

# Borough of Sayre

## 2014 Financial Plan



Presented to the Administration Committee: October 1, 2013

Presented to Council: November 4, 2013

Public Display Period: November 6, 2013 to November 20, 2013

Adopted by Council: \_\_\_\_\_



110 West Packer Avenue, Suite 3  
Sayre, Pennsylvania 18840  
Telephone: (570) 888-7739  
Fax: (570) 888-6598  
Email: [admin@sayreborough.org](mailto:admin@sayreborough.org)  
Website: [www.sayrepa.org](http://www.sayrepa.org)

October 2, 2013

Dear Members of Council & Mayor:

I am pleased to submit to you the 2014 Financial Plan for the Borough of Sayre. Please note that this plan was developed by the Borough Manager and me and I'm happy to announce that there will be no tax increase for the coming year. There is, unfortunately, a sewer increase of \$20 per quarter beginning with the billing done on April 1<sup>st</sup> 2014.

Again many challenges were presented during this budget preparation including a projected increase in the Borough's insurance package as well as increases in salaries and benefits, utilities and all the items needed to do business on a daily basis. As was done last year, we are showing a carry-over balance (cash on hand) for the general fund which will offset any need for a tax increase.

As for the sewer fund, we all were aware that an increase would be imminent due to the mandatory upgrade at the Valley Joint Sewer Authority. That time has come. The Sewer Authority began charging for the full amount of its debt service beginning in late 2013. That alone has increased our sewer expenses substantially. Add in the Borough's everyday cost to maintain its own sewer lines and that left no choice but to increase the sewer rental fee. That increase equals \$20.00 per quarter and will begin with the billing done April 1<sup>st</sup> which covers the first quarter sewer rental charges.

Finally I would like to note that we are still providing all the services we have in the past such as refuse collection, police and fire protection, street maintenance, lawn & leaf collection and curbside recycling. In addition we are still setting aside funds in our capital reserve account for future purchases even though these amounts have been reduced in size from previous years. (Note: it is important to set aside funds for capital expenses as it lessens the amount which would need to be financed at the time of a purchase.)

Respectfully submitted,

Elizabeth J. Fice, CGA  
Finance Coordinator

BUDGET WORKSHEET - REVENUES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Cash on Hand</b>			
01-100.1000	Cash Carried Forward	222,968	381,786
01-100.1100	Cash Carried Fwd-Police Bldg		
	<b>**TOTAL** Cash on Hand</b>	<b>222,968</b>	<b>381,786</b>
<b>Real Estate Taxes</b>			
01-301.1000	Real Estate Tax: General	887,039	887,039
01-301.2000	Real Estate Tax: Prior Year	55,000	55,000
	<b>**TOTAL** Real Estate Taxes</b>	<b>942,039</b>	<b>942,039</b>
<b>Other Taxes</b>			
01-310.1000	Real Estate Transfer Tax	38,828	43,000
01-310.2000	Earned Income Tax	1,200,000	1,400,000
	<b>**TOTAL** Other Taxes</b>	<b>1,238,828</b>	<b>1,443,000</b>
<b>Licenses &amp; Permits</b>			
01-321.6000	Contract Ins Verification Perm	22,000	20,000
01-321.6100	Soliciting Permits	200	200
01-321.8000	Cable TV Franchise Fees	77,000	77,000
01-322.4000	Tree Removal Permit	200	200
01-322.5000	Street Opening Permits	12,000	12,000
	<b>**TOTAL** Licenses &amp; Permits</b>	<b>111,400</b>	<b>109,400</b>
<b>Fines</b>			
01-331.1000	Magistrate Fines	20,160	21,650
01-331.1200	Other Fines	6,200	5,750
01-331.1210	Fines - Contractor Permits	200	1,500
01-331.1220	Fines - Building Permits	130	130
01-331.1230	Code Revenue from Tickets		5,000
01-331.1300	State Police Fines	5,000	5,000
01-331.1400	Other Parking Fines	10,000	10,000
01-331.1410	Parking Meter Fines	22,970	22,970

BUDGET WORKSHEET - REVENUES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.###

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-331.2100	Dist Justice-code enforce fine		1,000
	<b>**TOTAL** Fines</b>	64,660	73,000
<b>Interest &amp; Rents</b>			
01-341.0010	Interest-General Fund Savings	1,000	750
01-341.0020	Interest-General Fund Checking	750	1,150
01-341.0030	Investment Acct Interest	18,000	10,000
01-342.2000	Train Station Rent	1	1
01-342.2010	Airport Hanger Rent		
01-342.5100	Gas Impact Fee Monies		150,000
	<b>**TOTAL** Interest &amp; Rents</b>	19,751	161,901
<b>Grants &amp; Permit Fees</b>			
01-351.0014	EPA Grant - Sayre Rail Yards		
01-351.0150	Rest Cemetery Grant		
01-351.0200	Dept of Justice Grant		
01-351.1200	FEMA Flood Damage Reimb.		
01-354.0001	Enterprise Center HUD Grant		
01-354.0200	DARE Grant		
01-354.0300	Police-Seatbelt Grant		
01-354.1400	Library - Keystone Grant		
01-354.1500	DEP Recycling Grant Revenue		250,000
01-354.1600	DCNR Tree Grant		
01-354.1700	Flood Control Grant		1,042,000
01-354.1800	DCED Grant		
01-355.0100	Utility Tax Rebate (PURTA)	2,775	2,775
01-355.0400	Beverage Permits	5,050	5,050
01-355.0700	Foreign Fire Ins. Grant	25,000	25,000
01-355.0800	Foreign Casualty Grant	100,150	124,300
01-358.1000	S. Waverly Police Contract	78,500	78,500
01-358.1300	Code Enforce-payroll reimb.		
01-359.1000	In Lieu of Taxes (PILOT)	25,000	25,000
	<b>**TOTAL** Grants &amp; Permit Fees</b>	236,475	1,552,625
<b>Department Receipts</b>			
01-361.3400	Zoning Hearing Fees	3,500	3,500

BUDGET WORKSHEET - REVENUES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.###

