

Borough Council
Regular Meeting – November 17, 2011

Call to Order – Mr. Farley called the regular meeting of the Borough Council to order at 6:00pm and Mr. Dydynski offered the prayer and led the pledge of allegiance.

Roll Call – The following members of the Borough Council were present; Mr. Cerutti, Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, and Mr. Farley. Also present; Mayor Thomas, Mr. Jarrett, Borough Manager, and Attorney Foster, Borough Solicitor.

Approval of the Minutes – The minutes of the regular October Council meeting will stand as presented.

Citizens to be Heard – The following individuals addressed the Borough Council;

- ✚ Mrs. Renniger, 328 West Lockhart Street addressed the Borough Council regarding the lack of parking in front of her home as a result of the parking restriction imposed during school hours. Mrs. Renniger asked if the portion of West Lockhart Street in front of her home could be posted as residential parking. Mr. Farley directed the issue to the Police Committee for discussion and recommendation.
- ✚ Shelly Northrup, 118 Francis Street addressed the Borough Council regarding Senate Bill 1100 and House Bill 1950 and asked them to write a letter opposing the legislation.
- ✚ Daniel Polinski, 524 Stevenson Street asked for a breakdown of the wages paid by the Borough during the flood event and thanked the Borough for cleaning up the debris at the Hennessey property and Mullen property on North East Street.

Finance Report - The finance report for November 2011 was accepted and filed for audit.

Bills List – A motion was made by Mr. Daly and seconded by Mr. Osmun to approve the bills list as presented. **Under the question:** Mr. Osmun asked for a clarification of the Art's Extermination invoice and Mr. Jarrett explained that it was for service at the Borough Hall and Island Pond. **Roll Call: Mr. Cerutti, Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, and Mr. Farley; YES. Motion Carries.**

Correspondence Report – There were no questions regarding the monthly correspondence report.

Appointed and Elected Officials Reports:

- ✚ Borough Manager's Report – Mr. Jarrett reviewed the issues included in his report and provided updates on the various projects currently underway.
- ✚ CDBG Coordinator – Mr. Jarrett announced that work Hoover/Bradford/Draper Infrastructure Project began and is moving forward nicely. Mr. Jarrett explained that there will be a change order for paving work on Bradford Street that was originally planned for in 2012.
- ✚ Fire Chief Report – There were no questions of the Chief's report.
- ✚ Police Chief – There were no questions of the Chief's report.
- ✚ Code Enforcement – There were no questions of the Code Officer's report.
- ✚ Solicitor Report – Attorney Foster explained that he will be meeting with the Planning Commission to discuss the latest revisions to the zoning ordinance amendment relating to natural gas drilling and operations.

- ✚ Mayor's Report – Mayor Thomas acknowledged Maureen Howland who was recently elected to a two-year term on the Borough Council. Mayor Thomas informed the Borough Council that a new business will be locating in the downtown and will require off-street parking. Mayor Thomas expressed concern with the condition of the war memorial in Howard Elmer Park and the deterioration of the bank along Cayuta Creek. Mayor Thomas asked if he could meet with Borough Council in a brief executive session regarding a personnel issue.
- ✚ President's Report – Mr. Farley informed the Borough Council that he was contracted by John Stetz, 131 North Higgins Avenue who expressed gratitude for the Borough's efforts during the September flooding. Mr. Farley also announced that the Borough received a sub-division request for property owned by St. John's Lutheran Church and that the request was forwarded to the Bradford County Planning Office for review and comment.

Vote to advertise the Ordinance establishing the 2012 tax rate at 10.37 mills. A motion was made by Mr. Certutti and seconded by Mr. Daly to advertise the Ordinance establishing the 2012 tax rate at 10.37 mills. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to advertise the Ordinance increasing the quarterly sewer rates by \$28.00 per quarter to a total quarterly bill of \$117.00 per quarter. A motion was made by Mr. Cerutti and seconded by Mr. Daly to advertise the Ordinance increasing the quarterly sewer rates by \$28.00 per quarter to a total quarterly bill of \$117.00 per quarter. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to advertise the 2012 budget as recommended by the Administration Committee. A motion was made by Mr. Dydynski and seconded by Mr. Daly to advertise the 2012 budget. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to advertise amendments to the Chapter 3 of the Borough Code. A motion was made by Mr. Daly and seconded by Mr. Cerutti to advertise amendments to the Chapter 3 of the Borough Code. **Under the question:** Mr. Jarrett explained that the amendments pertain to the Code Enforcement Agency. Mr. Osmun questioned the number of members on the Agency Board, and Mr. Jarrett explained that Sayre had four members on the Joint Agency Board, however the fourth position was always difficult to keep filled. There were no other questions or comments. **Motion Carries.**

Vote to advertise amendment to Chapter 117 of the Borough Code. A motion was made by Mr. Daly and seconded by Mr. Osmun to advertise the amendment to Chapter 117 of the Borough Code. **Under the question:** Mr. Hickey asked what the amount of the fine would be for violators, and Mr. Jarrett explained that the fine for current violations of that chapter of the Borough Code is up to \$600. There were no other questions or comments. **Motion Carries.**

