

## **“Permit Us...”**

# **Contracting with a Contractor Job Complete – What Next?**

**This Tip brings you suggestions for the final checklist after the job is complete.**

Make certain:

- 1) Either you or the contractor has contacted the Code Office if a building permit was required, so that the Code Officer can perform a final inspection of the project.
- 2) You or your agent has made certain that all of the work stated in the contract has been completed and meets with the Code of the Borough of Athens or Sayre.
- 3) That all subcontractors and suppliers have been paid.
- 4) The job site has been cleaned up and cleared of excess materials, debris and equipment.

**NEVER PAY A CONTRACTOR ALL OF THE MONEY OWED FOR A JOB  
BEFORE THE WORK HAS BEEN COMPLETED!**

**PLEASE BE CAUTIOUS OF CASH DEALS – ALWAYS GET A WRITTEN  
RECEIPT WHEN PAYING CASH**

**Many experienced and reliable contractors work in our community – highly skilled professionals who do business the right way. This series of # articles**