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-361.5000	Sale of Maps/Publications	25	75
01-361.5600	Sale of Bid Specs		
01-361.7500	Airport Hanger Reimb. Expenses		
01-362.1000	Special Event Police Coverage	500	500
01-362.1100	Sale of Police Reports	1,500	1,500
01-362.1500	Task Force Reimbursement	5,000	6,000
01-362.2000	Fire Alarm Module Fee	1,440	1,440
01-362.4100	Building Permit Fees	150,000	100,000
01-363.1400	Sale of Equipment		
01-363.2100	Meter Bag Rent	500	500
01-363.2110	Parking Meter Coin	35,000	35,000
01-363.5200	County Bridge Contract	885	885
01-363.5300	E911 St Sign Reimb by County		
01-364.1000	Sewer Authority Hauling	4,200	4,200
01-364.3000	Spring Cleanup Fees	3,000	2,500
01-364.3010	Fall Cleanup Fees	1,000	1,000
01-364.3020	Refuse Collection Fees	230,000	230,000
01-364.5000	Recycling Refund	10,000	10,000
01-365.0000	Employee Health Ins Copay	7,020	15,860
01-365.1000	A/S Code/Ent Center Health Ins		
01-365.5000	Humane Society Seizure Fees	345	345
01-367.1400	Riverfront Park Pavilion Fees	50	200
01-367.8000	Dare Program Revenue	500	500
01-370.1000	Cemetery Maintenance	50	50
01-387.1000	Christmas Parade Donations	2,300	2,300
01-389.1000	Trans Code Agency \$ to Gen Fun		
01-389.1040	Ins. Claim Reimb/Refund		
01-389.2000	Miscellaneous Receipts	12,000	15,000
01-389.2100	Code Enforce. Misc Revenue		
01-389.2200	Enterprise Center Ins. Reimb.	8,347	
01-389.2300	Project Deposit/will be reimb.		
**TOTAL** Department Receipts		477,162	431,355
Sale of Property			
01-391.1000	Sale of Property		
**TOTAL** Sale of Property			
Interfund Transfers			

11/05/13 11:55

Sayre Borough

Page 4

BUDGET WORKSHEET - REVENUES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-392.0004	Trans from UDAG-reimb payroll	12,000	12,000
01-392.0005	Trans from parking lot-maint		
01-392.0008	Transfer from Sewer-Benefits	134,137	116,550
01-392.0095	Trans from CDBG-reimb payroll	15,363	15,744
01-393.1000	Line of Credit Transfer	100,000	
01-395.0001	Refund of Prior Year Expense	100	150
**TOTAL** Interfund Transfers		261,600	144,444
**TOTAL** BUDGET TOTAL		3,574,883	5,239,550

11/05/13 11:58

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
-----			
Legislative (Council/Manager)			
-----			
01-400.1050	Council Payroll	6,600	6,600
01-401.1050	Mayor Payroll	1,200	1,200
01-401.1100	Manager/Administrator Payroll	81,500	83,000
01-401.1790	Longevity	2,013	2,100
01-401.1840	Prior Year Unused Sick Leave	2,655	2,770
01-401.2200	General Expense	250	250
01-401.3290	Manager's Pager		
01-401.3520	Public Officials Liability Ins	2,533	2,533
01-401.4200	Dues (PSAB, mayor, sba, cog..)	1,862	1,862
01-401.4600	Convention & Meeting Expense	750	750
		-----	-----
	<b>**TOTAL**</b> Legislative (Council/Manager)	99,363	101,065
Admin. - Auditors			
-----			
01-402.3110	Auditors	20,000	20,000
		-----	-----
	<b>**TOTAL**</b> Admin. - Auditors	20,000	20,000
Tax Collector			
-----			
01-403.1050	Real Estate Collection Salary	5,500	5,500
01-403.1160	Commission: Earned Income	10,000	10,000
01-403.2150	Postage	2,500	2,500
01-403.3170	Act 32 Implementation Expense	5,000	2,500
01-403.3420	Printing	2,500	2,500
01-403.3530	Tax Collector Bond	100	100
		-----	-----
	<b>**TOTAL**</b> Tax Collector	25,600	23,100
Legal Expense			
-----			
01-404.3100	Solicitor's Retainer	36,000	36,000
01-404.3140	Other Legal Costs	20,000	20,000
01-404.3410	Legal Advertising	4,500	4,500
01-404.3420	Ordinance Book Update	6,000	6,000
01-404.4100	Judgements & Damages	3,000	3,000
		-----	-----
	<b>**TOTAL**</b> Legal Expense	69,500	69,500

Sayre Borough  
 B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group  
 Account = First thru Last; Mask = ##-###.####  
 Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Administration</b>			
01-405.1100	Borough Secretary Payroll		
01-405.1120	Administrative Assistant	29,120	29,120
01-405.1140	Boro Finance Coordinator Pay	44,720	49,920
01-405.1150	Part-time Admin Clerk	12,168	13,104
01-405.1790	Longevity	600	999
01-405.1800	Admin Overtime	4,500	4,500
01-405.1840	Prior Year Unused Sick Leave	1,992	2,064
01-405.1870	OT - Reimb by CDBG	3,363	3,744
01-405.2100	Office Supplies	10,000	10,000
01-405.2130	Computer/Printer Supplies	4,800	4,800
01-405.2150	Postage	4,000	4,300
01-405.2200	General Expense	500	500
01-405.2520	Photocopier Expense	5,000	5,800
01-405.2600	Minor Equipment	1,000	1,000
01-405.3170	Postage Meter Fees	1,500	1,500
01-405.3200	Telephone-Fax Line		
01-405.3210	Telephone/Fax Line	2,100	2,576
01-405.3250	Road Runner Internet	775	775
01-405.3270	Admin Equip Maintenance	1,000	1,000
01-405.3310	Travel Expense	1,500	1,500
01-405.3530	Treasurer Bond	821	650
01-405.3810	Admin OT-reimb by CDBG		
01-405.3840	Water Cooler Rent/Supplies	230	288
01-405.3900	Bank Fees	100	100
01-405.4200	Dues & Subscriptions	575	575
01-405.4600	Schools & Conferences	2,500	2,500
01-405.7510	Office Equip Capital Transfer	1,500	1,500
01-407.3100	Consultants	6,000	6,000
01-407.3180	ADP Payroll Processing	15,100	16,282
01-407.7500	Admin Cap Exp/Comp Upgrade	5,000	2,500
	<b>**TOTAL** Administration</b>	<b>160,464</b>	<b>167,597</b>
<b>Borough Building</b>			
01-409.1120	Wages - Custodian	16,724	17,420
01-409.1790	Longevity	300	349
01-409.1840	Prior Year Unused Sick Leave	736	772
01-409.2500	Maint. Materials & Supplies	5,000	5,000

