

**Borough Council**  
**Minutes – July 24, 2014**

**Call To Order** – Mr. Farley called the meeting to order at 6:00pm and announced that anyone audio recording the meeting must identify that they doing so. Warren Howeler of the Morning Times, and Jan Scott, 204 Hayden Street both indicated that they were recording the meeting. Mr. Flick offered the meeting prayer and led the Pledge of Allegiance.

**Roll Call** – The following members of the Borough Council were present; James Daly, Robert Flick, Eugene Osmun, Timothy Shaw, Eugene Cerutti, and Henry Farley. Also present; Mayor Denny Thomas, Elizabeth Fice, Finance Coordinator; Daniel Reynolds, Police Chief; Gil Crossett, 2<sup>nd</sup> Assistant Fire Chief; Christopher Kaiden, Code Enforcement Director; Attorney Jonathan Foster, Jr., Borough Solicitor; and David Jarrett Borough Manager. Excused: JoAnn Sabatura.

**Citizens to be Heard** – Jan Bustin, 114 Valor Street addressed the Borough Council regarding the number of rental properties on the street that have code violations. Mr. Kaiden explained that he has contacted several of the property owners and he is working with them to correct the violations. Ms. Bustin also addressed the lack of curbing on the street and asked if there was any possibility of new curbs on the street. Mr. Farley suggested that the neighborhood submit a letter to the Borough Council official asking for curbing on the street.

**Correspondence Report** – There were no questions or comments.

**Finance Report**- There were no questions or comments.

**Approval of the Bills List** – A motion was made by Mr. Shaw and seconded by Mr. Daly to approve the bills list. **Under the question:** There were none.

**Roll Call:** Mr. Daly, Mr. Flick, Mr. Shaw, Mr. Cerutti, and Mr. Farley; YES. Mr. Osmun; NO.

**Committee Reports – The following reports were given to the Borough Council;**

- ❖ Public Works – Mr. Flick reviewed the issues discussed at the Committee’s July meeting which included the purchase of a new recycling truck. Mr. Flick also asked that the potholes in Chacona Lane between Lockhart and Cross Street be repaired.
- ❖ Public Safety – Mr. Daly reviewed the issues discussed at the Committee’s July meeting which included the Chief’s revised monthly report and the purchase of a handheld ticket device.
- ❖ Administration Committee – Mr. Cerutti explained that the Committee met twice in July and discussed refinancing of the debt, use of Act 13 funds, paving bids, and a full-time employee in the Administration Department. Mr. Cerutti explained that the Committee is recommending that the bid be awarded to G.O. Hawbaker for the Desmond/Packer Intersection, the 2014 paving bids be rejected and re-advertised, and that Kandy Ferguson be hired as a full-time Administration Office Coordinator which are agenda items.
- ❖ Planning Commission – Mr. Daly explained that the Committee continues to discuss definition revisions and met to review zoning variance requests.
- ❖ Library Board – Mr. Farley announced that the Library’s annual fund raising event will be held on September 22, 2014.

**Elected & Appointed Official’s Reports – The following reports were submitted to the Borough Council;**

- ✚ Police Chief – Chief Reynolds asked if there were any questions with his report. Chief Reynolds was thanked for the additional information that he is providing in his report.
- ✚ Borough Manager – Mr. Jarrett explained that he, Chief Reynolds, and Mr. Kaiden participated in the Senior Expo hosted by State Representative Tina Pickett earlier in the day and provided attendees with information about Borough services programs. Mr. Jarrett reported that approximately \$9,000 has been raised for the fireworks display surpassing the goal of \$8,000.

Mr. Jarrett explained that planning for the event is continuing and that plans are also underway for the 2015 show and that CEC and Guthrie have already committed volunteers for next year. Mr. Jarrett asked the Borough Council to authorize the closure of South Elmer Avenue between Park Place and Packer Avenue during the Sayre Theatre's 100<sup>th</sup> Anniversary Picnic on August 6<sup>th</sup>.

**Vote to authorize the closure of South Elmer Avenue between Park Place and West Packer Avenue on August 6, 2014 during the Sayre Theatre 100<sup>th</sup> Anniversary Picnic.** A motion was made by Mr. Shaw and seconded by Mr. Daly to close the street during the picnic. **There were no objections.**

- ✚ Code Enforcement – Mr. Kaiden was asked to look into junk vehicles on South Thomas Avenue and Chacona Lane.
- ✚ Fire Chief – There were no questions or comments.
- ✚ Valley Joint Sewer Authority – Mr. Farley reported that the project is scheduled for completion in September and the cost of the project has surpassed \$16.5 million.
- ✚ Emergency Management – Mr. Daly reported that revisions to the Floodplain Ordinance are under development and will reflect the changes proposed by FEMA.
- ✚ Borough Solicitor – Attorney Foster explained that he is continuing to work on with Mr. Daly on revisions to the Act 13 ordinance.
- ✚ Mayor – Mayor Thomas had nothing to report.
- ✚ Council President – Mr. Farley congratulated Attorney Foster on the birth of his first child.

