

Borough Council Minutes – October 17, 2013

Call to Order – Mr. Farley called the meeting to order at 6:00pm and asked that anyone audio recording the meeting identify that they are doing so. Jan Scott, 204 Hayden Street stated that she was recording the meeting. Mr. Osmun offered the meeting prayer and flag salute.

Roll Call – The following members of the Borough Council were present; Robert Flick, Maureen Howland, Eugene Osmun, JoAnn Sabatura, and Henry Farley were present. Also present; Elizabeth Fice, Borough Finance Coordinator, Jonathan Foster, Borough Solicitor, and David Jarrett, Borough Manager. Excused: The following members of the Borough Council were excused; Eugene Cerutti and James Daly. Mayor Thomas was also excused from the meeting.

Approval of Minutes – The minutes of the regular Council Meeting from September 26, 2013 were approved as presented.

Citizens To Be Heard – The following citizens addressed the Borough Council;

- Janice Gardner, 105 Park Place addressed the Borough Council regarding manholes on North Elmer Avenue. Ms. Gardner explained that she travels on North Elmer Avenue each day and that she was concerned that some of the manholes are too low and that an accident can occur. Mr. Jarrett explained that the Borough did not change the height of any of the manholes on the street when it was repaved in 2012. Mr. Jarrett stated that two inches of blacktop was milled off, and two inches of blacktop was placed and that the manholes are more of an issue now because drivers are able to drive faster on the street.
- Jan Scott, 204 Hayden Street, addressed the Borough Council regarding the decision to install new curbing on Hopkins and Woodworth Streets. Mrs. Scott stated that the decision to install the new curbs was a good decision and that the streets will look better with the new curbs.

Mrs. Scott also asked if the Borough Council will be creating a policy regarding address audio taping at public meetings. Mr. Farley stated that he will ask the Administration Committee to discuss the issue.

Finance Report – There were no questions or comments.

Bills List – A motion was made by Mr. Flick and seconded by Mrs. Howland to approve the bills list as presented. **Under the question:** Ms. Sabatura asked about the quarterly contribution paid to the Sayre Public Library. Mr. Jarrett stated that the Borough contributes \$30,000 to the Library, and that the same amount is budgeted in 2014.

	Mr. Daly	Mr. Flick	Mrs. Howland	Mr. Osmun	Ms. Sabatura	Mr. Cerutti	Mr. Farley
Yes		X	X	X	X		X
No							
EXCUSED	X					X	

Correspondence Report – There were no questions or comments.

Appointed & Elected Officials Report – The following reports were discussed;

- Police Chief – There were no questions or comments.
- Fire Chief – There were no questions or comments.
- Borough Manager – Mr. Jarrett provided an update on current and pending projects. There were no questions or comments.
- Borough Solicitor – Attorney Foster stated that letters were sent to residents affected by the proposed changes to the FEMA floodplain map and that an informational meeting with those residents will be held on Wednesday, October 23rd. There were no questions or comments.
- Valley Joint Sewer Authority – Mr. Farley explained that the new part of the plant is operating and that water being discharged to the river is very clean. Mr. Jarrett stated that the Authority's 2014 budget was distributed and that the budget amount is less than 2013's budget.

- **Council President** – Mr. Farley announced that an informational meeting for residents affected by the proposed changes to the FEMA floodplain map will be held on Wednesday, October 23, 2013 at 7:00pm at the DPW building. Mr. Farley also announced that a special Council meeting will be held on Monday, November 4, 2013 at 6:00pm to vote on advertisement of the 2014 budget, tax ordinance, and sewer fee increase.
- **Emergency Management** – Mr. Daly’s report was distributed to the Borough Council prior to the start of the meeting.

Vote to authorize the purchase of trailer mounted pump from Best Line Equipment through the Commonwealth of Pennsylvania’s Cooperative purchasing program (COSTARS) in the amount of \$26,325.93.