Sayre Borough  
 B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group  
 Account = First thru Last; Mask = ##-###.####  
 Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-409.3100	Boro Bldgs - Consultants		
01-409.3610	Electric	8,500	8,500
01-409.3620	Natural Gas	5,750	5,780
01-409.3640	Sewer	1,048	988
01-409.3660	Water	1,600	1,600
01-409.3730	Building Emergency Repairs	2,000	2,000
01-409.3740	Maint to Ventilation System		
01-409.7200	Boro Hall Sidewalk/Parking Lot	2,000	2,000
01-409.7300	Building Repair	4,000	22,800
	<b>**TOTAL** Borough Building</b>	<b>47,658</b>	<b>67,209</b>
<b>Police Department</b>			
01-410.1040	Education Bonus	2,100	2,100
01-410.1100	Chief of Police Payroll	61,922	64,000
01-410.1120	Patrol Officers Payroll	429,080	465,381
01-410.1150	Part-time Officers Payroll	44,000	53,113
01-410.1170	Parking Enforce. Officer Pay	28,507	32,176
01-410.1180	Police Clerk/Dispatcher Pay	28,767	30,680
01-410.1790	Longevity (officer/support)	18,068	19,962
01-410.1800	Police Overtime (reg/shift)	9,000	9,000
01-410.1810	Overtime-court & extra duty	23,100	24,000
01-410.1820	Public Relations Overtime	800	800
01-410.1830	DARE Salary	3,339	3,339
01-410.1840	Unused Sick Leave	24,609	26,443
01-410.1870	Holidays	5,047	6,000
01-410.1880	Training Overtime	3,600	3,600
01-410.1890	Shift Differential Pay	5,200	7,808
01-410.1910	Police Clothing Allowance	10,000	11,000
01-410.1980	Police Life Ins - Group	3,100	3,100
01-410.1990	Police Life Ins. - Individual	800	800
01-410.2100	Office Supplies	2,000	2,000
01-410.2150	Postage & UPS	300	900
01-410.2160	Dare Program Supplies	1,200	1,200
01-410.2200	Police General Supplies	1,000	1,000
01-410.2310	Gasoline & oil	23,000	23,000
01-410.2380	Parking Enf officer Clothing	725	800
01-410.2390	Part-time Officers Clothing	1,000	1,000
01-410.2410	Photography Supplies	200	200
01-410.2420	Ammunition - Training	2,500	2,500
01-410.2510	Vehicle Maintenance	8,700	13,000

11/05/13 11:58

Sayre Borough

## B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-410.2520	Photocopier Expense	1,000	1,000
01-410.2600	Minor Equipment	2,000	2,000
01-410.3100	Civil Service Commission	500	500
01-410.3170	Police Computer Consultants	1,539	1,581
01-410.3210	Telephone	1,758	3,468
01-410.3220	Dispatching Line-Long Distance	5,000	5,000
01-410.3250	Road Runner Internet	756	756
01-410.3290	Pagers/Cell Phones	3,500	3,500
01-410.3420	Printing of Meter Tickets	2,000	2,000
01-410.3520	Police Professional Liability	7,800	8,200
01-410.3610	Electric	3,600	3,600
01-410.3620	Natural Gas	5,000	1,500
01-410.3640	Sewer	524	500
01-410.3660	Water	1,300	1,400
01-410.3730	Police Bldg Maintenance	2,500	9,000
01-410.3740	Equipment Repair	2,000	2,000
01-410.3750	Meter Repair/Maintenance	2,000	2,000
01-410.3770	Vascar Equipment Maintenance	1,000	1,000
01-410.3840	Water Cooler Rent/Supplies	380	510
01-410.3860	Identi-Kit Rental	408	408
01-410.4200	Dues & Subscriptions	700	700
01-410.4600	Police Training & Conferences	3,000	3,000
01-410.5300	Dept of Justice Grant Exp		
01-410.6100	Police Bldg-Airport Proc Acct		
01-410.7200	Meter Replacement Cap Exp	1,000	1,000
01-410.7400	Police Car Purchase	10,000	10,000
01-410.7500	Computer Hardware/Software	1,500	1,500
01-410.7510	Major Equipment Purchase	2,000	2,000
01-410.7520	Capital Equipment-Weapons	1,000	1,000
	<b>**TOTAL** Police Department</b>	<b>805,429</b>	<b>878,025</b>
<b>Fire Department</b>			
01-411.1120	Fire Truck Driver Payroll	16,724	17,420
01-411.1790	Longevity	300	349
01-411.1840	Unused Sick Leave (prior yr)	736	772
01-411.1870	Fire Cover Up Wages	28,000	33,900
01-411.2100	Office Supplies	150	150
01-411.2200	General Expense	1,000	1,000
01-411.2310	Gasoline & Oil	2,000	2,300
01-411.2380	Protective Clothing	3,000	3,000

Sayre Borough  
 B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group  
 Account = First thru Last; Mask = ##-###.###  
 Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-411.2510	Vehicle Maintenance	14,500	14,500
01-411.2600	Minor Equipment	9,000	10,000
01-411.3000	Fire Prevention Expense	2,000	2,000
01-411.3210	Telephone	1,200	1,400
01-411.3230	Telephone - Alarm System	157	157
01-411.3270	Radio Equipment Maintenance	4,500	4,500
01-411.3290	Cell Phones	1,080	1,080
01-411.3500	Fire Dept Liability Insurance	950	950
01-411.3520	General Liability Ins - Fire		
01-411.3530	Errors & Omissions-Fire Dept		
01-411.3630	Hydrant Rental	23,500	30,000
01-411.3730	Fire House Maintenance		
01-411.3760	Fire Dept-Squad Purch		
01-411.4600	Fire School Conference	650	650
01-411.5100	Fire Chief Contribution	3,000	3,000
01-411.5400	Fire Company Contribution	11,500	11,500
01-411.5410	Foreign Fire Ins Grant	25,000	25,000
01-411.6100	Fire Truck-airport proc acct		
01-411.6110	Fire Truck-Impact Fee Ck		
01-411.7200	Major Equipment Purchase	16,500	16,500
01-411.7400	Fire Truck Purchase	15,000	15,000
01-411.7500	Major Equipment Replacement	8,000	8,000
	<b>**TOTAL** Fire Department</b>	<b>188,447</b>	<b>203,128</b>
<b>EMS Expenses</b>			
01-412.5300	Contribution to GVEMS		
	<b>**TOTAL** EMS Expenses</b>		
<b>Code Enforcement Expenses</b>			
01-413.1120	Code-Office Assist Payroll	31,200	33,218
01-413.1140	Code Officer Payroll	44,720	79,352
01-413.1150	Code Enforcement Legal	500	1,350
01-413.1800	Code Enforce Overtime	1,000	1,000
01-413.1970	Code Office Retirement Contrib		9,090
01-413.2100	Office Supplies	1,700	1,700
01-413.2130	Minor Equipment	500	500
01-413.2150	Postage	750	750
01-413.2310	Gasoline & Oil	2,600	2,600