Vote to approve the request from the Sayre Christmas Parade Committee for street closings and vending rights for the 2011 Sayre Christmas Parade on Friday, November 25, 2011. A motion was made by Mr. Dydynski and seconded by Mr. Flick to approve the request from the Sayre Christmas Parade Committee for street closings and vending rights for the 2011 Sayre Christmas Parade. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to approve Pay Application #1 for the construction of the Police Department Building submitted by G. Webster Inc. in the amount of \$56,975.30. A motion was made by Mr. Flick and seconded by Mr. Cerutti to approve Pay Application #1 in the amount of \$56,975.30. **Under the question:** Mr. Jarrett explained that there was a change order on the project that resulted after it was determined that the sub-base was not suitable to construct the building on. **Roll Call: Mr. Cerutti, Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, and Mr. Farley; YES. Motion Carries.**

Vote to adopt Resolution 2011 – 15 designating David Jarrett as the Borough’s agent and authorizing him to execute on behalf of the Borough all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act for Tropical Storm Lee. A motion was made by Mr. Osmun and seconded by Mr. Daly to adopt Resolution 2011 – 15. **Under the question:** There were no questions or comments. **Motion Carries.**

Vote to approve the request for the Bradford County Medical Association for the 5th Annual Turkey Trot on Thursday, November 24, 2011. A motion was made by Mr. Osmun and seconded by Mr. Daly to approve the request for the Bradford County Medical Association for the 5th Annual Turkey Trot. **Under the question:** There were no questions or comments. **Motion Carries.**

Committee Reports

- ✚ Public Works - Mr. Osmun explained that the issues discussed by the Committee have been discussed.
- ✚ Administration – Mr. Cerutti explained that a letter will be sent to Senator Yaw and Representative Pickett regarding the legislation under consideration pertaining to the natural gas industry.
- ✚ Police – Mr. Hickey stated that the Committee did not meet in November.
- ✚ EMA – Mr. Daly stated that the Committee did not meet in November, but that the Borough should pursue the removal of accumulated sediment in Cayuta Creek as part of the project planned in 2012 to cover the exposed sewer main in the creek.
- ✚ Planning & Zoning – Mr. Dydynski stated that the Committee did not meet in November.
- ✚ Library – Mr. Farley announced that the annual fund drive has started, and that the interior renovation project will be going out to bid.
- ✚ Shade Tree Commission – Mr. Jarrett announced that 20 trees were planted earlier in the month and recommended that the Borough not schedule a planting in 2012. Mr. Cerutti suggested that only one planting be scheduled in the Spring.

Vote to approve Pay Request #1 submitted by G. DeVincentis & Son for the Hoover/Bradford/Draper Infrastructure Project in the amount of \$191,073.42 as approved by the project inspector and project engineer. A motion was made by Mr. Cerutti and seconded by Mr. Osmun to approve Pay Request #1 submitted by G. DeVincentis & Son for the Hoover/Bradford/Draper Infrastructure Project in the amount of \$191,073.42. **Under the question:** There were no questions or comments. **Roll Call: Mr. Cerutti, Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, and Mr. Farley; YES. Motion Carries.**

Vote to approve the Pay Requests submitted by Douglas Brothers Inc. for flood debris for the period of September 12, 2011 thru November 1, 2011 in the amount of \$67,335.00. A motion was made by Mr. Hickey and seconded by Mr. Flick to approve the Pay Requests submitted by Douglas Brothers Inc. for flood debris for the period of September 12, 2011 thru November 1, 2011 in the amount of \$67,335.00. **Under the question:** Mayor Thomas commended the efforts of the Douglas Brothers' employees for all of their hard work during the clean-up efforts. **Roll Call: Mr. Cerutti, Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, and Mr. Farley; YES. Motion Carries.**

Vote to approve the Pay Request submitted by Douglas Brothers Inc. for improvement to the Municipal Parking Area on South Lehigh Avenue in the amount of \$6,850.00. A motion was made by Mr. Flick and seconded by Mr. Daly to approve the Pay Request submitted by Douglas Brothers Inc. for improvement to the Municipal Parking Area on South Lehigh Avenue in the amount of \$6,850.00. **Under the question:** There were no questions or comments. **Roll Call: Mr. Cerutti, Mr. Daly, Mr. Dydynski, Mr. Flick, Mr. Hickey, Mr. Osmun, and Mr. Farley; YES. Motion Carries.**

Recess – Mr. Farley recessed the meeting at 6:53pm before going into executive session.

Executive Session – The Borough Council went into executive session at 6:56pm to discuss a real estate issue and personnel issues. The executive session ended at 7:30pm.

Adjourn – With no other business to discuss, Mr. Farley entertained a motion to adjourn. A motion was made by Mr. Daly and seconded by Mr. Hickey to adjourn the Council meeting at 7:30pm. There were no objections, motion carries.

Respectfully submitted,

David M Jarrett
Borough Manager