was made by Mr. Flick and seconded by Mr. Daly to advertise the 2015 paving project. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **AYE.**

Vote to advertise for paving bids at the Calvin Cole property. A motion was made by Mr. Daly and seconded by Mr. Flick to advertise for paving bids at the Calvin Cole property. **Under the question:** Mr. Jarrett explained that grant funds will be used for this project. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **AYE.**

Vote to advertise for paving bids for the Borough's North Parking Lot. A motion was made by Mr. Daly and seconded by Mr. Flick to advertise for paving bids for the North Parking Lot project. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **AYE.**

Vote to advertise for fencing bids for the Calvin Cole property. A motion was made by Mr. Flick and seconded by Mr. Daly to advertise for paving bids at the Calvin Cole property. **Under the question:** Mr. Jarrett explained that grant funds will be used for this project. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **AYE.**

Vote to advertise for bids for the Chemung/Desmond Storm water Improvement Project. A motion was made by Mr. Daly and seconded by Mr. Flick to advertise for to advertise for bids for the Chemung/Desmond Storm water Improvement Project. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, and Mr. Farley; **AYE.**

Citizen Questions – There were no questions about any of actions taken by the Borough Council.

Adjourn – A motion was made by Mr. Daly and seconded by Mr. Flick to adjourn the meeting at 6:33pm.

Respectfully submitted,

David M. Jarrett
Borough Secretary/Manager