11/05/13 11:58

Sayre Borough

## B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-413.2380	Clothing Allowance	250	500
01-413.2420	Code Enforcement Expenses	5,000	5,000
01-413.2510	Vehicle Maintenance	2,500	2,500
01-413.3040	Sayre UCC Act 13	1,100	1,370
01-413.3100	Code Enforcement Contribution		
01-413.3140	Code Enf Legal Exp	20,000	30,000
01-413.3170	Resident/Commercial Inspection	60,000	60,000
01-413.3210	Telephone	1,400	1,400
01-413.3250	Road Runner Internet	700	700
01-413.3270	Code-Radio Maintenance	100	100
01-413.3290	Code Enf Cell Chgs	500	600
01-413.3730	Code Office Renovations		
01-413.4200	UCC Codes/Memberships	3,000	3,000
	<b>**TOTAL** Code Enforcement Expenses</b>	<b>177,520</b>	<b>234,730</b>
<b>Planning &amp; Zoning</b>			
01-414.1140	Legal Expense - Zoning Hearing	1,500	1,500
01-414.2100	Office Supplies	100	100
01-414.2120	Planning - Forms		
01-414.2150	Postage	150	150
01-414.3140	Legal Expense - Solicitor	1,000	1,500
01-414.3410	Advertising - Zoning Hearing	200	375
01-414.4200	Dues & Subscriptions		
01-414.4500	Court Reporter	1,500	1,500
01-414.4600	Schools & Conferences	200	200
01-414.5300	Zoning Hearing Costs-Code Off.		
	<b>**TOTAL** Planning &amp; Zoning</b>	<b>4,650</b>	<b>5,325</b>
<b>Emergency Management</b>			
01-415.2200	Emergency Mgt General Exp	500	500
01-415.3290	Emergency Mgt Cell Phones	360	360
01-415.5300	Project Impact		
01-415.5310	Code Red Alert System	5,000	5,000
01-415.7300	Emergency Mgt Capital Exp	1,000	1,000
	<b>**TOTAL** Emergency Management</b>	<b>6,860</b>	<b>6,860</b>

11/05/13 11:58

Sayre Borough

## B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.###

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
-----			
Recycling & Refuse Collection			
-----			
01-426.1150	Recycling Center P-T Wages	15,600	23,891
01-426.2410	Miscellaneous Supplies	250	250
01-426.4500	Contracted Services		
01-426.5300	DEP Recycling Grant Expense		250,000
01-427.2120	Printing - Refuse Stickers	300	300
01-427.2130	Printing-Billing Envelopes	5,000	5,000
01-427.2150	Postage/Mailing Expense	2,500	2,500
01-427.2260	Vehicle Cleaners & Deodorizers	250	250
01-427.2320	Diesel Fuel	19,000	22,100
01-427.2510	Vehicle Maintenance	10,000	25,000
01-427.2530	Refuse Trk-ins cov. repairs		
01-427.3670	Landfill Fees	75,000	75,000
01-427.3680	Spring Cleanup Fees	3,000	2,500
01-427.3690	Fall Cleanup Fees	1,000	1,000
01-427.7400	Capital Equipment-Refuse	25,000	67,100
01-427.7410	Cap Equip - Recycling		10,275
**TOTAL** Recycling & Refuse Collection		156,900	485,166
-----			
Public Works Department			
-----			
01-430.1120	Public Works Wages	288,779	319,040
01-430.1150	Part-time Seasonal Employees		
01-430.1170	Public Works-Sewer Related	40,000	40,000
01-430.1790	Longevity	2,600	4,171
01-430.1800	Overtime	15,000	15,000
01-430.1840	Unused Sick Leave (prior yr)	7,265	5,481
01-430.1870	Overtime - Sewer Related	4,200	7,170
01-430.2100	Office Supplies	500	600
01-430.2200	General Expense	250	250
01-430.2310	Gasoline & Oil	20,000	20,000
01-430.2370	Shop Supplies	7,000	11,000
01-430.2380	Uniforms/T Shirts/Rain Gear	10,300	12,756
01-430.2390	Public Works Shoe Allowance	1,400	1,800
01-430.2510	Vehicle Maintenance	22,500	35,000
01-430.2600	Equipment Maintenance	10,000	13,200
01-430.3130	Consultants/Engineers		
01-430.3210	Telephone	1,700	1,863
01-430.3250	Internet	1,000	650

11/05/13 11:58

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.###

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-430.3270	Radio	650	650
01-430.3290	Cell Phones	4,745	4,745
01-430.3610	Electric	5,000	5,000
01-430.3620	Natural Gas	8,000	7,000
01-430.3660	Water	1,000	1,115
01-430.3730	DPW Bldg Maintenance	6,000	12,000
01-430.3840	Water Cooler Rent/Supplies	425	520
01-430.3860	Equipment Rental	1,000	1,000
01-430.4600	Meeting Expense	200	200
01-430.4610	Schools & Conferences	350	350
01-430.4700	CDL License Testing Expense	500	500
01-430.5300	DEP Grant-front end loader		
01-430.6100	PW Building Construction		
01-430.6110	PW Bldg-Airport Proc Acct		
01-430.7200	Boro Sidewalk Replacement	4,000	4,000
01-430.7400	PW Capital Exp - Truck	10,000	17,000
01-430.7410	PW Capital Equip - impact acct		
01-430.7420	Cap Equip - Vehicle		24,000
01-430.7500	Cap Equipment - Sweeper	5,000	5,000
01-430.7510	Capital Equip - Computer		
01-430.7520	PW Street Decorations		
01-430.7530	Cap Equipment - Backhoe	40,400	
01-430.7540	Cap Equipment-Dump Truck	10,000	10,000
**TOTAL** Public Works Department		529,764	581,061
Street Cleaning			
01-431.4500	Contracted Street Cleaning		
**TOTAL** Street Cleaning			
Snow Removal			
01-432.1800	Overtime-Snow Emergency	13,000	13,000
01-432.2200	Snow Removal-General Expense	7,500	7,500
01-432.2220	Snow Removal-Salt/Chemicals	25,000	35,000
**TOTAL** Snow Removal		45,500	55,500
Traffic Signals			

