

Borough Council -- Regular Meeting
February 17, 2011

Call to Order – Mr. Farley called the regular meeting of the Borough Council to order at 6:00pm and Mr. Daly offered the prayer and led the pledge of allegiance.

Roll Call – The following members of the Borough Council were present; Mr. Daly and Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley. **Also present;** Mr. Jarrett, Borough Manager, Ms. Fice, Borough Finance Coordinator, and Attorney Foster, Borough Solicitor. **Excused:** Mayor Thomas

Approval of the Minutes – The minutes of the January regular meeting will stand as presented.

Finance Report - The finance report for January 2011 was accepted and filed for audit.

Bills List – A motion was made by Mr. Flick and seconded by Mr. Daly to approve the bills list. **Under the question:** Mr. Cerutti asked about the payment for snow removal at the property on the corner of West Lockhart Street and Desmond Street. Mr. Jarrett stated that the bill would be sent to the bank that has taken over responsibility of the property. Mr. Jarrett presented a request for payment submitted by Middendorf Construction for the DPW/EOC building, and explained that the pay request was reviewed and approved by the project architect in the amount of \$102,069.50. Mr. Flick amended his motion to pay the bills including the payment to Middendorf Construction and Mr. Daly amended his second to the motion. **Roll Call: Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Motion Carries.**

Citizens to be Heard – There were no citizens to be heard.

Correspondence Report – Mr. Osmun asked about a letter regarding the demolition of a building in the Borough's historic district. Mr. Farley explained the requirements in the Borough's historic ordinance regarding the demolition of a structure and that the issue will be addressed by the Zoning Hearing Board. There were no other questions regarding the monthly correspondence report.

Appointed and Elected Officials Reports:

- **CDBG Coordinator** – Mr. Phinney is on vacation and did not submit a report.
- **Fire Chief** – There were no questions or comments of the Fire Chief's report.
- **Police Chief** – There were no questions or comments of the Police Chief's report.
- **Code Enforcement Officer** -- There were no questions of the Code report.
- **Borough Manager** – Mr. Jarrett stated that the contractor of the second phase of the project has been issued the notice to proceed and work is expected to begin by the end of the month.
- **Borough Solicitor** – There were no questions on the Solicitor's report.
- **Mayor** – Mayor Thomas was excused from the meeting.
- **Council President** -- Mr. Farley had nothing to report.
- **Valley Joint Sewer Authority** – Mr. Jarrett stated that the Authority was asked to verify that the plant had enough capacity to accept an additional 38 EDU's from a project in Athens Township. Mr. Dydynski stated that efforts are continuing to sell the affluent discharge from the plant to drilling companies.

Vote to authorize the purchase of two (2) 2011 Ford F-350 Cargo Vans from Hoffman Ford, Harrisburg, PA through the PA-COSTARS cooperative purchasing program in the amount of \$22,733.00 each.

A motion was made by Mr. Hickey and seconded by Mr. Daly to authorize the purchase of two (2) 2011 Ford F-350 Cargo Vans from Hoffman Ford through the PA-COSTARS cooperative purchasing program in the amount of \$22,733.00 each. **Under the question:** Mr. Hickey asked if the purchases were budgeted, and Mr. Jarrett stated that the purchases were budgeted in the sewer fund and in the general fund. Mr. Dydynski asked why vans were being purchased, and Mr. Jarrett explained that one vehicle would be used for sewer related issues, and the other for line painting and sign installation.

Roll Call: Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, Mr. Cerutti, and Mr. Farley; YES. Motion Carries.

Vote to approve the proposal from Aquatic Environment Consultants, PO Box 307, Scotland, PA in the amount of \$2,400 for the treatment to control the water vegetation at Island Pond. A motion was made by Mr. Daly and seconded by Mr. Cerutti to approve the proposal from Aquatic Environment Consultants, PO Box 307, Scotland, PA in the amount of \$2,400 for the treatment to control the water vegetation at Island Pond. **Under the question:** Mr. Jarrett explained that two (2) treatments would be made and that the process requires permits from PA-DEP and PA Fish and Boat Commission. Mr. Osmun stated that he understood the process is in compliance with regulations however he was not in favor of using chemicals. Mr. Cerutti asked that the area be posted after each treatment advising the public that a treatment took place. Mr. Jarrett will advise the contractor of the requirement to post the area.
Roll Call: Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Cerutti, and Mr. Farley; YES. Mr. Osmun; NO. Motion Carries.