**Vote to approve of a Duncan Bronze Autoissue hand-held ticket device from Duncan Parking Technologies of Carlsbad, California in the amount of \$6,130 and approve the maintenance and service agreement fee of \$95.00 per month as recommended by the Public Safety Committee.** A motion was made by Mr. Shaw and seconded by Mr. Daly to approve of a Duncan Bronze Autoissue hand-held ticket device from Duncan Parking Technologies of Carlsbad, California in the amount of \$6,130 and approve the maintenance and service agreement fee of \$95.00 per month. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to approve the purchase of 2015 Freightliner Recycling Truck from Eck's Garage of Muncy, Pennsylvania in the amount of \$115,898 as recommended by the Public Works Committee .** A motion was made by Mr. Flick and seconded by Mr. Shaw **Vote to approve the purchase of 2015 Freightliner Recycling Truck from Eck's Garage of Muncy, Pennsylvania in the amount of \$115,898.** **Under the question:** Mr. Jarrett explained that the bid amount is for the truck cab & chassis and the recycling body, and that 90% of the cost of the truck will be covered by grant funds. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to accept or reject the bids for the Desmond Street / Packer Avenue Intersection Project.** A motion was made by Mr. Flick and seconded by Mr. Daly to award the base bid for the Desmond/Packer Intersection Project to G.O. Hawbaker Inc. of State College, PA in the amount of \$140,638.00 as recommended by the Borough's Engineer and the Administration Committee. **Under the question:** Mr. Jarrett explained that project scope of work, and the detour that will be implemented during construction. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to accept or reject the bids for the 2014 Paving Project.** A motion was made by Mr. Flick and seconded by Mr. Shaw to reject all bids and re-advertise the project and reduce the scope of work to remove West Lockhart Street between Wilbur Avenue and Keystone Avenue. **Under the question:** Mr. Jarrett explained the scope of work and that the base bid amount exceeded the amount funds available for the project. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to approve the request from The Church of the Redeemer for use of Howard Elmer Park on May 30, 2015 for the 3<sup>rd</sup> Annual Street Faire.** A motion was made by Mr. Osmun and seconded by Mr. Daly to approve the request. **Under the question:** There were none. **Ayes – 5 / Abstain – 1**  
**(Mr. Shaw abstained from voting because he is a vendor at the street fair. )**

**Vote to adopt Ordinance 908 amending the vehicle and traffic ordinance.** A motion was made by Mr. Shaw and seconded by Mr. Daly to adopt Ordinance 908. **Under the question:** Mr. Jarrett explained that the parking boot was delivered. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to approve the request from the Sons of Italy Roma Madre Lodge is to close Hayden Street between Desmond Street & South Lehigh Avenue on August 24, 2014 from 11:00am to 6:00pm.** A motion was made by Mr. Osmun and seconded by Mr. Daly to approve the request. **Under the question:** There were none. **AYES – 6**

**Vote to appoint Robert Dydynski, 410 South Elmer Avenue as an Alternate Member to the Zoning Hearing Board.** A motion was made by Mr. Flick and seconded by Mr. Daly to appoint Robert Dydynski as an Alternate Member to the Zoning Hearing Board. **Under the question:** There were none. **AYES – 6**

**Vote to renew the lease agreement with Bimbo Bakeries for the North Elmer Avenue parking lot.** A motion was made by Mr. Shaw and seconded by Mr. Daly to renew the lease agreement. **Under the question:** Mr. Jarrett explained that the lease is for 10 years and has been in place for several years **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mr. Cerutti, and Mr. Farley; YES.**

**Vote to extend an offer of employment Kandy Ferguson of Athens, Pennsylvania for the position of Administrative Office Coordinator as recommended by Administration Committee.** A motion was made by Mr. Shaw and seconded by Mr. Daly to extend an offer of employment Kandy Ferguson effective July 28, 2014 at an hourly rate of \$15.00 per hour plus benefits. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Flick, Mr. Osmun, Mr. Shaw, Mr. Cerutti, and Mr. Farley; YES.**

**Citizen Questions & Comments** – Mr. Farley asked if any citizens had questions or comments about the actions taken by the Borough Council. Jan Scott, 204 Hayden Street asked if pedestrians will be able to walk downtown during the intersection project. Mr. Jarrett stated that pedestrians will be prohibited during the sidewalk and curbing portion of the project, but would be permitted after the sidewalk and curbing work is completed.

**Adjourn** – A motion was made by Mr. Shaw and seconded by Mr. Daly to adjourn the meeting at 6:45pm. There were no objections.