11/05/13 11:58

## Sayre Borough

## B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-433.2500	Traffic Signal Maintenance	2,500	2,500
01-433.3610	Traffic Signal Electric	1,000	1,100
	<b>**TOTAL**</b> Traffic Signals	<b>3,500</b>	<b>3,600</b>
<b>Street Lights</b>			
01-434.3160	Street Light Electric		
01-434.3610	Street Light Electric	68,000	60,000
	<b>**TOTAL**</b> Street Lights	<b>68,000</b>	<b>60,000</b>
<b>Sidewalk Program</b>			
01-435.5100	Resident Sidewalk Grants	5,000	5,000
	<b>**TOTAL**</b> Sidewalk Program	<b>5,000</b>	<b>5,000</b>
<b>Construction &amp; Repair</b>			
01-438.2450	Road Repair	37,000	37,000
01-438.2460	Bridge Repair	5,000	5,000
01-438.2470	Road Repair-Impact Cking		
01-438.2490	Paint	4,500	4,500
01-438.2610	Signs	5,000	5,000
01-438.2620	Barricades	500	500
01-438.2630	E911 Street Signs (t/b reimb)		
01-438.3720	L/O/C - Road Repairs		
	<b>**TOTAL**</b> Construction & Repair	<b>52,000</b>	<b>52,000</b>
<b>PW - Other Services</b>			
01-441.3710	Rest Cemetery Restoration		
	<b>**TOTAL**</b> PW - Other Services		
<b>Flood Control</b>			
01-446.2200	Flood Control-General Expense	2,500	2,500
01-446.3210	Oliver Lane Phone Expense	600	600
01-446.3610	Flood Control Electric	3,900	3,000

11/05/13 11:58

Sayre Borough

## B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
01-446.3700	FEMA Reimb Flood Exp		
01-446.3820	Flood Control Grant Match		
01-446.7200	Flood Control Grant		1,042,000
01-446.7210	Oliver Lane repairs/upgrades		
	<b>**TOTAL** Flood Control</b>	<b>7,000</b>	<b>1,048,100</b>
<b>Parks &amp; Recreation</b>			
01-454.2420	H.E. Park Cameras		
01-454.2470	Playground Planning/Equipment	1,000	1,000
01-454.2500	Park Improvements & Repairs	3,000	3,000
01-454.2530	Riverfront Park Maintenance	3,000	3,000
01-454.3610	Electric	2,450	1,750
01-454.3660	Water	850	1,500
01-454.3700	Riverfront Park Renovations	1,000	600
01-454.3710	Tree Maintenance	4,000	4,000
01-454.4500	Mowing/Leaf Collection	2,000	2,000
01-454.6700	Neighborhood Park Improve.	2,500	2,500
01-454.6800	Island Pond Restoration	2,000	2,000
01-454.7500	Capital Equip - Tractor	2,000	2,000
	<b>**TOTAL** Parks &amp; Recreation</b>	<b>23,800</b>	<b>23,350</b>
<b>Contributions</b>			
01-456.3110	Library Audit	3,000	3,000
01-456.5400	Library Contribution	30,000	30,000
01-456.5410	Library Grant Expense		
01-457.5200	Endless Mts Visitor Contrib.	580	580
01-459.2470	Christmas Parade Expenses	2,500	2,500
01-459.5400	Humane Society Contribution	1,454	1,397
01-459.5410	Concerts in the Park Contrib.	1,500	1,500
01-459.5420	Distribution-Airport Proceeds		
01-459.5430	Endless Mts Transportation Cont	500	500
01-459.5440	Contribution to VFW		400
	<b>**TOTAL** Contributions</b>	<b>39,534</b>	<b>39,877</b>
<b>Economic Development</b>			
01-465.5300	EPA Grant - Sayre Rail Yards		

11/05/13 11:58

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

=====

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
-----			
	<b>**TOTAL**</b> Economic Development		
-----			
<b>Debt Service</b>			
-----			
01-470.1000	Fire Truck Loan-to UDAG	10,000	10,000
01-471.3170	FCNB Pierce Fire Trk Loan		
01-471.3180	FCNB 2005 Loan Refinance	32,006	29,771
01-471.7000	Addition Debt Serv Pay-05 loan		
	<b>**TOTAL**</b> Debt Service	42,006	39,771
-----			
<b>Insurances</b>			
-----			
01-486.3510	Property Insurance	19,823	16,200
01-486.3520	General Liability Insurance	35,219	32,000
01-486.3530	Employee Blanket Coverage	14,000	14,600
01-486.3540	Workers Compensation Ins	56,500	70,000
01-486.3550	Vehicle Insurance	24,814	29,900
01-486.3560	Boiler Insurance		
01-486.3570	Long Term Disability Ins	6,163	7,274
01-486.3580	Enterprise Center Ins (reimb)		
	<b>**TOTAL**</b> Insurances	156,519	169,974
-----			
<b>Employee Benefits</b>			
-----			
01-487.1920	FICA	91,624	103,406
01-487.1940	Unemployment Compensation	12,029	12,000
01-487.1960	Health Insurance	553,825	589,146
01-487.1970	Non-Uniform Pension Contrib.	84,039	84,498
01-487.1980	Health Ins-Perm. P-T Police		
01-487.1990	Police Pension Contribution	93,252	97,961
01-487.3190	Post Retirement Health Ins	3,100	4,595
01-489.1870	Employee Incentives	1,500	1,750
01-489.1880	3rd Party Sick-SUI Adjustment		
01-489.3100	Invest Acct Mgt Fees		5,756
01-489.3170	Invest Acct Valuation Loss		
01-489.3720	Misc Repairs-Flood Damaged		
	<b>**TOTAL**</b> Employee Benefits	839,369	899,112
-----			

