

## **Borough Council Meeting October 17, 2012**

**Call to Order** – Mr. Farley called the meeting to order at 6:00pm and Mr. Flick offered the prayer and led the Pledge of Allegiance.

**Roll Call** – The following members of the Borough Council were present; Mr. Flick, Mr. Hickey, Mrs. Howland, Ms. Sabatura, and Mr. Farley. Also Present; Mayor Denny Thomas, Attorney Jonathan Foster Sr., Elizabeth Fice, Finance Coordinator, and David Jarrett, Borough Manager. Excused: Mr. Cerutti and Mr. Osmun.

**Approval of the Minutes** – Ms. Sabatura asked that the minutes be corrected with the proper spelling of the last name of the resident who addressed the Borough Council at the September meeting. A motion was made by Ms. Sabatura and seconded by Mrs. Howland to approve the amended minutes.

**Citizens to be Heard** – There were none.

**Finance Report** - The finance report for August 2011 was accepted and filed for audit.

**Bills List** – A motion was made by Mr. Flick and seconded by Mr. Hickey to approve the bills list as presented. **Under the question:** Ms. Sabatura asked about the invoice for the repairs to one of the Borough's refuse trucks, the invoice paid for landscaping services, and the invoice for the computer table in the Administration Office. Mr. Jarrett and Ms. Fice provided explanations for the invoices. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Ms. Sabatura, and Mr. Farley; YES. Mr. Osmun, Mr. Cerutti; EXCUSED. Motion Carries.**

**Correspondence Report** – Ms. Sabatura asked that she be listed as excused in the minutes of the Public Works Committee's September meeting.

### **Appointed and Elected Officials Reports:**

- **Borough Manager** – Mr. Jarrett reviewed the bids received for the North Elmer Avenue paving project and provided an update on the East Side Park improvements and the flashing signal at Lockhart and Wilbur. Mr. Jarrett also announced that First Citizens Community Bank will become the new primary sponsor of the Christmas Parade and WETM-TV will again tape and broadcast the parade and WATS Choice 102 will broadcast the parade live. Mr. Jarrett also stated that the Borough's Fireman's Relief Association purchased an AED for the Public Works Building and the DPW employees along with he and Ms. Fice all received training on the operation of the device and CPR.

- **Fire Chief's Report** – There were no questions or comments.
- **Police Chief's Report** – There were no questions or comments.
- **Code Enforcement** – There were no questions or comments.
- **Solicitor's Report** – Attorney Foster asked for a brief executive session to discuss a real estate issue.
- **Mayor's Report** – Mayor Thomas stated that Patrol Officer Ross' probationary period ended in September, and he also provided an update on the status of the Department's vehicles. Mayor Thomas also thanked the Bradford County Sheriff's office for their participation at the Police Department's Open House and asked that a letter be sent to Sheriff Walters. Mayor Thomas commended the Police Department for their quick work solving the rash of break-ins that occurred in the Borough. Mayor Thomas also commended everyone's efforts on the 2013 budget.
- **Council President** – Mr. Farley stated that the Borough is seeking letters of interest for the alternate position on the Borough's Zoning Hearing Board.

**Vote to advertise the Ordinance establishing the 2013 tax rate at 10.37 mills.** A motion was made by Mr. Hickey and seconded by Mr. Flick to advertise the Ordinance establishing the 2013 tax rate at 10.37 mills.  
**Under the question:** There were none. **Motion Carries.**

**Vote to advertise the 2012 Borough Budget as recommended by the Administration Committee.** A motion was made by Mr. Hickey and seconded by Mrs. Howland. **Under the question:** Ms. Sabatura asked why the office supply line item in the Administration budget was increased by \$5,000, and Ms. Fice explained that the line item was increased to reflect actual costs in 2012. **Motion Carries.**

**Vote to accept the lowest responsible bid for paving of North Elmer Avenue between West Lockhart Street and Mohawk Street.** A motion was made by Mr. Flick and seconded by Mrs. Howland to award the bid for the North Elmer Avenue Paving Project to Glenn O. Hawbaker in the amount of \$118,800. **Under the question:** Mr. Jarrett explained the project scope of work and that it should take two days to complete. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Ms. Sabatura, and Mr. Farley; YES. Mr. Cerutti and Mr. Osmun; EXCUSED. Motion Carries.**

**Vote to adopt Ordinance #893 amending CHAPTER NO. 163, VEHICLES AND TRAFFIC the Vehicles & Traffic Code.** A motion was made by Mr. Flick and seconded by Mr. Hickey to adopt Ordinance #893 amending CHAPTER NO. 163, VEHICLES AND TRAFFIC Ordinance. **Under the question:** Mr. Jarrett explained that the signs will be installed and bagged until the ordinance takes effect on November 6, 2012. **Roll Call: Mr. Flick, Mr. Hickey, Mrs. Howland, Ms. Sabatura, and Mr. Farley; YES. Mr. Cerutti and Mr. Osmun; EXCUSED. Motion Carries.**

**Vote to approve the request of the Bradford County Medical Association for the 6<sup>th</sup> Annual Turkey Trot on Thursday, November 22, 2012.** A motion was made by Ms. Sabatura and seconded by Mrs. Howland to approve the request of the Bradford County Medical Association for the 6<sup>th</sup> Annual Turkey Trot. **Under the question:** Mr. Farley commented on the popularity of the event and that more than 500 participants are expected to participate this year. **Motion Carries.**

**Vote to approve the request from the Sayre Christmas Parade Committee for street closings and vending rights for the 2012 Sayre Christmas Parade on Friday, November 23, 2012.** A motion was made by Mrs. Howland and seconded by Mr. Flick to approve the request from the Sayre Christmas Parade Committee for street closings and vending rights for the 2012 Sayre Christmas Parade. **Under the question:** Mr. Jarrett explained that local businesses, non-profit groups, and civic organizations are encouraged to participate and will not be charged any fee, however the commercial street vendors impede on parade goers. **Motion Carries.**

**Vote to accept the resignation of Sam Thrush from the Borough's Planning Commission.** A motion was made by Mr. Hickey and seconded by Mrs. Howland to accept the resignation of Sam Thrush from the Borough's Planning Commission. **Under the question:** Mr. Jarrett explained that Mr. Thrush had the opportunity to move closer to his hometown. Mr. Farley commented that Mr. Thrush's background and experience would have been very beneficial for the Borough. **Motion Carries.**

## **Committee Reports:**

- ❖ **Public Works** – Mr. Flick reviewed the issues discussed at the Committee’s October meeting and provided an update on the proposed improvements to Island Pond Dock.
- ❖ **Public Safety** – Mr. Jarrett reviewed the issues discussed at the Committee’s October meeting.
- ❖ **Administration** – Mr. Jarrett explained that the Committee met with the Borough’s financial investment group to review the quarterly performance of the investment fund.
- ❖ **Library** – Mr. Farley stated that the Director of the County’s Library System has resigned and that a replacement was being sought.
- ❖ **Valley Joint Sewer Authority** – Mr. Farley explained that work is progressing on the project and that more than \$1 million in payments were approved at the monthly meeting.

**Recess** – Mr. Farley recessed the meeting at 6:40pm.

**Executive Session** – The Borough Council went into executive session at 6:45pm to discuss a real estate issue and negotiations of the police contract. The executive session ended at 7:08pm.

**Adjourn** – A motion was made by Ms. Sabatura and seconded by Mr. Flick to adjourn the meeting at 7:08pm. There were no objections. **Motion Carries.**

**Respectfully submitted,**

**David M. Jarrett**  
**Borough Manager/Secretary**