

MEETING AGENDA – DRAFT

Meeting Description BOROUGH COUNCIL REGULAR COUNCIL MEETING

Date: December 19, 2013 Time 6:00pm Location: DPW Building

Time						
Start	Recess	In Exec	Out Exec	Adjourn	Total Time	
6:00pm						
Persons Attending		√				√
1	James Daly		6.	Henry Farley, President		
2	Robert Flick		7.	Denny Thomas, Mayor		
3.	Maureen Howland		8.	David Jarrett, Borough Manager		
4.	Eugene Osmun		9.	Elizabeth Fice, Finance Coordinator		
5.	JoAnn Sabatura		11.	Jonathan Foster, Borough Solicitor		
6.	Eugene Cerutti, Vice-President		12.	Gilbert Crossett, Fire Chief		

ITEMS TO BE DISCUSSED √

1.	Call to Order – Mr. Farley Announcement: Individuals recording the meeting must identify themselves.	
2.	Prayer & Pledge of Allegiance – Mr. Flick	
3.	Roll Call – Mr. Jarrett	
4.	Approval of Minutes – November Regular Council Meeting - (#12-1)	
5.	Citizens to be Heard – This is an opportunity for citizens to be heard for any items under consideration of the Borough Council). A time limit of three (3) minutes will be imposed on each citizen that addresses the Borough Council.	
6.	Finance Report – (Cash Account Balances as of November 30, 2013) The finance report is reviewed and filed for audit.	

7.	Bills List – (Bills Payable List and Bills Paid Between Meetings) The bills list requires a motion to pay bills as funds become available. Motion: _____ Second: _____ Under the question: _____																									
	<table border="1"> <thead> <tr> <th></th> <th>Daly</th> <th>Flick</th> <th>Howland</th> <th>Osmun</th> <th>Sabatura</th> <th>Cerutti</th> <th>Farley</th> </tr> </thead> <tbody> <tr> <td>Yes</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>No</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley	Yes								No								
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Yes																										
No																										

8. Correspondence Summary – December 2013

- 9. Appointed and Elected Officials Reports:**
- **Fire Chief** (#12-6)
 - **Police Chief** (#12-7)
 - **Emergency Management** At Meeting
 - **Borough Manager** (#12-8)
 - **Borough Solicitor** Distributed but not numbered
 - **Mayor**
 - **Council President**
 - **Library Board**

- 10. Committee Reports:**
- **Public Works** (#12-2)
 - **Public Safety** (#12-3)
 - **Code Enforcement** (#12-4)
 - **Administration** (#12-5)
 - **Library** At Meeting

11. Vote to re-classify Jason Phillips from Laborer – Probationary to Laborer Class 4 effective December 4, 2013 as recommended by the Public Works Committee. (#12-2)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Yes							
No							

12. Vote to authorize the Civil Service Commission to begin testing process for the position of Full-Time Patrol Officer as recommended by the Public Safety Committee. (#12-3)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Aye							
Nay							

13. Vote to authorize the transfer of funds from the General Fund to the Capital Reserve Funds as recommended by the Administration Committee. (#12-5)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Yes							
No							

14. Vote to re-appoint Frank Alteri to a five (5) year term to the Healthcare Facilities Authority of Sayre. (#12-11)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Aye							
Nay							

2 Vote to approve Amendment #1 to the Cooperation Agreement between the United States of America and the Borough of Sayre. (#12-12)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Yes							
No							

16. Vote to approve Resolution 2013 – 13 / Code of Conduct (#12-13)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Aye							
Nay							

17. Vote to approve Resolution 2013 – 14 / Section 504 Plan & 504 Review Plan (#12-14)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Aye							
Nay							

18. Vote to approve Resolution 2013 – 15 / Anti-Displacement & Relocation Assistance Plan (#12-15)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Aye							
Nay							

19. Vote to approve Resolution 2013 – 16 / Use of Force Policy (#12 -16)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Aye							
Nay							

20. Vote to re-appoint David Jarrett to a five (5) year term on the Valley Joint Sewer Authority. (#12-17)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Yes							
No							

21. Vote to approve Change Order #2 issued by Contour Construction Group in the amount of \$58,701.88 for the installation of curbing on South Hopkins and Woodworth Streets. (NOTE: The cost of this change order will be covered by the \$60,000 credit that the Borough will receive from contractor that installed the waterlines on these streets for Aqua Pennsylvania) (#12-18)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Yes							
No							

22. Vote to advertise an ordinance amendment to Chapter 173-02 - Victorian Facades of the Borough Code as recommended by the Administration Committee. (#12 - 5 & #12-19)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Yes							
No							

23. Vote to advertise ordinance amendment to Chapter 114 – Occupations Requiring Permits as recommended by the Administration Committee. (#12 - 5 & #12-20)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Yes							
No							

24. Vote to advertise ordinance amendment to Chapter 141 – Sidewalks as recommended by the Administration Committee. (#12 - 5 & #12-21)

Motion: _____ Second: _____

Under the question: _____

	Daly	Flick	Howland	Osmun	Sabatura	Cerutti	Farley
Yes							
No							

N E W I T E M	25. Vote to appoint Maureen Howland to the Sayre Public Library Board as the Borough Council's representative.	N E W I T E M																						
	Motion: _____ Second: _____																							
	Under the question: _____																							
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Yes																								
No																								
26. Citizen Questions – This is an opportunity for anyone to ask a question about any issue that the Borough Council has taken action on.																								
27. Executive Session – If Needed																								
28. Adjourn																								