11/05/13 11:58

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: General Fund - GEN FUND

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
-----			
Interfund Transfer			
-----			
01-491.3170	Transfer tax on Aiport sale		
01-493.0010	Prior Year Correct/Voided Cks	500	500
01-493.5400	Enterprise Center-HUD Grant		
		-----	-----
	**TOTAL** Interfund Transfer	500	500
01-999.9999	Default Discount Code		
		-----	-----
	**TOTAL** BUDGET TOTAL	3,574,883	5,239,550

11/05/13 12:00

Sayre Borough

BUDGET WORKSHEET - REVENUES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: UDAG Fund - UDAG

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Cash on Hand</b>			
04-100.1000	Cash on Hand	331,635	286,550
	<b>**TOTAL**</b> Cash on Hand	331,635	286,550
<b>Interest &amp; Rents</b>			
04-341.0004	UDAG-Interest from Banks	500	500
	<b>**TOTAL**</b> Interest & Rents	500	500
<b>Department Receipts</b>			
04-380.1000	UDAG-Interest from Loans	69,915	15,000
04-380.1200	UDAG-Loan Late Fees	200	200
04-380.2000	UDAG Misc. Bank Trans. Credit		
	<b>**TOTAL**</b> Department Receipts	70,115	15,200
<b>Interfund Transfers</b>			
04-392.0100	Trans from G.F-fire trk loan	10,000	10,000
	<b>**TOTAL**</b> Interfund Transfers	10,000	10,000
	<b>**TOTAL**</b> BUDGET TOTAL	412,250	312,250

11/05/13 12:00

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: UDAG Fund - UDAG

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Admin. - Auditors</b>			
04-402.3100	UDAG Admin - trans to gf	12,000	12,000
	<b>**TOTAL** Admin. - Auditors</b>	12,000	12,000
<b>Administration</b>			
04-405.3050	Bank Service Charges	200	200
	<b>**TOTAL** Administration</b>	200	200
<b>Recycling &amp; Refuse Collection</b>			
04-426.5300	Recycling Grant Match		
	<b>**TOTAL** Recycling &amp; Refuse Collection</b>		
<b>Public Works Department</b>			
04-430.3730	PW Building Repairs/Construct.		
	<b>**TOTAL** Public Works Department</b>		
<b>Economic Development</b>			
04-463.3160	UDAG Loan-Bank Fees	50	50
04-463.5100	UDAG Loans-Economic Dev.		
04-463.5400	UDAG-Downtown Bus Loans	300,000	300,000
	<b>**TOTAL** Economic Development</b>	300,050	300,050
<b>Interfund Transfer</b>			
04-492.0100	Fire Truck Loan	100,000	
04-492.0200	Parking Lot Pave Loan		
	<b>**TOTAL** Interfund Transfer</b>	100,000	
	<b>**TOTAL** BUDGET TOTAL</b>	412,250	312,250

11/05/13 12:01

Sayre Borough

B U D G E T   W O R K S H E E T   -   R E V E N U E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: Parking Lot Fund - PARK LOT

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Cash on Hand</b>			
05-100.1000	Cash on Hand	4,650	
	<b>**TOTAL**</b> Cash on Hand	4,650	
<b>Interest &amp; Rents</b>			
05-341.0005	Interest - Parking Lot	1,000	504
	<b>**TOTAL**</b> Interest & Rents	1,000	504
<b>Department Receipts</b>			
05-363.2300	Parking Space Rent	48,000	62,640
05-389.2000	Miscellaneous Revenue		
	<b>**TOTAL**</b> Department Receipts	48,000	62,640
	<b>**TOTAL**</b> BUDGET TOTAL	53,650	63,144

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: Parking Lot Fund - PARK LOT

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Administration</b>			
05-405.3900	Bank Fees	50	50
	<b>**TOTAL** Administration</b>	50	50
<b>Parking Lot Expenditures</b>			
05-445.2100	Office Supplies	100	1,000
05-445.2460	Parking Lot Supplies	1,000	1,000
05-445.3720	Parking Lot Repairs/Maint.	45,000	35,000
05-445.3810	Conrail-Parking Lot Rent	7,500	20,000
	<b>**TOTAL** Parking Lot Expenditures</b>	53,600	57,000
<b>Interfund Transfer</b>			
05-492.0100	Trans. to Gen Fund-Maint.		6,094
	<b>**TOTAL** Interfund Transfer</b>		6,094
	<b>**TOTAL** BUDGET TOTAL</b>	53,600	63,144

BUDGET WORKSHEET - REVENUES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: Sewer Fund - SEWER

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Interest &amp; Rents</b>			
08-341.0008	Interest - Sewer Fund	750	870
	<b>**TOTAL** Interest &amp; Rents</b>	750	870
<b>Department Receipts</b>			
08-364.1000	Sewer Receipts	1,754,744	2,003,552
08-364.1100	Sewer Connection Fees	2,400	2,400
08-364.1200	Septic Permit Fees	500	500
08-364.1400	Athens Twp - EDU Cost	2,000	2,109
08-364.1500	S Waverly Plant Capacity Purch		32,000
08-364.3800	Miscellaneous Receipts	5,000	5,000
08-364.3810	Delinquent sewer collect fees	3,000	3,000
	<b>**TOTAL** Department Receipts</b>	1,767,644	2,048,561
<b>Interfund Transfers</b>			
08-393.1000	Proceeds- Line of Credit	1,600,000	1,500,000
	<b>**TOTAL** Interfund Transfers</b>	1,600,000	1,500,000
<b>Prior Year Corrections</b>			
08-397.0001	Prior Yr Bank Corrections		
	<b>**TOTAL** Prior Year Corrections</b>		
	<b>**TOTAL** BUDGET TOTAL</b>	3,368,394	3,549,431

Sayre Borough  
 B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group  
 Account = First thru Last; Mask = ##-###.####  
 Level of Detail = Account Number; Level = 9

