

## Borough Council Minutes – September 18, 2014

**Call to Order** – Mr. Farley called the meeting to order at 6:00pm and announced that anyone recording the meeting must identify that they are doing so. Ron Cole, WATS/WAVR; Warren Howeler, The Morning Times; and Jan Scott, 204 Hayden Street each stated that they were audio recording the meeting. Ms. Sabatura offered the meeting prayer and led the Pledge of Allegiance.

**Roll Call** – The following members of the Borough Council were present; James Daly, Robert Flick, JoAnn Sabatura, and Henry Farley. **Also present:** Elizabeth Fice, Finance Coordinator; Attorney Jonathan Foster, Borough Solicitor; Robert Repasky, Fire Chief; Gil Crossett, 2<sup>nd</sup> Assistant Fire Chief; Christopher Kaiden, Code Enforcement Director; and David Jarrett, Borough Manager.

**Approval of Minutes** – The minutes of the August Borough Council meeting on August 21, 2014 and the Special Borough Council meeting on September 4, 2014 were approved as presented. There were no objections.

**Citizens to be Heard** - Jan Scott, 204 Hayden Street explained that she replaced the trash can that was damaged by the collection crew and that the crew took the damaged can with them.

**Correspondence Summary** – Ms. Sabatura commented on the request submitted by Animal Care Sanctuary (#9-19) to host their annual 5K Mutt Strut in Riverfront Park next year. Ms. Sabatura asked if the 5K event will be held in the park or on Borough streets. Mr. Jarrett was asked to contact the organization and ask for a clarification of the request. Ms. Sabatura also commented on correspondence item #9-20 regarding the test results of the air emissions from Guthrie and that there were no violations.

**Finance Report** – There were no questions or comments.

**Bills List** – A motion was made by Mr. Daly and seconded by Mr. Flick to approve the bills list. **Under the question:** There were no questions or comments. **Roll Call:** Mr. Daly, Mr. Flick, Ms. Sabatura, and Mr. Farley; YES.

**Committee Reports** – The following reports were provided to the Borough Council;

Public Works Committee – Mr. Flick reviewed the issues discussed at the Committee’s meeting including paving, tree removal at Island Pond, and the Oliver Lane Pump Station.

Public Safety Committee – Mr. Daly reviewed the issues discussed at the Committee’s meeting including the possibility of developing a program to provide tax incentives for volunteer firefighters. Mr. Daly explained that there may be legal obligations for providing tax incentives and that the issue will be discussed further after a legal opinion has been provided.

Administration Committee – Mr. Jarrett explained that the Committee reviewed and discussed the 2015 budget and that Mr. Cerutti asked the Committee members to forward any questions that they have to Ms. Fice or Mr. Jarrett prior to the Committee’s October meeting. Mr. Jarrett stated that the Committee also discussed the request from the Bradford County Veteran’s Memorial Association. Ms. Sabatura asked to be provided with a copy of the budget.

Planning Commission – Mr. Daly explained that the Commission met with Attorney Jonathan Foster Jr. to review proposed changes to Natural Gas Ordinance.

Library Board – Mr. Farley stated that annual fundraising event will be held on Thursday, September 25<sup>th</sup> and that tickets are available for \$15.00 each.

**Elected & Appointed Official’s Report** – The following reports were provided to the Borough Council;

Police Chief - There were no questions or comments.

Borough Manager – Mr. Jarrett stated that donations exceeded expectations for the fireworks display and that event was an overall success. Mr. Jarrett thanked the volunteers from Howard Elmer Hose Company, J.E. Wheelock Hose Company, Sayre Police Department, Public Works Department, Administration Department, Code Agency, and Greater Valley EMS for their help with the event. Mr. Jarrett stated that \$500 donations will be provided to Howard Elmer Hose Company, J.E. Wheelock Hose Company, Sayre Police Benevolent Association, and Greater Valley EMS. Based on preliminary comments from the volunteers, the event will be held again sometime in August 2015.

Fire Chief – There were no questions or comments.

Valley Joint Sewer Authority – Mr. Jarrett stated that the project is winding down and that the plant is running at full operation. Mr. Farley stated that the plant may be able to sell some phosphorus and nitrogen credits that are not needed.

Code Enforcement – Mr. Kaiden thanked Ms. Sabatura, Mr. Osmun, and Mr. Daly for their support at the Zoning Hearing Board meeting last week.

Emergency Management – Mr. Daly stated that he attended a Pipeline Safety Seminar earlier in the week in Wysox and will be attending a Guthrie Safety meeting on October 6<sup>th</sup>.

Borough Solicitor – There were no questions or comments.

Council President – Mr. Farley announced that the Borough has completed the 2015 Minimum Municipal Obligation (MMO) calculations for the Uniform and Non-Uniform Pension Plans. The MMO has been reviewed and approved by UNIVEST the Borough's Pension Administrator and will be included in the 2015 budget as required by the Commonwealth of Pennsylvania. Mr. Farley also stated that FutureScapes is asking for a Borough Council representative on their Board.

**Vote to adopt Ordinance #909 Floodplain Ordinance Amendment** – A motion was made by Mr. Flick and seconded by Mr. Daly to adopt Ordinance #909. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Ms. Sabatura, and Mr. Farley; YES.

**Vote to approve of Pay Request #1 submitted by Glen O. Hawbaker in the amount of \$135,358.32 for the Desmond / Packer Intersection Project.** A motion was made by Mr. Flick and seconded by Ms. Sabatura to approve of Pay Request #1 submitted by Glen O. Hawbaker in the amount of \$135,358.32 for the Desmond / Packer Intersection Project. **Under the question:** There were none. **Roll Call:** Mr. Daly, Mr. Flick, Ms. Sabatura, and Mr. Farley; YES.

**Vote to approve Change Order #1 submitted by Glen O. Hawbaker in the amount of \$1,844.45 for the Desmond / Packer Intersection Project.** A motion was made by Ms. Sabatura and seconded by Mr. Daly to approve Change Order #1 submitted by Glen O. Hawbaker in the amount of \$1,844.45 for the Desmond / Packer Intersection Project. **Under the question:** Mr. Jarrett explained that the change order was the result of repairs to the sub-base on a section of the bridge approach. **Roll Call: Mr. Daly, Mr. Flick, Ms. Sabatura, and Mr. Farley; YES.**

**Vote to approve Pay Request #2 submitted by Glen O. Hawbaker in the amount of \$7,124.13 for the Desmond / Packer Intersection Project.** A motion was made by Mr. Flick and seconded by Mr. Daly to approve Pay Request #2 submitted by Glen O. Hawbaker in the amount of \$7,124.13 for the Desmond / Packer Intersection Project. **Under the question:** Mr. Jarrett explained that this will be the final pay request for the project. **Roll Call: Mr. Daly, Mr. Flick, Ms. Sabatura, and Mr. Farley; YES.**

**Vote to approve the request submitted by Pamela Mullen to reserve the Bandstand in Howard Elmer Park on October 4, 2014 between 12:00pm and 1:00pm for her wedding.** A motion was made by Mr. Flick and seconded by Mr. Daly to approve Ms. Mullen's request. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Ms. Sabatura, and Mr. Farley; AYE.**

**Citizen Questions & Comments** - Janice Gardner, 103 Park Place asked for the names of the individuals who looked at the trees at Island Pond. Mr. Jarrett stated that James Lacek and Vince Cotrone looked at the trees.

**Adjourn** – A motion was made by Mr. Daly and seconded by Mr. Flick to adjourn the meeting at 6:25pm. There were no objections.

Respectfully submitted,

David M. Jarrett  
Borough Manager/Secretary