A motion was made by Mr. Flick and seconded by Mrs. Howland to authorize the purchase of trailer mounted pump from Best Line Equipment through the Commonwealth of Pennsylvania’s Cooperative purchasing program (COSTARS) in the amount of \$26,325.93. **Under the question:** Mr. Jarrett explained that the impact fee revenues will be used to purchase the new pump.

	Mr. Daly	Mr. Flick	Mrs. Howland	Mr. Osmun	Ms. Sabatura	Mr. Cerutti	Mr. Farley
Yes		X	X	X	X		X
No							
EXCUSED	X					X	

Vote to approve Friday, October 25, 2013 as Emergency Responder Recognition Day in the Borough as recommended by the Administration Committee.

A motion was made by Mr. Osmun and seconded by Mr. Flick to approve Friday, October 25, 2013 as Emergency Responder Recognition Day in the Borough. **Under the question:** Mr. Jarrett explained that a plaque will be presented to each Fire Company, the Police Department, and Greater Valley EMS. Ms. Sabatura asked about the Fire Police. Mr. Jarrett stated that a plaque will be provided to the Fire Police as well.

	Mr. Daly	Mr. Flick	Mrs. Howland	Mr. Osmun	Ms. Sabatura	Mr. Cerutti	Mr. Farley
Aye		X	X	X	X		X
Nay							
EXCUSED	X					X	

Vote to approve Change Order #1 submitted by Vacri Construction for a deduction of the project cost in the amount of a \$38,087.34. A motion was made by Ms. Sabatura and seconded by Mr. Osmun to approve Change Order #1 submitted by Vacri Construction for a deduction of the project cost in the amount of a \$38,087.34 for the Hopkins/Woodworth Sewer project. **Under the question:** Mr. Jarrett stated that the funds have already been allocated to the cost of the curbing on the streets.

	Mr. Daly	Mr. Flick	Mrs. Howland	Mr. Osmun	Ms. Sabatura	Mr. Cerutti	Mr. Farley
Yes		X	X	X	X		X
No							
EXCUSED	X					X	

Vote to approve Payment Requisition #1 submitted by Contour Construction Group in the amount of \$123,703.88. A motion was made by Mr. Flick and seconded by Mrs. Howland to approve Payment Requisition #1 submitted by Contour Construction Group in the amount of \$123,703.88 for curbing and paving work on Hopkins and Woodworth Streets. **Under the question:** There were no questions or comments.

	Mr. Daly	Mr. Flick	Mrs. Howland	Mr. Osmun	Ms. Sabatura	Mr. Cerutti	Mr. Farley
Yes		X	X	X	X		X
No							
EXCUSED	X					X	

Committee Reports – The following reports were made to the Borough Council;

- Public Works - Mr. Flick reviewed the issues discussed by the Committee at their meeting and stated that the Franklin/Louise stormwater project will begin next week.
- Public Safety – Mr. Osmun reviewed the issues discussed by the Committee at their meeting. Ms. Sabatura asked if there was consideration being given to utilizing social media (Facebook) like Waverly Police are doing to get information about crime. Mr. Osmun stated that he would discuss the issue at the Committee’s next meeting. Mr. Osmun also stated that the intersection of Lockhart and Brock would be addressed at the next meeting.

- Administration – Mr. Jarrett stated that the Borough’s investment fund earned approximately \$24,000 in interest for the period of October 1, 2012 to September 30, 2013. Mr. Jarrett explained that the Committee will do a final review of the façade criteria at their November meeting and also discussing the budget. Mr. Jarrett stated that the November Committee meeting will be held on Monday, November 4th at 3:00pm.
- Library - Mr. Farley and Mrs. Howland reported that the new librarian is introducing new programs at the Library and that there is consideration being given to hiring a children’s librarian.

Adjourn – A motion was made by Ms. Sabatura and seconded by Mr. Osmun to adjourn the meeting at 6:40pm. There were no objections

Respectfully submitted,

David M Jarrett, Borough Manager/Secretary