Fund: Sewer Fund - SEWER

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Sewer Expenses</b>			
08-429.2100	Office Supplies	750	500
08-429.2130	Computer Supplies	200	200
08-429.2150	Postage	5,000	5,000
08-429.2350	Pump Station Degreaser	250	250
08-429.2430	Health & Safety Supplies	200	200
08-429.2500	Maint./Repair - Sewer Lines	30,000	30,000
08-429.3040	Water Termination Expense	500	500
08-429.3050	Bank Fees	50	50
08-429.3140	Legal Fees	2,000	3,500
08-429.3150	Water Co: Billing Expense	400	570
08-429.3210	Telephone - Pump Stations	1,950	1,950
08-429.3520	Liability (excess) Insurance		
08-429.3610	Electric	7,000	7,000
08-429.3620	Natural Gas	1,840	1,300
08-429.3640	PA One Call	450	450
08-429.3660	Water	1,200	1,200
08-429.3720	Sewer Improvements/L-O-C	1,600,000	1,500,000
08-429.3730	Maint/Repair - Pump Stations	7,000	11,385
08-429.3810	Conrail Rent		
08-429.3850	Sewage Disposal Fees	390,000	396,390
08-429.3860	Septic Systems-Dump Fees	500	500
08-429.3870	VJSA Plant Upgrade Exp	51,822	58,977
08-429.4000	Liens	200	200
08-429.4100	Judgements & Damages	200	200
08-429.4500	Flush Truck Expense	39,470	35,000
08-429.6020	Pennvest - 1994 Loan	17,148	
08-429.6030	FCNB 2005 Refinance Loan	476,015	466,406
08-429.6040	FCNB 2006 Line of Credit Pay.		
08-429.6050	FCNB 2010/2011 L-O-C Pay.	120,000	120,000
08-429.6060	Bond Agent Fee		
08-429.6070	VJSA Debt Service	220,000	550,502
08-429.7200	Cap. Reserve-Maint to System	30,112	10,651
08-429.7500	Capital Reserve-Equipment		
08-429.7510	Sewer Program Upgrade		
08-429.7520	Sewer Plant Upgrade Capital		
	<b>**TOTAL** Sewer Expenses</b>	<b>3,004,257</b>	<b>3,202,881</b>

11/05/13 12:03

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: Sewer Fund - SEWER

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Interfund Transfer</b>			
08-492.0001	Transfer to Gen Fund-Benefits	134,137	116,550
08-492.0011	Trans Refuse Proceeds to GF	230,000	230,000
08-493.0001	Loan-Gen Fund In Lieu of Taxes		
	<b>**TOTAL** Interfund Transfer</b>	<b>364,137</b>	<b>346,550</b>
<b>Prior Year Corrections</b>			
08-497.0008	Prior Year Expense		
	<b>**TOTAL** Prior Year Corrections</b>		
	<b>**TOTAL** BUDGET TOTAL</b>	<b>3,368,394</b>	<b>3,549,431</b>

BUDGET WORKSHEET - REVENUES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: Capital Reserve Fund - CAP RES

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Cash on Hand</b>			
30-100.1000	Cash on Hand	723,005	662,109
	<b>**TOTAL** Cash on Hand</b>	723,005	662,109
<b>Interest &amp; Rents</b>			
30-341.0030	Interest-Capital Reserve	750	750
	<b>**TOTAL** Interest &amp; Rents</b>	750	750
<b>Department Receipts</b>			
30-362.1400	Sale of Police Car		
30-363.1400	Sale of PW Equipment		
30-364.9000	VJSA Plant Upgrade Transfer		
30-380.1000	Miscellaneous Revenue		
30-380.2000	Prior Year Revenue		
30-389.1000	Trans code agency \$ to cap res		
	<b>**TOTAL** Department Receipts</b>		
<b>Interfund Transfers</b>			
30-392.0001	Transfer from General Fund	169,400	228,675
30-392.0008	Transfer from Sewer Fund	30,112	10,651
30-395.1000	Credit/Adjust Prior Period Exp		
	<b>**TOTAL** Interfund Transfers</b>	199,512	239,326
	<b>**TOTAL** BUDGET TOTAL</b>	923,267	902,185

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.###

Level of Detail = Account Number; Level = 9

Fund: Capital Reserve Fund - CAP RES

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Administration</b>			
30-405.2130	Admin Office Computer	12,174	10,500
30-405.2150	Admin Office Capital Expense	3,826	8,300
30-405.3050	Bank Service Charge		
<b>**TOTAL** Administration</b>		<b>16,000</b>	<b>18,800</b>
<b>Borough Building</b>			
30-409.3720	Boro Hall Sidewalk/Parking Lot	4,823	6,823
30-409.3730	Boro Hall Bldg Projects	59,934	102,734
30-409.3760	Train Station Grant Expense		
<b>**TOTAL** Borough Building</b>		<b>64,757</b>	<b>109,557</b>
<b>Police Department</b>			
30-410.2130	Police-Computer Hardware...	2,198	3,500
30-410.2150	Police Dept-Tactical Equipment	1,000	2,000
30-410.2160	Police Capital Equipment	2,000	4,000
30-410.7400	Police Car Purchase	16,159	22,000
30-410.7500	Parking Meter Replacement	1,000	1,000
<b>**TOTAL** Police Department</b>		<b>22,357</b>	<b>32,500</b>
<b>Fire Department</b>			
30-411.3740	Fire Dept-Equipment Purchase	41,420	57,920
30-411.3750	Fire Dept-Equip. Replacement	33,373	34,920
30-411.3760	Fire Dept-Squad Purchase		50,000
30-411.7400	Fire Truck Purchase	74,162	15,000
<b>**TOTAL** Fire Department</b>		<b>148,955</b>	<b>157,840</b>
<b>Code Enforcement Expenses</b>			
30-413.1970	Code Off. Retirement	14,566	
30-413.7400	Code Enf Truck	20,000	
<b>**TOTAL** Code Enforcement Expenses</b>		<b>34,566</b>	