Vote to approve the request from the Sayre Elks Club to reserve Howard Elmer Park on Saturday, April 16, 2011 for the organization's annual Easter Egg Hunt, and Thursday, June 14, 2011 for the organization's annual Flag Day Ceremony. A motion was made by Mr. Cerutti and seconded by Mr. Flick to approve the request from the Sayre Elks Club to reserve Howard Elmer Park on the dates specified. **Under the question:** There were no questions, comments, or objections.
Motion Carries.

Vote to advertise for bids for the Emergency Generator to be used at the Borough's Emergency Operations Center. A motion was made by Mr. Daly and seconded by Mr. Dydynski to advertise for bids for the Emergency Generator to be used at the Borough's Emergency Operations Center. **Under the question:** Mr. Osmun asked about the kilowatt size of the generator. Mr. Jarrett stated he did not know the kilowatt size and that the specifications were developed by Stiffler-McGraw to provide emergency power for all of the buildings at the DPW property. Mr. Jarrett stated he would verify the size and report back to the Council. There were no other questions or comments. **Motion Carries.**

Vote to re-appoint Barbara Ault to the Sayre Borough Planning Commission for a five year term. A motion was made by Mr. Dydynski and seconded by Mr. Daly to re-appoint Barbara Ault to the Sayre Borough Planning Commission for a five year term. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to re-appoint James Bentley to the Sayre Borough Planning Commission for a five year term. A motion was made by Mr. Osmun and seconded by Mr. Flick to re-appoint James Bentley to the Sayre Borough Planning Commission for a five year term. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to appoint two members of the Borough Council to the Bradford County Sanitation Committee. A motion was made by Mr. Osmun and seconded by Mr. Cerutti to appoint Robert Flick and James Daly to the Bradford County Sanitation Committee. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to approve the request from the Sayre Public Library to host a 5K Run on Saturday, April 30, 2011. The route for the event will be the same as the Guthrie Gallop. A motion was made by Mr. Cerutti and seconded by Mr. Osmun to approve the request from the Sayre Public Library to host a 5K Run on Saturday, April 30, 2011. **Under the question:** Mr. Jarrett stated that the Borough Council should consider limiting the number of 5K events held during the year due to the strain it puts on the volunteer fire police. Mr. Jarrett stated that during one event held last summer, that there were more people for traffic control than participants in the event. Mr. Farley asked the Public Works Committee to review this issue. There were no other questions or comments. **Motion Carries.**

Committee Reports

- Administration – Mr. Cerutti stated that the Committee met again with representatives from First Citizens National Bank to review investment opportunities for the Borough. Mr. Cerutti explained that the revised proposal submitted by the bank ensures that all investments are in compliance with the municipal investing regulations. Mr. Cerutti also stated that the Administration Committee will be working with the Police Committee on revisions to a variety of ordinances.
- Public Safety – Mr. Daly explained that he did not have a meeting but did complete the necessary paperwork to renew the Borough's FCC license and narrowband update. Mr. Daly also discussed a conversation he had with Bradford County officials regarding re-addressing in the Borough, and that the new addresses have not been delivered yet.
- Library – Mr. Farley reminded the Council that the Library's biggest fund raiser is scheduled for Monday, March 28th.
- Planning & Zoning – Mr. Dydynski stated that the Committee did not meet.

Committee Reports – cont'd

- Police – Mr. Hickey reported that department vehicles are now being serviced by M&J Oil and Lube after a review of the current system showed that the service could be completed less expensively. Mr. Hickey also stated that officers are now completing their annual Act 120 re-certification requirements, and that Sgt. Reynolds and Ofc. Horton recently attended a firearms instructor conference, and other officers would be attending training sessions during the year. Mr. Hickey advised the Council that the Borough is accepting applications for a civil service test, and Mr. Jarrett stated that the tests are scheduled for April.
- Public Works – Mr. Osmun explained that two issues discussed by the Committee were addressed earlier in the meeting and asked about the status of the new boards for the Island Pond Dock project. Mr. Jarrett stated he would contact the student who is doing the project as his senior project and report back to the Council on his status.
- Shade Tree Commission – Mr. Jarrett stated that a spring planting is being planned and includes twenty (20) new trees.

New Business – Mr. Daly advised the Borough Council about the possibility of decreasing electricity rates for the Borough and that a company has expressed interest in completing a survey free of charge to determine if the Borough could reduce electricity expenses. A motion was made by Mr. Osmun and seconded by Mr. Daly to contact the company and schedule a meeting to begin the process. Under the question: There were no questions or comments. **Motion Carries.**

Adjourn – With no other business to discuss, a motion was made by Mr. Daly and seconded by Mr. Osmun to adjourn the meeting at 6:30pm. There were no objections. **Motion Carries.**

Respectfully submitted:

David M Jarrett
Borough Manager/Secretary