11/05/13 12:04

Sayre Borough

## B U D G E T   W O R K S H E E T   -   E X P E N D I T U R E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.###

Level of Detail = Account Number; Level = 9

Fund: Capital Reserve Fund - CAP RES

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Emergency Management</b>			
30-415.7300	Emergency Mgt-Capital Expense	14,033	14,200
**TOTAL** Emergency Management		14,033	14,200
<b>Recycling &amp; Refuse Collection</b>			
30-426.7410	Lawn/Leaf Recycle Center		
30-427.7400	Capital Equip-Garbage Truck	82,967	150,000
**TOTAL** Recycling & Refuse Collection		82,967	150,000
<b>Sewer Expenses</b>			
30-429.6010	VJSA Plant Upgrade	140,000	
30-429.6100	Sewer Project-LOC Debt Pay Res		
30-429.7200	Sewer-Maintenance to System	80,612	10,651
30-429.7210	Sewer - Capital Repairs	1,900	
30-429.7500	Sewer Equipment	13,000	
30-429.7510	Sewer Program Upgrade		
**TOTAL** Sewer Expenses		235,512	10,651
<b>Public Works Department</b>			
30-430.2130	Public Works Computer		
30-430.7200	Boro Sidewalk Replacement	13,467	8,800
30-430.7300	PW Capital - Building		
30-430.7400	Capital Equip - Truck	13,250	30,250
30-430.7410	Capital Equip - Sweeper	34,040	39,040
30-430.7420	Capital Equip-Recycle Truck	3,229	16,729
30-430.7430	PW Capital Equipment	50,055	70,055
30-430.7440	PW Cap Equip-Dump Truck	48,290	58,290
30-430.7500	PW Street Decorations	3,000	8,084
30-430.7550	Capital Equip-Vehicle		24,000
**TOTAL** Public Works Department		165,331	255,248
<b>Snow Removal</b>			

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: Capital Reserve Fund - CAP RES

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
30-432.2220	Snow Removal Salt/Chemicals	10,000	17,000
	<b>**TOTAL**</b> Snow Removal	10,000	17,000
<b>Traffic Signals</b>			
30-433.3720	Traffic Signal Replacement		
	<b>**TOTAL**</b> Traffic Signals		
<b>Street Lights</b>			
30-434.3610	Light Poles - Electric		
	<b>**TOTAL**</b> Street Lights		
<b>Construction &amp; Repair</b>			
30-438.3720	Capital Bridge Repairs	14,615	14,615
30-438.3730	Road repairs	10,000	10,000
	<b>**TOTAL**</b> Construction & Repair	24,615	24,615
<b>Flood Control</b>			
30-446.7200	Flood Control Capital	74,000	74,000
	<b>**TOTAL**</b> Flood Control	74,000	74,000
<b>Parks &amp; Recreation</b>			
30-454.6100	Riverfront Park Boat Launch		
30-454.6700	Park Improve - Island Pond	1,800	1,800
30-454.6800	Island Pond Restoration	8,000	10,000
30-454.6900	Park Improvement-Milltown	5,000	5,000
30-454.6910	Park Improvements-4th Ward	4,000	4,000
30-454.6920	Park Improve-East Side	1,000	2,100
30-454.6930	Neighborhood Parks Improve	2,500	5,000
30-454.7400	Capital Equip - Tractor	7,874	9,874
30-454.7500	Capital Equip - Playgrounds		
	<b>**TOTAL**</b> Parks & Recreation	30,174	37,774

11/05/13 12:04

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.###

Level of Detail = Account Number; Level = 9

Fund: Capital Reserve Fund - CAP RES

Budget Year: January 2014 thru December 2014

=====

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
-----		-----	-----
	**TOTAL** BUDGET TOTAL	923,267	902,185

B U D G E T   W O R K S H E E T   -   R E V E N U E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: Liquid Fuels Fund - LIQ FUEL

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
<b>Interest &amp; Rents</b>			
35-341.0035	Interest - Liquid Fuels	75	75
	<b>**TOTAL** Interest &amp; Rents</b>	75	75
<b>Grants &amp; Permit Fees</b>			
35-354.0003	Miscellaneous Revenue		
35-355.0020	Liquid Fuels Tax	122,028	120,993
35-357.0003	Highway Turnback Annual Pay.	6,760	6,760
	<b>**TOTAL** Grants &amp; Permit Fees</b>	128,788	127,753
<b>Department Receipts</b>			
35-361.5600	Sale of Project Bid Specs		
	<b>**TOTAL** Department Receipts</b>		
	<b>**TOTAL** BUDGET TOTAL</b>	128,863	127,828

11/05/13 12:06

Sayre Borough

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ##-###.####

Level of Detail = Account Number; Level = 9

Fund: Liquid Fuels Fund - LIQ FUEL

Budget Year: January 2014 thru December 2014

Account Number	Account Name	This Year Budget (3)	Next Year Approved (7)
-----			
Liquid Fuels - Road Projects			
-----			
35-439.3050	Bank Charges		
35-439.3900	Bank Adjustments		
35-439.6100	Road Projects	128,868	127,828
35-439.6110	Highway Turnback Road Repairs		
35-439.7400	Liq Fuels-Equipment Purchase		
**TOTAL** Liquid Fuels - Road Projects		128,868	127,828
		-----	-----
**TOTAL** BUDGET TOTAL		128,868	127,828

## 2014 Budget Breakdown by Fund

<u>Fund #</u>	<u>Fund Description</u>	<u>Total Budget</u>
01	General Fund	\$5,239,550.00
04	UDAG Fund	\$312,250.00
05	Parking Lot Fund	\$63,144.00
08	Sewer Fund	\$3,549,431.00
30	Capital Reserve Fund	\$902,185.00
35	Liquid Fuels Fund	\$127,828.00
<b>Total of All Funds:</b>		<b>\$10,194,388.00</b>

**Borough of Sayre**  
110 West Packer Avenue  
Sayre, PA 18840  
Telephone: 570.888.7739  
Fax: 570.888.6598

---

To: Morning Times - Legal Ad Department  
From: Elizabeth Fice, Finance Coordinator & Assist. Borough Secretary  
Date: November 5, 2013  
Re: Budget Notice

---

**BUDGET NOTICE**

**BOROUGH OF SAYRE**

**AVAILABILITY OF PROPOSED BUDGET**

NOTICE IS HEREBY GIVEN THAT THE 2014 PROPOSED BUDGET IS AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS (8:00am – 4:30pm) AT SAYRE BOROUGH HALL, 110 WEST PACKER AVENUE, SAYRE, PA 18840, AND AT THE SAYRE PUBLIC LIBRARY, 122 SOUTH ELMER AVENUE, SAYRE, PA, 18840 DURING THEIR NORMAL BUSINESS HOURS.

Elizabeth J. Fice, CGA  
Assistant Borough Secretary  
Borough of Sayre

Please publish: Wednesday, November 6, 2013